

**2019-2020 Kindergarten Registration
Notice to Trumbull Parents
Of children born BEFORE January 1, 2015**

If you expect to enroll your child in Trumbull Public Schools kindergarten for the 2019-2020 school year, your enrollment date is based on the first letter of your last name (see listing below). Please call Valerie Mallozzi or Diane Tantimonico at 203-452-4348 to schedule an appointment on the date indicated. **Please note, you must submit the Kindergarten Pre-Registration Form prior to scheduling an appointment.**

Appointments will be scheduled on a first come first served basis and will be between the hours of 8:00 a.m. and 5:30 p.m. in the Assembly Room at the Long Hill Administration Building, 6254 Main Street, Trumbull. Each appointment will last approximately 10 - 15 minutes and will be a paper only registration (the child does not have to come to the registration). Due to the number of people who will be involved in the registration process, we ask that you keep your scheduled appointment.

If the letter of your last name begins with:

A – C	Tuesday, January 8, 2019	R – S	Thursday, January 17, 2019
D – F	Wednesday, January 9, 2019	S – U	Thursday, January 24, 2019
G – I	Thursday, January 10, 2019	V – Z	Friday, January 25, 2019
J – L	Monday, January 14, 2019	A – Z	Monday, January 28, 2019
M – N	Tuesday, January 15, 2019	A – Z	Tuesday, January 29, 2019
O – Q	Wednesday, January 16, 2019	A – Z	January 30 and 31, 2019 (Snow Dates)

PROCEDURE:

The forms listed below are available online at www.trumbullps.org – “Kindergarten Registration” or you may request a packet be mailed to you. Children will not be registered without all required forms and records.

1. Please come to Kindergarten Registration prepared with the following items:

- Student Registration Form/Home Language Survey Form (parent/guardian completes)
 - Residency Forms A-D (parent/guardian completes)
 - Original Birth Certificate With Raised Seal
 - Parent/Guardian Personal Identification (e.g. driver’s license, passport)
 - Kindergarten Registration Questionnaire (parent/guardian completes)
 - Pre-school Information Sheet (preschool teacher completes)
 - Student Developmental & Medical History Form (parent/guardian completes)
 - State of Connecticut Health Assessment Record (health provider completes)
- **IMPORTANT:** No child will be registered without providing your child’s original birth certificate, proof of residency in the Town of Trumbull, parent/guardian personal identification (e.g., driver license, passport), medical Health Assessment and Immunization Record and Student Registration Form/Home Language Survey Form.

OVER

FORMS:

- Trumbull Public Schools **Student Registration Form/Home Language Survey Form**: Parent/Guardian please fill out these forms as completely as possible and bring with you to your registration appointment.
- **Residency Forms A - D**: Please complete the form that fits your residency situation. Children of school age must be permanent residents (physical presence) in the Town of Trumbull to enroll in the Trumbull Public Schools. If you are close relative living with a Trumbull resident, you are forbidden under Connecticut law and the Trumbull Board of Education policy (5111-Eligibility to Attend Trumbull Public Schools) to enroll for the sole purpose of attending Trumbull schools. Also in accordance with Connecticut law, being a land owner, tax payer, or business owner in the Town of Trumbull does not confer residency privileges for school purposes.

Homeowners

- Appendix A-Residency Verification Form with only Page 1 completed AND Page 3 signed (not notarized)
- Property Field Card (available at Tax Assessor's office) or Current Property Tax Bill or Mortgage Statement
- One (1) Current Utility Bill (water, electric or sewer)

Non-Homeowners (e.g. renters, families living with relatives, or any non-permanent situations)

- *Appendix A*. Residency Verification Form (Pages 1, 2, and 3 completed and notarized)
- Current lease/rental agreement signed by the landlord with landlord's contact number
- Two (2) current utility bills (electric, gas, water), cable bill, or phone bill
- Affidavit of Property Owner/Landlord Application, required if living with relative

Guardianship (Homeowner or Non-Homeowner)

- Complete steps above for either Homeowner or Non-Homeowner status
 - Appendix B-Form #1 Parent's Affidavit, signed /notarized
 - Appendix B-Form #2-Guardian Affidavit, signed /notarized
 - Copy of the court order or appointing authority document
- **Kindergarten Registration Questionnaire** to be completed by parent/guardian.
 - **Preschool Information Sheet**: Please have your child's current preschool teacher complete this form.
 - **Student Developmental and Medical History Form** to be completed by parent/guardian.
 - **Health Assessment Record and Immunization Record**: Please have the child's physician complete the Health Assessment and Immunization Record (State of Connecticut Immunization Requirements) and bring them with you to your registration appointment. NO STUDENT WILL BE ALLOWED TO ATTEND SCHOOL WITHOUT PROPER IMMUNIZATION AND COMPLETE PHYSICAL.

THE CONNECTICUT STATE DEPARTMENT OF HEALTH REQUIRES THAT PROOF OF THE REQUIRED IMMUNIZATIONS AND A COMPLETE 5-YEAR PHYSICAL EXAMINATION (4-YEAR PHYSICAL WILL SUFFICE UNTIL THE CHILD'S 5TH BIRTHDAY) BE FURNISHED BEFORE ENTRANCE INTO CONNECTICUT SCHOOLS. ANY MISSING OR DELAYED IMMUNIZATIONS WILL NEED TO BE ADMINISTERED PRIOR TO YOUR CHILD'S FIRST DAY OF SCHOOL. PROPER DOCUMENTATION FROM THE DOCTOR'S OFFICE IS REQUIRED AS PROOF OF IMMUNIZATIONS AND PHYSICALS.

- **IMPORTANT**: No child will be registered without providing your child's original birth certificate, proof of residency in the Town of Trumbull, parent/guardian personal identification (e.g., driver license, passport), and medical Health Assessment and Immunization Record.