Regular Meeting – Tuesday, November 12, 2019, 7:00 p.m.

NOTE CHANGE OF REGULAR LOCATION
Agriscience Building
536 Daniels Farm Road, Trumbull, CT

AGENDA
Revised

I. CALL TO ORDER

II. PRELIMINARY BUSINESS
   A. Pledge of Allegiance
   B. Correspondence
   C. Public Comments
   D. Board Chairman Report
   E. Superintendent Report
   F. Student Representatives Report

III. REPORTS/ACTION ITEMS
   A. Agriscience Grant-Funded Greenhouse Renovation – Dr. Cialfi, Mr. Cicero, Ms. Bespuda, Dr. Vrabel
   B. THS Master Schedule Update – Mr. Guarino
   C. Approval/2021-2022 District Calendar—Dr. Budd
   D. December, 2019 Board of Education Meeting Dates – Dr. Cialfi
   E. Approval/2020 Board of Education Meeting Dates – Dr. Cialfi
   F. Selection of a Superintendent Search Firm
   G. Approval/Minutes, Regular Meeting 10/29/2019
   H. Personnel – Dr. Cialfi
   I. Review/Level III Grievance – TASS Bargaining Unit – Atty. Dugas, Mr. O’Keefe

IV. OTHER
TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – November 12, 2019
Mr. Frank Cicero, Ms. Lauren Bespuda,
Dr. Thomas Vrabel

Agenda Item – III-A

Agriscience Update on Greenhouse System

Mr. Frank Cicero, Ms. Lauren Bespuda, and Dr. Thomas Vrabel will be available to update the Board of Education on the refurbishing of the Agriscience greenhouse system. The teachers will provide a tour and demonstrate the functions of the new irrigation system.

The Agricultural Science Technology and Education (ASTE) grant provided all necessary funding to achieve the greenhouse upgrades. A special thank you to Don Josko, a THS Agriscience graduate, who donated his professional services to determine the scope and in depth analysis of the project.

Recommendation: Review and Discuss
Trumbull Public Schools
Trumbull, Connecticut

Report to the Board of Education
Regular Meeting – November 12, 2019

Mr. Marc Guarino

Agenda Item – III-B

THS Master Schedule Update

Trumbull High School Principal Marc Guarino will give an update on the status of the new bell schedule development to meet the Trumbull Public Schools graduation requirements starting with the Class of 2023.

Recommendation: Review and Discuss
Report to the Board of Education
Regular Meeting – November 12, 2019

Dr. Budd

Agenda Item – III-C

Approval / 2021-2022 District Calendar

On November 1, 2019, this year’s Calendar Committee met to reach consensus on a 2021-2022 District Calendar to recommend to the Board of Education. The members of the Calendar Committee were:

Board of Education: Loretta Chory
TAA: Mary Ellen Bolton
TEA: Andrea Kremzar
PTSA: Marylena Kouronis
Trumbull School Nurses: Joanne Solan
TASS: JoAnne Weiss
Students: Nancy Lee
Administrative designee: Jonathan S. Budd, Ph.D.

Consistent with other districts’ approved calendars as well as the C.E.S. Regional Uniform School Calendar, the Committee’s recommended 2021-2022 District Calendar will begin the year for teachers on Thursday, August 26, 2021, and the first day for all students will be a full school day on Tuesday, August 31.

The planned last day of school is June 14, 2022, with seven “snow” make-up days, if needed, added as indicated on the attached calendar.

Recommendation:

Discuss and approve:

2021-2022 District Calendar
**Trumbull Public Schools Calendar 2021-2022**

### JULY - 0 days

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No school for students; teacher work day

* Early closing for students and staff

^ Early closing for grades PK-5

> Early closing for grades PK-8

< Early closing for grades 6-8

& Early closing for grades 9-12

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**186 Teacher Days, 181 Student Days**

### SEPTEMBER - 19 days

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6 Labor Day

7 Rosh Hashanah

16 Yom Kippur

### OCTOBER - 20 days

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18 Rosh Hashanah

19 Yom Kippur

### NOVEMBER - 19 days

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6 Thanksgiving Recess

### DECEMBER - 17 days

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4 Thanksgiving Recess

### JANUARY - 19 days

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6 Martin Luther King, Jr. Day

18 Martin Luther King, Jr. Day

### FEBRUARY - 18 days

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18 President's Day

**30 Reserved as a "snow" make-up day**

### MARCH - 22 days

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3 President's Day

### APRIL - 15 days

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4 President's Day

### MAY - 21 days

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6 Memorial Day

### JUNE - 10 days

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14 President's Day

**30 Last 2 days of school are early closing for students.**

**15-23 Reserved as "snow" make-up days**

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**K-12 progress reporting periods, and report card dates, are maintained and updated on the TPS website: "Teaching & Learning," then "Assessment."**

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Printed: 11/7/2019

Approved by BOE: TBD
Report to the Board of Education
Budget Meeting – November 12, 2019

Agenda Item – III-D

December 2019 Board of Education Meeting Dates

The following proposed changes to the December, 2019 Board of Education schedule need full Board approval:

Tuesday, December 3 – Regular Meeting
Thursday, December 5 – Cancelled
Tuesday, December 10 – First Budget Session
Thursday, December 12 – Second Budget Session
Tuesday, December 17 – Third Budget Session, if necessary

Administrative Recommendation: Review, Discuss and Approve
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*Tentative due to potential rescheduling of Trumbull High graduation.
The above dates were approved at the November 13, 2018 Board of Education Meeting.
The revised dates in December will be addressed at the November 12, 2019 BOE meeting.
Agenda Item – III-E

Approval/2020 Board of Education Meeting Dates

In accordance with Section 10-218 of the Connecticut General Statutes and the By-laws of the Trumbull Board of Education, the Board shall adopt a meeting schedule for the upcoming year.

Administrative Recommendation: Adopt the attached Board of Education Meeting Dates for calendar year 2020.
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*Tentative due to potential rescheduling of Trumbull High graduation.*
Agenda Item III-F  
Selection of a Superintendent Search Firm

The Board of Education will discuss and may take action to hire a search firm to assist in the process of selecting a Superintendent. Dr. Cialfi had announced his retirement to be effective June 30, 2020.

Recommendation: Review, Discuss, and Possible Action.
Report to the Board of Education
Regular Meeting – November 12, 2019  Dr. Cialfi

Agenda Item – III-G  Approval/Minutes

Regular Meeting, October 29, 2019

Recommendation:  Approve the minutes of the above noted meeting.
The Trumbull Board of Education convened in the Auditorium in the Long Hill Administration Building for a Regular Meeting.

Members present:  
L. Chory, Chairman  
L. Timpanelli, Vice Chair  
J. Norcel, Secretary  
K. Fearon  
M. Petitti  
M. Ward

Members absent:  
J. Donofrio

Agenda Item I—Call to Order
The meeting was called to order at 7:00 p.m.

Agenda Item II—Preliminary Business
A. Pledge of Allegiance - The Public Session began with a salute to the Flag.

B. Recognition – First Selectman’s Golf Classic Presentation  
First Selectman Vicki Tesoro presented proceeds from the First Selectman’s Golf to the following student organizations:  
- Academic Challenge for Excellence (ACE) Foundation  
- Trumbull High School Golden Eagle Marching Band  
- PowerPlay Club—Boys and Girls Hockey  
- Laxmen’s Club—Boys and Girls Lacrosse  
- Touchdown Club—Football  
- Diamond Club—Baseball and Softball  
- Boys Basketball

The students and their advisors bring pride, honor, and distinction to the Trumbull community year after year. These organizations provide extraordinary opportunities outside of the classroom for students to excel, whether through athletic pursuits or academic team activities.

The Board unanimously congratulated and commended the First Selectman’s Golf Classic Committee for their much appreciated donations.

C. Recognition – THS Girls Cross Country Team  
The Trumbull High School Girls Cross Country team traveled to Orlando to compete in the 23rd Disney Cross Country Classic at the ESPN Wide World of Sports. Our team, the 2019 FCIAC West Division champs and currently ranked 3rd in the state, continued their winning streak in more ways than one. On the course, the Varsity girls were the champions of the Large School Division race as Emily Alexandru, Kali Holden, and Alessandra Zaffina were 2nd, 3rd and 4th overall, respectively. The JV team placed 3rd as a team in their division led by Erianna Gentile. Off the course, the girls volunteered for an afternoon and evening at the Give Kids the World
Village in Kissimmee, Florida. The Village hosts children with critical illness and their families through Make-A-Wish Connecticut. Coach Jim McCaffrey, whose family are alumni at the village, wanted to share the village with the team and provide them with an opportunity to give back. The girls learned about the philanthropic mission of the Village; they toured the grounds, interacted with guests, and provided dinner service in the cafeteria. Their actions throughout the entire trip were testament to the quality of character that our community and schools instill in our students. This team continuously makes Trumbull proud.

The Board unanimously congratulated and commended the THS Girls Cross Country Team for their outstanding achievement.

D. Correspondence - There was no correspondence this evening.

E. Public Comments - TEA President, John Mastrianni addressed the Board with his concerns regarding the increase of teacher resignations and how to make sure this is not the new norm and is proposing a climate survey, he offered assistance in the Superintendent search, and is looking forward to working with the newly elected Board to move our District toward a positive future. PTSA President, Ruth Fontilla is hopeful that plans will soon be announced for the Superintendent search and how the community can be involved to get the best candidate for Trumbull.

F. Board Chairman Report – Mrs. Chory reported:

- Oct 18- Dedication at THS in memory of Coach Gangemi
- Oct 20- Great Pumpkin Classic to support THS scholarships
- Oct 21-CABE Board of Directors meeting in Wethersfield
- Oct 21-23- Read Aloud in Elementary and Preschools
- Oct 22- UCONN School of Education Distinguished Leadership Award presented to Dr. Budd
- Oct 22- Boards/Commission Dinner
- Oct 24-Dedication at THS in memory of Coach McDougall
- Oct 25-Economic Development breakfast

G. Superintendent Report – Dr. Cialfi reported on the following:

- The formal Agriscience Program Review is scheduled for December 4-5, 2019 by a CSDE consultant. Our next BOE meeting is scheduled for November 12, 2019 at Agriscience where staff will demonstrate our grant funded greenhouse renovation functions.
- Technology Department Head Jeff Hackett and Dr. Cialfi are in the process of applying for a state funded grant for the new media/video system to deliver live broadcasts at THS.
- Dr. Budd, Mrs. Frillici and Dr. Cialfi met to discuss data driven services that are being allocated to Middlebrook.
- Plans are underway for several Veterans Day Assemblies on November 11, 2019:
  - THS- 7:45 a.m. refreshments with an 8:30 a.m. program start
  - Middlebrook- 9:00 a.m.
  - Frenchtown- 9:30 a.m.
  - Jane Ryan- 2:00 p.m.
- All Pre-K through grade 12 teachers are scheduled to participate in our November 5, 2019 Professional Development Day at our schools.
H. Teacher Representative Report – Mrs. Rubano reported: thanks to Dr. Floria Mallozzi for all her hard work with science curriculum at the middle school level, the results on the NGSS Science Assessment were better than anticipated; the TEA is asking the BOE for a CEA Blitz- a climate survey to develop an understanding of district needs. At THS: 25 students attended the 2019 Great Debates hosted by the Ct. Chapter of NAACP; 16 math team members came in 7th out of 30 teams at a recent competition and library and media specialists celebrated National Media Literacy Week to promote professional development at THS.

Agenda Item III—Reports/Action Items

A. Technology Update, Summer 2019 Projects
Mr. Jeff Hackett updated the Board Members on the Technology Department’s 2019 summer projects. These projects included the installation and setup of 1500 Chromebooks; an upgrade on network infrastructure to support new classroom telephones; an upgrade on elementary Wi-Fi; added security cameras at the Agriscience barn area; an upgrade to internet filters and multiple server and software upgrades.

B. Approval/Minutes, Regular and Special Meetings 10/15/2019
It was moved (Ward) and seconded (Timpanelli) to approve the minutes of the October15, 2019 BOE Regular and Special Meetings as presented. Vote: 5 in favor. Abstain: Fearon. Motion passes.

C. Personnel – Dr. Cialfi
Dr. Cialfi reported the following resignations/retirements:

Caron, Angela; math teacher at Madison Middle School since August 2006, retiring effective June 30, 2020.
Domanick, Stephanie; grade 3 teacher at Daniels Farm Elementary School since August 2004, retiring effective June 30, 2020.
Piekarski, Thomas; vocational Agriscience teacher at the Agriscience and Biotechnology Center since December 1997, retiring effective June 30, 2020.

It was moved (Ward) and seconded (Norcel) to approve the resignations as presented. Vote: Unanimous in favor.
D. Policy Committee Report  
Mrs. Norcel reported that the Policy Committee met on October 17, 2019.  
Dr. Budd presented the following:  
Policy, Combined First/Second Readings  
1. Reimbursement of Expenses, Policy Code 4133

It was moved (Fearon) and seconded (Ward) to approve the above First/Second Reading of policy with a 30 day notice waiver, as presented. Vote: Unanimous in favor.

It was moved (Fearon) and seconded (Norcel) to amend Policy Code 4133 to add a sentence at the end of the policy statement on page 1 that this policy excludes the Superintendent and Assistant Superintendent in relation to reimbursement of expenses. Vote: Unanimous in favor.

E. Curriculum Committee Report – Mrs. Petitti reported that the Curriculum Committee met on October 23, 2019. Dr. Budd presented the following:

Approval/Curriculum Guides  
1. Advanced Placement Computer Science A Curriculum Guide  

It was moved (Ward) and seconded (Timpanelli) to approve the above two curriculum guides as presented. Vote: Unanimous in favor.

F. Finance Committee Report  
Mr. O’Keefe reported that the Finance Committee of the BOE met on October 24, 2019 and reviewed financials through September 30, 2019 that included five budget transfers, an update on the expanded Breakfast Program at the elementary and middle schools, a review of unbudgeted Special Ed costs, and an update on a recent health plan renewal study from Siegel Consulting.

1. Financial Reports as of September 30, 2019

It was moved (Ward) and seconded (Fearon) to approve the financial reports and budget transfers through September 30, 2019 as presented. Vote: Unanimous in favor.

Adjournment  
Board Members gave unanimous consent to adjourn the Public Session at 8:55 p.m.
Resignations – Non-Affiliated

O’Keefe, Sean; Business Administrator at the Long Hill Administration Building since September 2012, resigning effective January 3, 2020.

Recommendation: Accept.
A grievance was submitted to the Trumbull Board of Education related to a disagreement regarding the Health Premium Share % for the fiscal year 2019-20.

In June of 2016, an MOA was signed by the Superintendent and the Vice President of the TASS Bargaining unit. The MOA stated that the Health Premium Share for 2016-17 would be 14.0% and would increase 0.5% each year for 2017-18 (14.5%), 2018-19 (15.0%) and 2019-20 (15.5%). The increase of 0.5% per year was consistent with all other MOA’s that were signed regarding the move to the State Partnership Plan and reflected significant shared savings to each group.

Subsequently, a four-year contract was signed in February of 2017 for the period of July 1, 2016 – June 30, 2020. In the signed agreement on page 14, the Health Premium %’s were consistent with the MOA for 2016-17 thru 2018-19. However, the agreed to premium share for 2019-20 was accidently omitted in the document.

The TASS bargaining unit is interpreting the agreement to mean that the premium share for 2019-20 is flat to 2018-19. The Board believes that it was simply a scrivener’s error and since the agreement is silent on 2019-20, the MOA remains in effect. When the contract went to the Board for approval, the cover sheet stated that the insurance was “settled as part of the transition to the State Health Plan and contract updated to reflect same”.

In the interest of resolving this issue amicably and with minimum cost to the district, an offer was made to keep the rate at 15.5% for 2019-20 per the MOA and in the upcoming contract renewal we would agree to hold the rate flat for one year. This offered was rejected on November 6, 2019 and as such the issue is raised to Level III to be reviewed at the November 12, 2019 Board of Education meeting.

Recommendation: Review and Discuss.