

FIRE IN SCHOOL BUILDINGS

Policy

The Trumbull Board of Education is dedicated to maintaining the highest standards in the operation of the school district's buildings. The health and safety of all students, staff and visitors will always be given the highest level of priority and every effort shall be made to minimize disruption of classes.

It is the policy of the Trumbull Board of Education to provide for the welfare of all students in the event of a fire or other safety issue in accordance with State Statute.

Adopted: 07/20/76
Revised: 11/22/94, 05/95
06/98, 9/17/13

6114.1/Fire in School Buildings

Regulations

1. If the fire alarm is sounded, the Principal or a designee shall use the following procedures, from an area remote from the fire. (cell phone, etc.)
 - (a) Call the Fire Department (911)
 - (b) Give the name of the school
 - (c) Give description of fire and location if possible, and then call the Superintendent's office (203-452-4301)

The Principal or a designee shall meet the Fire Department at the fire alarm panel as long as there is no danger in doing so.

2. In the event a fire has been extinguished, but the fire alarm has not been sounded, the Principal or a designee shall activate the fire alarm via a pull station and evacuate the building. The Fire Department shall be contacted as outlined in Regulation 1.
3. In the event that a small fire contained (*) in isolated and insulated areas, such as in the lavatories, has been extinguished and smoke has **NOT** left the room of origin, the Principal or a designee shall call the Fire Dispatcher (911) and notify them of the situation. The room in which the fire has occurred shall be evacuated and isolated until inspected by the Fire Department. The Fire Marshal shall be called for investigation. (Contact through Fire Dispatcher--459-0159)
4. The Principal** and/or the fire officer in charge (upon consultation with the Principal) are both authorized to initiate the re-entry of students and staff into the building. The signal for re-entry shall only be made after the custodial staff and the Principal, or the Fire Department, have completed a thorough visual check of the building with no evidence of fire, heat or smoke apparent. Students should be moved to a portion of the building away from the affected area.
5. In the event that students are to be moved to an alternate shelter, the Principal will decide whether students are to walk or be bused. The Superintendent, upon consultation with the Principal, shall determine whether to return the students to the school or dismiss from the shelter.
6. The Principal shall request a copy of a fire or false alarm report from the Fire Marshal and forward to the Assistant Superintendent.

*Containment means that the fire does not leave the point of origin; i.e., waste basket. If the fire does leave the point of origin, then the fire alarm should be sounded and Regulation 1 above followed.

Regulations cont'd.

**Past practice has required that when the fire alarm system becomes activated and the school population exits the building, students and staff are required to remain in the assigned area outside the building until the Fire Chief, Fire Marshal (or their designee) arrives, visually checks the building, and gives approval for re-entry. This practice can take up to forty minutes and place students and staff at risk to the elements (not to mention the unfortunate loss of valuable class time). Usually when the alarm sounds, the triggering sensor (heat or smoke) can be quickly identified by consulting the office grid board for the section of the building where the alarm signal originated. Within seconds an administrator and/or custodian can visually be in a position to check the area and, in most cases, can make a prudent judgment on the advisability of re-entry. Administrators at this point should be considered authorized to permit re-entry if they can determine with assurance that the building appears safe. If the Principal cannot make this determination, then students and staff will remain outside until clearance is authorized by the Fire Chief or Fire Marshal. In either case, the Fire Department should obviously respond and complete their usual comprehensive analysis.

Reference

- Section 29-41-17, 14, State Fire Safety Code