

Trumbull Public Schools
Trumbull Committee
Policy Advisory Committee
Regular Meeting – June 18, 2014
Long Hill Administration Building Assembly Room

The Trumbull Public School’s Policy Advisory Committee convened in the Long Hill Administration Building for a Regular Meeting.

Members present:

Loretta Chory, BOE member, Chairperson
Rosemary Seaman, BOE member
Susan LaFrance, BOE member (arrived at 6:45 p.m.)
Dr. Linda Paslov, Central Office Representative
Patricia Frillici, TAA Rep
Nicholas Banks, TEA Representative
Dawn Cantafio, Member at Large
Nancy Fisher, Member at Large
Vicki Tesoro, Member at Large
Jennifer Mottolese, PTA Representative
Rita Ciarmella, Administrative Assistant
Christian DeGenova, Student Representative

Members absent:

Teresa Carter, PTA Rep
Ian Matz, Student Rep

Guests:

Dr. Cialfi, Superintendent
Coleen Figliuzzi, School Nursing
Supervisor

Agenda Item I—Preliminary Business

- A. Introduction—The meeting was called to order at 6:25 p.m.
- B. Recognition of Volunteer Committee Members—Superintendent Dr. Cialfi expressed his appreciation of the time, efforts and hard work of the long-time volunteers on the Policy Advisory Committee. He commended them for their commitment and presented them with “I Make a Difference” pins. He also presented pins to the remaining members of the committee and thanked them for their service.
- C. Correspondence—There was no correspondence.
- D. Public Participation—There were no public comments.

Agenda Item II—Consent Agenda

- A. Approval/Minutes 5/14/14 meeting—By unanimous consent of members present at the meeting , the minutes were approved as presented.

Agenda Item III—Reports

- A. Board Meetings—Mrs. Chory conveyed the Board met on June 3 and 17 for regular meetings. The Board will meet on July 15, 2014 and the Management of Food Allergies policy should be ready for a first reading at that meeting.

- B. 2014-15 Policy Committee Meeting Schedule—Mrs. Chory reviewed a tentative schedule of meetings for the 2014-15 school year, noting that meetings will begin at 5:30 p.m. and asked members for input on their availability. The schedule will be finalized at the next meeting on July 9, 2014.

Agenda Item IV—Policy Review/Discussion

- A. School Assignments for High Density Housing Developments, Policy Code 5112—Mrs. Chory reviewed the policy overview that was submitted by Assistant Superintendent Dr. McGrath. Dr. Cialfi shared that the need for this policy arose from the elementary enrollment study conducted earlier this year, which addressed class sizes and space availability, and the Board’s decision to relocate students from Frenchtown to Middlebrook to ease overcrowding. It was noted that the policy should include language which provides the district with flexibility with assigning students to a particular school. Mrs. Chory shared information on non-single family home housing developments in Trumbull which could be used as a basis for developing this policy. Discussion ensued. Mrs. Chory conveyed that she had been given a draft of the policy written by Dr. McGrath, but felt more detail was needed. She asked Dr. Paslov to meet with Dr. McGrath to revise the draft and bring it to the committee for discussion at their next meeting.
- B. The Management of Food Allergies at School, Policy Code 5141.260—School Nursing Supervisor Coleen Figliuzzi thoroughly reviewed this policy at previous meetings. She shared that all school principals, Plant Supervisor Steve Kennedy, Food Services Manager Betty Sinko and Transportation Coordinator Dawn Perkins all reviewed the policy. She also conveyed that Dr. Rosen, a pediatric allergy specialist, also reviewed the policy. Considerable discussion ensued regarding the following: duties of the school nurse; student 504 and health plans; school, student and parent responsibility; consistency of procedures in all schools; State Statute; and food allergy management plan separate from policy. After discussion, it was the consensus of the committee to send this policy as written for a first reading at the Board’s next meeting on July 15, 2014. Both Ms. Figliuzzi and TAA representative Pat Frillici will present the policy.
- C. Policy Committee of the Trumbull Board of Education, Policy Code 93??—A draft of this policy was presented to committee members. It was noted that this new policy will combine two previous policies, Policy Advisory Committee and Policy on Policy. Those policies will be recommended for rescission upon approval of the new policy. Mrs. LaFrance reviewed details of the new policy. Considerable discussion ensued regarding the composition of membership, i.e. TEA and TAA representation, parent and student representatives, and the need for community at large members. Also discussed was parental input and having policies under review posted on the Trumbull Public Schools’ website. This policy is continued for discussion at the next meeting.

Adjournment

The next meeting for PAC will take place July 9, 2014 at 5:30 p.m. The meeting adjourned at 8:03 p.m.