

TRUMBULL BOARD OF EDUCATION
TRUMBULL, CONNECTICUT

FACILITIES COMMITTEE
Thursday, November 12, 2020
1:00 PM

Virtual Meeting via Google Meet:

Meeting ID
meet.google.com/dmu-vvxh-biq

Phone Numbers
[\(US\)+1 951-878-8219](tel:+19518788219)
PIN: 519 714 715#

(Public may join the video conference or via phone, but will be placed on mute. There is no public comment.)

MEETING AGENDA

1. Approval of [10/8/20 Minutes](#)
2. [Facilities Committee Policy](#)
3. Active/Pending Projects
4. 2021-22 Budget Priorities
5. Capital Project Requests
6. Set next meeting date
7. Other Old Business
8. New Business

**FACILITIES SUBCOMMITTEE MEETING
MINUTES**

October 8, 2020

1:00 p.m.

Virtual Meeting

In attendance:

Scot Kerr, Chairman

Lucinda Timpanelli, Board Member

Mike Ward, Board Member

Also in attendance:

Cindy Katske, Chief Administrative Officer – via phone

John Morello, Maintenance Supervisor

The meeting was called to order at 1:00 p.m. It was moved (Ward) seconded (Timpanelli) to approve the Minutes from June 11, 2020 meeting. Vote: unanimous in favor.

It was moved (Ward) seconded (Timpanelli) to approve the Minutes from the August 20, 2020 meeting. Vote: unanimous in favor.

John Morello provided an update on each of the active projects emailed to the Committee by Scot Kerr (see attached). Discussion ensued.

Mr. Morello conveyed that during a Zoom meeting with the First Selectman's Office, Dave Erwin, Administrator was notified that the BOE has approximately \$570,000.00 left in the Security Grant. Plans are to move forward with Builders Hardware Phase 2 and also Madison Middle School vestibule, if in fact the money is available. John Morello will reach out to both contractors. Mrs. Timpanelli voiced concern about the RAHU 2 needing repair prior to students returning. Boiler Treatment was added to the list of active/pending project list (boilers

need to be treated with chemicals and monitored on a monthly basis). Discussion ensued.

Mr. Morello conveyed that Maintenance delivers COVID-19 supplies on a weekly basis to each school and that to date, \$338,000.00 has been expended on these items. Discussion ensued.

The Energy Audit will continue to be reviewed by the Board of Finance. The BOE will continue to review the report's recommendations for potential implementation. Discussion ensued.

The next scheduled meeting in Thursday, November 12, 2020 at 1:00 p.m.

By unanimous consent, this meeting adjourned at 1:37 p.m.

TRUMBULL PUBLIC SCHOOLS
BOARD OF EDUCATION
POLICY MANUAL

SECTION: 9000
CATEGORY: Bylaws of the Board
POLICY CODE: 9134/Facilities Committee

FACILITIES COMMITTEE

Policy Statement

The Trumbull Board of Education has the responsibility to properly operate, maintain, and repair all land, buildings, facilities, and equipment owned or occupied by the District. The Facilities Committee will consist of a minimum of two (2), and not to exceed three (3), members of the Board of Education, with minority party representation. The Board Chairperson shall appoint these members and name one as the Facilities Committee Chairperson. The Supervisor of Facilities & Maintenance shall serve as an ex officio member of the Committee.

The Facilities Committee shall meet regularly to:

- (a) review issues and needs relating to the District’s physical plant, operations, and personnel related thereto, including those funded through the Board’s operating budget and those funded through the capital improvement budget;
- (b) conduct periodic inspection of school facilities;
- (c) develop and recommend a maintenance and replacement schedule for buildings and grounds, including potential additions, deletions, or changes to facilities needed to support school programs, based on input from the Superintendent of Schools and the Supervisor of Facilities & Maintenance;
- (d) plan for new construction, facilities alterations and repairs, and major improvements of buildings and grounds;
- (e) evaluate proposed capital projects related to school facilities, including construction projects funded in part or in whole by the State of Connecticut;
- (f) review and submit to the Board’s Finance Committee and the full Board annual budget priorities related to facilities, as well as a five-year capital improvement budget;
- (g) advise the Board on building-related issues, ongoing maintenance, planning for long-term improvements, and related potential or actual Board policies;
- (h) coordinate with building committees established by the Town of Trumbull for construction projects funded by the State of Connecticut, as required; and
- (i) conduct studies and provide input to the Board and to District administration on matters pertaining to security, space, and community use of facilities.

A report of each meeting will be given to the full Board for review and approval of items forwarded by the Committee to the Board.

Adopted: 10/27/2020

References

- Connecticut General Statutes § 10-220
- Trumbull Board of Education Policy Code 1330: Use of Public School Buildings and Sites
- Trumbull Board of Education Policy Code 9312: Bylaws of the Trumbull Board of Education

TPS Facilities Project List				
Name of Project	Facility	Importance / Urgency	Status of Project	Estimated Cost
Total Communications (Intercom upgrades/improvements)	THS and others	High / High	In-progress	
THS/AG LED Lighting	THS & AG	Med / Med	In-Progress	
Builders Hardware/Phase 2	All schools	High / High	Pending Funding (Security Grant)	\$111,815
Asbestos Abatement	BH, JR, MAD, HC	High / Med	Complete	\$190,000
Madison Vestibule	MAD	High / High	Pending Funding (Security Grant)	\$68,000
Auditorium Lighting / AV		High / High	Pending / Research	
Boiler Water Treatment	9 boilers	High / High	In progress	~12,000
Bathroom stalls	All ES	High / Med	Future	
Agriscience Greenhouse Roof	AG	Low / Med	Pending - 2021 Cap	\$53,700
FT Cooling Tower Repair	FT	High / High	Pending - 2021 Cap	\$75,000+/ea
RAHU 2 - THS	THS	High / Med	Pending Funding	\$50,000
Replac e RTU's	JR & BH	High / High	Pending Funding	~12k each