

Trumbull Public Schools
Trumbull Committee
Policy Advisory Committee
Regular Meeting – July 31, 2013
Long Hill Administration Building Assembly Room

The Trumbull Public School’s Policy Advisory Committee convened in the Long Hill Administration Building for a Regular Meeting.

Members present:

Dawn Cantafio, Co-Chairperson
Susan D’Amato, Co-Chairperson
Loretta Chory, BOE member
Rosemary Seaman, BOE member
Nicholas Banks
Rita Ciarmella
Christian DeGenova

Members absent:

Teresa Carter
Nancy Fisher
Jennifer Mottolese
Vicki Tesoro
Ian Matz

Members to be determined: Central Office Administrator, TAA Representative, PTA Representative

Agenda Item I—Preliminary Business

- A. Introduction—The meeting was called to order at 5:35 p.m.

- B. Correspondence—While it was stated that there was no correspondence this evening, PAC, along with the Board of Education, received a letter from Sonya Wich stating that she was resigning from PAC due to personal reasons.

- C. Public Participation—There were no public comments.

Agenda Item II—Consent Agenda

- A. Approval/Minutes 6/12/13 meeting—It was moved (Banks) seconded (Cantafio) to approve the minutes as presented. Vote: 4 in favor (Banks, Cantafio, Ciarmella, D’Amato) 3 abstentions (Chory, DeGenova, Seaman). Motion passes.

Agenda Item III—Reports

- A. Board Meetings—Mrs. Ciarmella conveyed that at the July 16, 2013 meeting, Public Conduct at School Activities was presented for a second reading and approved. Also at that meeting, the following policies were presented for a first reading: High School Attendance/Loss of Credit, Student Possession and Personal Use of Electronic Devices and Protocol for the Use of Technology, and Student Network/Internet Use.

- B. Upcoming Board of Education meetings—Mrs. Ciarmella shared that the Board will meet on August 6 and 20, 2013.

C. Policies Presented to the Board—So noted in Agenda III-A.

Agenda Item IV—Policy Review/Discussion

- A. High School Attendance/Loss of Credit—Mr. Banks shared that the Board had some concerns with the wording regarding Tardies to Class. He reviewed the wording changes. Discussion ensued regarding presenting this policy to the Board for a second reading on August 6, 2013, noting that it would be less than 30 days between first and second readings. The consensus was that it would be prudent to have this policy approved in a timely manner so that students and parents/guardians would be made aware of policy changes before the start of the school year. This policy will be presented to the Board for a second reading on August 6th.
- B. Student Possession and Personal Use of Electronic Devices and Protocol for the Use of Technology—Mrs. D’Amato/Mr. Banks reviewed Board suggestions which were incorporated into the policy. Discussion ensued. For the same reasons as the High School Attendance/Loss of Credit, this policy will be presented to the Board for a second reading on August 6th.
- C. Student Network/Internet Use—Mrs. D’Amato/Mr. Banks reviewed Board suggestions which were incorporated into the policy. Discussion ensued. As noted in Agenda Items A and B, this policy will be presented to the Board for a second reading on August 6th.
- D. Fire/Crisis Response Drill, Policy Code 6114.2—No discussion ensued as this policy will be brought before the Board on August 6, 2013 for a first reading.
- E. Fire in School Buildings, Policy Code 6114.1—No discussion ensued as this policy will be brought before the Board on August 6, 2013 for a first reading.
- F. Field Trips, Policy Code 6153—Mrs. Cantafio shared that she and Mrs. Wich have reviewed this policy along with the proposed Enrichment Trips policy. She reminded members that PAC had been asked to develop a separate policy for overnight trips. Considerable input was received from the Board attorney in updating the current policy and having a separate policy for overnight trips. The attorney advised that both one day and overnight trips are considered field trips sponsored by the district with the Board being fully responsible for these trips. For that reason, it was thought best to have one policy covering all types of field trips. Mrs. Cantafio reviewed all changes, both PAC and attorney input. Discussion ensued regarding further refinements to the policy and it will be forwarded to the school nursing supervisor for review on medical issues. This policy will be presented to the Board for a first reading on August 20, 2013.
- G. Enrichment Trips, Policy Code 6153.1—Upon review of input received from the Board’s attorney, this policy is not needed as all concerns will be addressed in one field trip policy.
- H. Student Conduct on Buses, Policy Code 5131.1—This item was tabled to the next meeting. PAC is still awaiting input from the Board attorney.

- I. Collection Development for Trumbull Public School Libraries, Policy Code 3250.1—This item was tabled to the next meeting.
- J. Parent/Guardian Complaint—This item was tabled to the next meeting.

Agenda Item V—Policies on Hold

- A. Modification Options K-8, Policy Code 6140—This policy will be reviewed by the new PPS Director for changes and/or deletion of policy.
- B. Naming of Buildings and Sites, Policy Code 7551—On hold.
- C. Service Animals, Policy Code ?—Mrs. Fisher is working on this policy.
- D. Distribution and Promotion of Products, Services and Informational Materials, Policy Code 1325—Mrs. Seaman and Mrs. Chory are working on this policy. Dr. Cialfi will be consulted for his input.

Mrs. Ciarmella conveyed that she has reviewed policies available on the TPS website and has found that there are a number of policies not yet posted. Mrs. Cantafio will review these policies with Mrs. Ciarmella before having them added to the website as some of these policies may need to be updated.

Adjournment

The next meeting for PAC will take place September 11, 2013 at 6:30 p.m. The meeting adjourned at 6:35 p.m.