

Trumbull Public Schools
Trumbull, Connecticut
Trumbull Board of Education Policy Committee
Regular Meeting – May 13, 2015
Long Hill Administration Building Assembly Room

The Trumbull Board of Education Policy Committee convened in the Long Hill Administration Building for a Regular Meeting.

Members present:

Rosemary Seaman, Chair, BOE member
Loretta Chory, BOE member
Susan LaFrance, BOE member
Patricia Colello, Central Office Admin.
Patricia Frillici, TAA Rep
Laura McNaughton, TEA Representative
Jennifer Mottolose, Parent Rep
Cindy Katske, Community Rep
Kristine Kelty Murano, Parent Rep

Members absent:

Tiffany Monteiro, Student Rep

Guest:

Sean O’Keefe, Business Manager

Daniel Netting, Student Rep
Bryan Woodward, Parent Rep
Mary Pierson, Community Rep
Rita Ciarmella, Admin. Assistant

Agenda Item I—Preliminary Business

- A. Introduction—The meeting was called to order at 5:30 p.m.
- B. Correspondence—There was no correspondence.
- C. Public Participation—There were no public comments.

Agenda Item II—Consent Agenda

- A. Approval/Minutes 4/22/15 meeting—It was moved (Chory) seconded (LaFrance) to approve the minutes as presented. Vote: Unanimous in favor.

Agenda Item III—Reports

- A. Board Meetings—Mrs. Seaman conveyed the Board met on May 5, 2015 for a regular meeting. Electronic Monitoring policy was presented for a first reading and the Board was given an overview of the proposed Trumbull Board of Education Audit Committee policy.

Agenda Item IV—Policy Review/Discussion

- A. Bullying Prevention and Intervention, Policy Code 5131.911—As PPS Director Pauline Smith, policy sponsor, was not present, this policy was tabled to the next meeting.
- B. Attendance Grades K-8, Policy Code 5113.1—This policy was presented to the Board for a first reading on January 6, 2015. Considerable discussion ensued regarding the determination of excused and unexcused absences, the necessity of an appeal process, school procedures on the handling of absences, and following Connecticut State Statutes. Many wording changes were suggested and Assistant Superintendent Dr.

McGrath and school principals will be consulted for further input. This policy is continued for review and discussion at the next meeting.

- C. Electronic Monitoring of the Workplace—Mrs. Frillici reported that this policy was presented to the Board for a first reading on May 5th. There were no suggested changes from Board members. This policy will be presented to the Board for a second reading in June.
- D. Non-Discrimination in Instruction/Classroom—Mrs. Ciarmella conveyed that this new policy is a combination of Non-Discrimination in Instruction and Non-Discrimination in the Classroom. The Board’s attorney suggested that these policies be combined and provided wording for the new policy. It will be necessary to rescind the two policies once the new policy is approved. This policy is continued for review and discussion at the next meeting.
- E. Affirmative Action—Mrs. Colello conveyed that this policy and Non-Discrimination in Employment were updated to comply with Federal and State law. Changes were made based on attorney suggestions. It was noted that several area districts have one policy to cover employment discrimination. The Committee is still awaiting input from Administration. Both policies are continued for review and discussion at the next meeting.
- F. Non-Discrimination in Employment—See Agenda Item IV-E.
- G. Audit Committee of the Board of Education—Mrs. Chory explained that the Town conducts external audits yearly. She reviewed the purpose of this proposed committee which, as part of their charge, would review areas not covered by the external audit. She stated that both Avon and Easton/Redding have audit committees comprised of Board members. Business Manager Sean O’Keefe reviewed all areas/accounts which are included in external audits and explained details of the auditor’s report. He also mentioned that an operational audit of the Board of Education was conducted by Gibson Consulting Group in 2012 and several recommendations from that report were implemented. Considerable discussion ensued regarding the proposed work of the committee. It was suggested that the work of this proposed committee could be handled by the Finance Committee. This policy is continued for review and discussion at the next meeting.

Adjournment

The next Policy Committee meeting will take place June 17, 2015 at 5:30 p.m. The meeting adjourned at 7:01 p.m.