

## 3541.5/Reports and Records of School Transportation Safety Complaints

TRUMBULL PUBLIC SCHOOLS  
BOARD OF EDUCATION  
POLICY MANUAL

SECTION: **3000**  
CATEGORY: **Business & Non-Instructional  
Operations**  
POLICY CODE: **3541.5/Reports and Records  
of School Transportation  
Safety Complaints**

### REPORTS AND RECORDS OF SCHOOL TRANSPORTATION SAFETY COMPLAINTS

#### Policy Statement

The Superintendent of Schools or his/her designee shall:

1. Develop and implement procedures for reporting all complaints relative to school transportation safety, including complaints about bus drivers;
2. Maintain a written record of all such complaints;
3. Within thirty days of the close of school each year, submit to the Commissioner of Motor Vehicles a report containing all complaints received within the previous twelve-month period; and
4. Within ten days of its occurrence, make a written report to the Commissioner of Motor Vehicles, on the form prescribed by the Commissioner, of the circumstances of any accident, within the Superintendent's jurisdiction and knowledge, involving a motor vehicle and any student pedestrian at, or in the immediate vicinity of, a designated school bus stop.

Adopted: 8/23/2016

Revised: 1/24/2017

#### References

- Connecticut General Statutes § 10-221c