

**Trumbull Public Schools**  
**Trumbull Committee**  
**Policy Advisory Committee**  
Regular Meeting – February 6, 2013  
Long Hill Administration Building Assembly Room

The Trumbull Public School's Policy Advisory Committee convened in the Long Hill Administration Building for a Regular Meeting.

Members present:

Dawn Cantafio, Co-Chairperson

Dr. Gary Cialfi

Rosemary Seaman, BOE member

Mary Ellen Bolton

Nicholas Banks

Nancy Fisher

Jennifer Mottolese

Rita Ciarmella

Rhegan Fisher

Members absent:

Sue D'Amato, Co-Chairperson

Loretta Chory, BOE member

Sonya Wich

Vicki Tesoro

Teresa Carter

Paul Leninger

Agenda Item I—Preliminary Business

- A. Introduction—The meeting was called to order at 6:32 p.m.
- B. Correspondence—There was no correspondence this evening.
- C. Public Participation—There were no public comments.

Agenda Item II—Consent Agenda

- A. Approval/Minutes 1/9/13 meeting—It was moved (Seaman) seconded (Mottolese) to accept the minutes as presented. Vote: Unanimous in favor.

Agenda Item III—Reports

- A. January 15, 2013 Board Meetings—Dr. Cialfi conveyed that at the January 15th meeting, the Homework policy was presented for a second reading, the Board made additional wording changes and approved the policy. The Student Accident Insurance policy was also approved at that meeting and the Interscholastic Tryout policy was presented for a first reading.
- B. Upcoming Board of Education meetings—Dr. Cialfi shared that the Board will meet on February 5 and 26, March 12 and 26, 2013. The next PAC meeting is scheduled for March 13, 2013.
- C. Policies Presented to the Board—So noted in Agenda III-A. Mrs. Ciarmella reviewed the Board approved wording changes to the Homework policy.

#### Agenda Item IV—Policy Review/Discussion

- A. Protected Prayer, Policy Code 6115.1-- Mrs. Cantafio reviewed several changes to this policy, noting that wording coincides with the high school attendance policy. This policy will be presented to the Board for a first reading on February 26, 2013.
- B. Interscholastic Athletics, Policy Code 6145.2—Mrs. Fisher conveyed that she had spoken with Athletic Director Mike Herbst on wording changes. Wording in the appendix now matches Eligibility and Disqualification Regulations. Mrs. Ciarmella presented several parent permission forms which appear on the THS Athletics website and are used by student athletes that are not part of the policy. Discussion ensued, several wording changes were made. Mrs. Fisher will contact Mr. Herbst regarding the forms not presently included in policy. Further discussion was tabled and this policy will be continued for discussion at next month's meeting.
- C. Interscholastic Athletic Tryout Policy—Mrs. Fisher conveyed that this policy was presented to the Board for a first reading on January 15, 2013. There were no additional changes to this policy. It will be presented for a second reading along with the first reading of Interscholastic Athletics.
- D. Fire Drill, Policy Code 6114.2—Mrs. Ciarmella shared that the Superintendent would like Crisis Response Drills to be incorporated in this policy. Discussion ensued regarding the inclusion of phone numbers in the policy, wording for crisis response drills, number of drills to be conducted and timeframe for them. Several changes were made and further discussion was tabled. This policy will be continued for discussion at next month's meeting.
- E. Fire in School Buildings, Policy Code 6114.1—Discussion ensued on procedures and phone numbers included in policy. Dr. Cialfi will bring this policy to the principals for their input regarding procedures. Further discussion was tabled and this policy will be continued for discussion at next month's meeting.
- F. Field Trips, Policy Code 6153—Mrs. Cantafio shared that she and Mrs. Wich have reviewed this policy. Wording changes were reviewed. It was noted that this policy pertains to school sponsored trips for the purpose of enhancing curriculum where in most instances all students participate. A separate policy for Enrichment trips, such as those to foreign countries with limited student participation is being drafted. Considerable discussion ensued regarding district, sponsor, and parent responsibility, dispensing of medications, and student/chaperone conduct. This policy will be continued for discussion at next month's meeting.
- G. Public Conduct at School Activities, Policy Code 1316—Mr. Banks reviewed this policy. Discussion ensued and wording changes were made. This policy will be continued for discussion at next month's meeting.

Agenda Item V—Policies on Hold

- A. Modification Options K-8, Policy Code 6140—Dr. Paslov should be ready to review this policy at the next meeting.
- B. Parent/Guardian Complaint, Policy Code 1312—on hold.
- C. Naming of Buildings and Sites, Policy Code 7551—On hold per Board Of Education Chair Stephen Wright.
- D. Collection Development Policy for Trumbull Public School Librarians, Policy Code 6161—Mrs. Mottolese and Mrs. Wich are the sponsors this new policy. Mrs. Ciarmella will forward information from CAFE.

Adjournment

The next meeting for PAC will take place March 13, 2013 at 6:30 p.m. The meeting adjourned at 8:16 p.m.