

Trumbull Public Schools  
Trumbull Committee  
Policy Advisory Committee  
Regular Meeting – January 9, 2013  
Long Hill Administration Building Assembly Room

The Trumbull Public School’s Policy Advisory Committee convened in the Long Hill Administration Building for a Regular Meeting.

Members present:

Dawn Cantafio, Co-Chairperson  
Dr. Gary Cialfi  
Rosemary Seaman, BOE member  
Loretta Chory, BOE member  
Mary Ellen Bolton  
Vicki Tesoro  
Nancy Fisher  
Nicholas Banks  
Jennifer Mottolese

Members absent:

Sue D’Amato, Co-Chairperson

Agenda Item I—Preliminary Business

- A. Introduction—The meeting was called to order at 6:33 p.m. Mrs. Cantafio introduced her son, Nick Cantafio, as an observer of the meeting.
- B. Correspondence—There was no correspondence this evening.
- C. Public Participation—There were no public comments.

Agenda Item II—Consent Agenda

- A. Approval/Minutes 12/12/12 meeting—It was moved (Fisher) seconded (Mottolese) to accept the minutes as presented. Vote: Unanimous in favor.

Agenda Item III—Reports

- A. December 27, 2012 and January 2, 2013 Board Meetings—Dr. Cialfi conveyed that the December 27<sup>th</sup> meeting was a special meeting to address security for the schools. At the January 2<sup>nd</sup> meeting, the Pay to Participate policy was approved with wording changes made by the Board and Superintendent. Also at this meeting, the Board adopted their Budget Request for the 2013-14 school year, which was forwarded to the First Selectman.
- B. Upcoming Board of Education meetings—Dr. Cialfi shared that the Board will meet on January 15, February 5 and 26, 2013. The next PAC meeting is scheduled for February 6, 2013.

Agenda Item IV—Policy Review/Discussion

- A. Homework, Policy Code 6154— Mrs. Tesoro reviewed the policy with regard to homework being assigned during school vacations. Dr. Cialfi conveyed that he received additional input from principals with regard to the assignment of homework on religious holidays that are not school holidays. Discussion ensued, minor wording changes were made and wording regarding the exemption of homework on religious holidays was included. This policy will be presented to the Board for a second reading on January 15, 2013.
- B. Pay to Participate, Policy Code 5139—This policy was approved/adopted by the Board of Education at their January 2, 2013 meeting. Several wording changes were made to the policy at that meeting. Discussion ensued as to where this wording should be placed into the policy. The policy will be placed on the TPS website and forwarded to the schools.
- C. Protected Prayer, Policy Code 6115.1-- Mrs. Cantafio reviewed this policy. Dr. Cialfi conveyed that he received additional input from principals with regard to the assignment of homework on religious holidays that are not school holidays. He also shared that wording regarding speakers at school events adhering to the policy should be included. This policy is continued for discussion at next month's meeting.
- D. Student Accident Insurance Program, Policy Code 5141.1—Mrs. Wich reviewed this policy. Discussion ensued regarding wording referring to the mandatory accident insurance for all student athletes and whether this wording should be included in the policy as it may cause unnecessary confusion. Wording was changed to reflect that this policy is separate from the mandatory student athlete insurance. This policy will be presented to the Board for a second reading on January 15, 2013.
- E. Interscholastic Athletics, Policy Code 6145.2—Mrs. Fisher conveyed that she had not had a chance to review wording changes/questions brought forth by Mrs. Ciarmella. Mrs. Ciarmella did speak with Athletic Director Mike Herbst to review Eligibility and Disqualification Regulations to be sure they matched wording in the appendix. Mr. Herbst indicated that wording in the policy should be used in the appendices. Further discussion was tabled and this policy is continued for discussion at next month's meeting.
- F. Interscholastic Athletic Tryout Policy—Mrs. Fisher reviewed this policy. Discussion ensued and it was noted that the references contained in the Interscholastic Athletics policy should also be included in this policy. Also wording regarding the mandatory insurance fee contained in the approved Pay to Participate policy will be included. This policy will be presented to the Board for a first reading on January 15, 2013.

- G. Fire Drill, Policy Code 6114.2—Paul Leninger and Rhegan Fisher reviewed wording changes received from Fire Marshal. Discussion ensued regarding the inclusion of phone numbers in the policy, current wording in this policy to be placed in the “Fire in School Buildings” policy and attaching the Fire Drill Report used by schools as an appendix. Further discussion was tabled and this policy will be continued for discussion at next month’s meeting.
- H. Fire in School Buildings, Policy Code 6114,1— Paul Leninger and Rhegan Fisher reviewed the policy, adding wording from the Fire Drill policy to be included in this policy. Further discussion was tabled and this policy will be continued for discussion at next month’s meeting.
- I. Field Trips, Policy Code 6153—Mrs. Cantafio shared that and Mrs. Wich have reviewed this policy, noting that work still needed to be done before discussing with PAC. Further discussion was tabled and this policy will be continued for discussion at next month’s meeting.

Agenda Item V—Policies on Hold

- A. Public Conduct at School Activities, Policy Code 1316—Mr. Banks is working on the policy which will be reviewed at the February 6<sup>th</sup> meeting.
- B. Modification Options K-8, Policy Code 6140—On hold until Dr. Paslov completes her review of the policy.
- C. Parent/Guardian Complaint, Policy Code 1312—on hold.
- D. Naming of Buildings and Sites, Policy Code 7551—On hold per Board Of Education Chair Stephen Wright.
- E. Collection Development Policy for Trumbull Public School Librarians, Policy Code 6161—Mrs. Mottolese and Mrs. Wich are the sponsors this new policy. Mrs. Ciarmella will forward information from CABE.

Adjournment

The next meeting for PAC will take place February 6, 2013 at 6:30 p.m. The meeting adjourned at 8:24 p.m.