

## **STUDENT TEACHERS**

### **Policy Statement**

The Trumbull Board of Education recognizes it has an obligation to assist student teachers in gaining the valuable experience of classroom instruction and that every effort should be made to place student teachers in a situation where there will be optimum opportunity for success. The Board of Education also recognizes that in order to fulfill successfully the above it must establish certain regulations that will guarantee that Trumbull students will continue to receive a high standard of instruction while student teachers receive the best possible teaching experience. Student teachers must follow all policies and guidelines as any other employee in the Trumbull Public Schools.

Adopted: 9/16/75  
Approved Revision: 4/10/94, 06/03/08

**Regulations**

1. All requests by colleges for placement of student teachers will be made through the District Facilitator or his/her designee.
2. Student teachers shall be interviewed by the principal or his/her designee and the cooperating teacher before placement is allowed.
3. Student teachers must abide by the school calendar and daily schedule during their tenure of student teaching.
4. It is the responsibility of the cooperating teacher to recommend termination, at the earliest possible date, to the college supervisor and building principal if it appears that a student teacher's performance is not adequate.
5. All student teachers are required to submit to a background check completed by the Trumbull Board of Education Personnel Office. Each potential student teacher will complete and sign the School Volunteer Security Check form. This form is available at each school, the Trumbull Board of Education Personnel Office, and the Trumbull Public Schools Website. The form will be completed during the interview process and then submitted to the Trumbull Board of Education Personnel Office. If there are any questions raised from the check, the matter will be referred to the Superintendent and/or his/her designee for review; otherwise the individual is approved and able to student teach in the Trumbull Public Schools.
6. All student teachers must follow both their university and district-wide policies.

Approved: 9/16/75

Approved Revision: 4/10/94, 06/03/08