

TRUMBULL PUBLIC SCHOOLS  
BOARD OF EDUCATION  
POLICY MANUAL

SECTION: **6000**  
CATEGORY: **Instruction**  
POLICY CODE: **6144.2/Auditing Courses**

**AUDITING COURSES**

**Policy Statement**

Students may be permitted to audit courses in special circumstances under the following conditions:

- Auditing a course is designed to meet a student’s special circumstances, including review or enrichment. It is not typically designed to meet a student’s graduation requirements.
- Typically, a student may audit no more than one course per year, whether semester-length or full-year.
- Upon written request from a student and the student’s parent(s)/guardian(s), the Principal or House Principal will review the request in consultation with the student’s counselor and with the department chair of the course for which auditing is sought, as well as with the teacher of that course, if known. If space is available in the course, and audit approval is granted, the Principal or House Principal will document in writing the audit details.
- A student auditing a course must adhere to Board of Education Policy 5113, “High School Attendance / Loss of Credit.” The student is not obliged to complete homework or take examinations, but is obliged to attend regular class meetings and participate in the regular daily classwork of the course as determined by the classroom teacher. The student’s audit permission may be revoked by the Principal or House Principal for reasonable cause.
- An audited course will appear on a student’s transcript provided that the above conditions are met, but the student will not receive a typical letter grade nor credit for auditing a course. Audited courses are not calculated toward class rank.

Adopted: 12/8/1969

Revised: 6/6/2000, 7/9/2019