

AUDITING COURSES

Policy

Students are permitted to audit courses in special circumstances under the following conditions:

- Approval for auditing a course must first be given by the counselor, department chairman, and classroom teacher.
- Auditing a course is a special privilege that may be revoked by the teacher for reasonable cause.
- Students who receive permission to audit a course are responsible for conscientious attendance, although they will not be obliged to complete written homework, take examinations, or complete other course requirements; neither will they receive a grade for their participation as auditors.
- Audited work will not appear on a student's permanent record. (Work arrangements shall be determined by the classroom teacher.)
- It is clearly understood that there is no formal credit of any kind for such auditing.
- Courses so audited are not calculated toward rank in class.
- No student may audit more than one course per year (including semester courses).
- The purpose of auditing a course is a matter of simple review or enrichment for the student.
- In general, it is to be understood that auditing a course is to be an informal process designed to meet a student's special requirements.

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