



Ralph M. Iassogna
ACTING SUPERINTENDENT

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To: Staff, Students, Parents and Trumbull Public Schools Educational Community

Hello,

I hope all is well and you and your family are safe and healthy. I appreciate all of your efforts in meeting the COVID-19 challenge and in handling numerous related tasks, both at school and at home. As we approach the June 17th closing of the school year, I want to update you on some of the priorities Central Administration is focusing on to close out the year. This communication will cover the following:

1. Retrieval of student belongings;
2. Retrieval of teacher belongings from school buildings; and
3. The return of TPS materials by students;

Please see attached pages for detail. Other information will be forwarded as soon as the Governor and government disseminate it to us (graduation, summer school, camps, offices reopening . . .).

Thank you and be well,

A handwritten signature in blue ink that reads "Ralph M. Iassogna". The signature is written in a cursive style.

Ralph M. Iassogna
Acting Superintendent

I. Retrieval of Student Belongings

Middle & High Schools

Wednesday, May 20th – Friday, May 22nd

All items left in student lockers will be collected and placed by school custodians in student labeled plastic bags. Obvious trash will be discarded.

Wednesday, May 27th – Friday, May 29th

Collection of bags by students/parents/guardians will occur on a schedule distributed by each school principal. Students/Parents/Guardians must wear masks and must produce the proper identification to receive a bag. Items not collected may be discarded.

Administrators and security personnel will be present each day to monitor the return.

TECEC & Elementary Schools

Monday, June 1st – Friday, June 5th

All items left in student desks, cubbies, and lockers will be placed by custodians in bags labeled with student names, except for obvious trash, which will be discarded. Classroom teachers will assist custodians in identifying which items belong to which students.

Monday, June 8th – Friday, June 12th

Collection of bags by students/parents/guardians will occur on a schedule distributed by each school principal. Students/Parents/Guardians must wear masks and must produce the proper identification to receive a bag. Items not collected may be discarded.

Administrators and security personnel will be present each day to monitor the retrieval.

II. Retrieval of Teacher Belongings*

*On the day that a teacher is back at school, the teacher will not be providing instruction to students.

Middle and High Schools

Wednesday, May 27 – Friday, June 5

Middle school and high school teachers will follow a timeline and schedule designed by their building principal to enter their workplace to gather personal belongings and engage in a general end-of-year cleaning/organization to prepare for the summer. All staff entering buildings must wear masks and follow all relevant Dept. of Public Health regulations; staff will be permitted to enter only their workspace, and there can be no congregation of staff. Custodial assistance will not be available. Administrators will be present each day to collect any necessary paperwork from teachers and to oversee the process.

TECEC & Elementary Schools

Monday, June 1st – Friday, June 5th

TECEC & elementary school teachers will follow a timeline and schedule designed by their building principal to enter their workplace to gather personal belongings and engage in a general end-of-year cleaning/organization to prepare for the summer. All staff entering buildings must wear masks and follow all relevant Dept. of Public Health regulations; staff will be permitted to enter only their workspace, and there can be no congregation of staff. Classroom teachers will assist custodians in identifying which items belong to which students. Administrators will be present each day to collect any necessary paperwork from teachers and to oversee the process.

III. Return of TPS Materials (e.g., textbooks, library books) by Students

Middle and High Schools

Monday, June 8th – Friday, June 12th

Return of TPS materials by students/parents/guardians will occur on a schedule distributed by each school principal. Students/Parents/Guardians must wear masks. Chromebooks should not be returned; they will be kept by students over the summer. Administrators and security personnel will be present each day.

TECEC & Elementary Schools

Monday, June 8th – Friday, June 12th

Return of TPS materials by students/parents/guardians will occur on a schedule distributed by each school principal. Students/Parents/Guardians must wear masks. Chromebooks should not be returned; they will be kept by students over the summer. Administrators and security personnel will be present each day.

Bits and Pieces

After receiving much input from administrators, teachers, students and parents, we are looking at the various options to holding a “live-type” graduation ceremony. Needless to say, there are several aspects we are reviewing to provide our seniors with an appropriate “send-off” to their next step in the career path. Whatever option is chosen, it must be in compliance with established protocols of the CDC and local officials, particularly on large group congregations. Both the Governor and Commissioner of Education Miguel Cardona emphasized the decision to cancel classes for the remainder of the school year was most difficult. We can never replicate what we had implemented in the past, but please know we are trying our best to provide students with a special memory...The administration is also focusing on the Retirement Recognition. Although it will be a virtual video testament, we still want to recognize the 23 staff members who have contributed so much to the Trumbull Public Schools... As you have probably heard, Governor Ned Lamont announced that due to the ongoing COVID-19 pandemic, he is ordering classes at all K-12 public school facilities to continue with distance learning for the 2019-2020 academic school year... His decision was based on the health and safety of students, staff, their families and our Connecticut communities... School districts will also continue to provide meals for students through the breakfast and lunch programs as they have been offering during this emergency period... With regard to summer school programs, the Governor will forward by late May to local Superintendents his recommendation along with necessary protocols.

Please review these helpful documents from the Centers for Disease Control and Prevention (CDC):

[“How to Protect Yourself and Others”](#)

[“Stop the Spread of Germs”](#)

[“Important Information about Your Cloth Face Coverings”](#)