
**TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT**

Regular Meeting – September 11, 2018,

***7:00 Executive Session, Regular Meeting 7:45 p.m.**

Long Hill Administration Building

Lorraine R. Smith Assembly Room

AGENDA

Revised

I. CALL TO ORDER

***Executive Session – Superintendent’s Evaluation, as well as a Pending Legal Matter**

II. PRELIMINARY BUSINESS

- A. Pledge of Allegiance
- B. Correspondence
- C. Public Comments
- D. Board Chairman Report
- E. Superintendent Report
- F. Student Board Representatives Report

III. REPORTS/ACTION ITEMS

- A. Approval/Minutes – Regular Meeting – 8/28/2018
- B. Personnel
- C. 2018-2019 Enrollment Update – Dr. Cialfi
- D. Professional Development, July-August, 2018 – Dr. Budd

IV. OTHER

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – September 11, 2018

Dr. Cialfi

Agenda Item – III-A

Approval/Minutes

Regular Meeting, August 28, 2018

Recommendation:

Approve the minutes of the above noted meeting.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT
Regular Meeting – August 28, 2018
Long Hill Administration Building
Lorraine R. Smith Assembly Room

The Trumbull Board of Education convened in the Long Hill Administration Building for a Regular Meeting.

Members present:

L. Chory, Chairman
L. Timpanelli, Vice Chair
J. Norcel, Secretary
J. Donofrio
K. Fearon
M. Petitti
M. Ward

Agenda Item I—Call to Order

The meeting was called to order at 7:00 p.m.

Agenda Item II—Preliminary Business

A. Salute to the Flag - The Public Session began with a salute to the Flag.

B. Recognition-Outgoing Policy Committee Members

The Board recognized five advisory members for their commitment to the Trumbull Public Schools in helping to formulate policy for a two year term ending on August 31, 2018:

Parents/Guardians- Kristine Kelty Murano, Joseph Peddle, E. Violet Reyes
Community Members- Deborah Herbst, Ellen Kalendra

C. Correspondence –

- The Board received 13 emails from parents concerning fourth grade class size at Frenchtown and cited the positive impact that smaller classes have on student success and is asking the Board to add another section to help students maximize their learning potential.
- The Board received 10 emails from parents regarding Middlebrook's grade 2 class size and urged the Board to add another section to help support students' academic and social learning.
- The Board received 23 emails from Daniels Farm School parents who wrote to say thank you for adding a third grade section where it was deemed to go over class size guidelines.

D. Public Comments –The following Trumbull residents addressed the Board:

- Ellie Grosso of 24 Indian Road spoke of the fourth grade class size at Frenchtown which is currently at maximum capacity and presented the Board with data citing the significant improvement in students' performance as a result of smaller class size.
- Pete Yarusavage of 80 Plymouth Avenue is a parent of a fourth grader at Frenchtown and is very concerned with the large class size and the negative impact on his child's education.

- Beth Gilman of 13 Elaine Street stated that class size is one of the most basic determinants of student success and is asking the Board to consider adding another teacher to the fourth grade at Frenchtown.

E. Board Chairman Report – Mrs. Chory reported on the following:

- Mrs. Chory thanked all the parents who contacted the Board to express their concerns for the number of students in their child’s classroom.
- The Board received 24 applications for 3 parents and 2 community member positions on the Policy Committee.
- Mrs. Chory will be serving on CAFE’s Officer Nominating Committee again this year and on CCM’s Policy Committee on Education this fall.
- Recent events attended:
 Aug 21 – TAA Social
 Aug 24- New teacher orientation
 Aug 27- Teacher Convocation

F. Superintendent Report- Dr. Cialfi reported on the following:

- Dr. Paula Gill-Lopez provided a valuable start to our Administrators’ Opening of School Workshop held on August 23, 2018. Her presentation on “Mindfulness” is closely aligned to Dr. Marc Brackett’s Emotional Intelligence work at Yale University.
- The New Teacher Orientation was held on August 24, 2018 with 36 new teachers in attendance.
- The first day back for teachers was August 27, 2018 and the new school year was launched with a convocation ceremony at Trumbull High School.
- On August 28-29, 2018, all teachers participated in professional development seminars to help enhance students’ academic and emotional well-being.

G. Teacher Representative Report- Mrs. Rubano reported on the workshops and professional development that teachers participated in over the summer months to plan for the upcoming school year.

It was moved (Donofrio) and seconded (Norcel) to move Item III-H Approval/2018-2019 1:1 Device Insurance Fee to this portion of the meeting. Vote: Unanimous in favor

Agenda Item III—Reports/Action Items

H. Approval/2018-2019 1:1 Device Insurance Fee

In accordance with Board of Education Policy 5143.2 - Student One-to-One Device Insurance Program each year the Board is required to set the fee for the insurance program. It is requested the fee be set at \$30 for the 2018-2019 school year. This item was discussed and voted on at the last Finance Committee meeting on August 2, 2018.

A motion was made (Donofrio) and seconded (Norcel) to approve the 1:1 Device Insurance Fee to be \$30 for the 2018-2019 school year. Vote: Unanimous in favor.

Agenda Item III—Reports/Action Items

A. 2018-2019 Enrollment Update

Dr. Cialfi reviewed our projected enrollment numbers versus our actual current enrollment numbers and cited BOE class size guidelines. He then presented a detailed breakdown of enrollment numbers for every school in the District as of August 28, 2018 and a discussion ensued.

B. Approval/Head Start Food Service Agreement for 2018-2019 School Year

The Board was asked to approve the annual agreement between the Trumbull/Monroe Head Start program and the Trumbull Board of Education Food Service Department, who will furnish meals to that joint program. Board approval is needed for compliance with Child and Adult Care Food Program (CACFP).

It was moved (Ward) and seconded (Donofrio) to approve Head Start Food Service Agreement for the 2018-2019 School Year as presented. Vote: Unanimous in favor.

C. Approval/Minutes 8/14/2018

It was moved (Timpanelli) and seconded (Donofrio) to approve the minutes of the August 14, 2018 Board of Education meeting as presented. Vote: 6 in favor, 1 abstain. Motion passes.

D. Personnel

Dr. Cialfi reported the following certified resignation:

Jacqueline Goldfarb, speech pathologist at Madison Middle School since August 2008, resigning effective August 17, 2018.

It was moved (Timpanelli) and seconded (Norcel) to accept the resignation as presented. Vote: Unanimous in favor

The following certified appointments are effective August 27, 2018:

Paige Adamsky, MA/4 Kindergarten teacher at Tashua Elementary School
Carole Bobela, 6/5 (.4) science teacher at Madison Middle School
Dylan DeNuzzo, Dylan; MA/6 (8) math teacher at Madison Middle School
Garrett Halstead, MA/7 English teacher at Trumbull High School
William Heher, MA/11 science teacher at Trumbull High School
Jessica Krotki, MA/5 (.4) science teacher at Trumbull High School
Shaun Liebskind, 6/16 French teacher at Trumbull High School
Marisa Lucuk, MA/8 speech/language pathologist at Madison Middle School
Brendan Moore, MA/17 physical education teacher at Trumbull High School
Elizabeth Tavares, MA/12 TESOL teacher/department chairperson district-wide
Jenna Vietze, MA/4 grade 4 teacher at Booth Hill Elementary School
Chelsea Rodrigues, BA/5 grade 1 teacher at Middlebrook Elementary School

The above were unanimously received and filed by the Board.

E. Policy Committee Report

Dr. Budd reported the following policies for Second Readings and approval by the full Board:

Policies, Second Readings – Dr. Budd

1. Interscholastic Athletics, Policy Code 5150
2. Reporting of Child Abuse, Neglect, and Sexual Assault, Policy Code 5141.4
3. Health Assessments and Immunizations, Policy Code 5141.3
4. Student Data Protection, Policy Code 3520.13
5. Student Network/Internet Use, Policy Code 6141.321
6. Student One-to-One Device Insurance Program, Policy Code 5143.2
7. Automated Calls/Text Messages, Policy Code 1110.4

It was moved (Timpanelli) and seconded (Norcel) to approve the above 1-7 policies as presented, including the rescission of Policies 5151, 5152, and 5153. Vote: Unanimous in favor

8. Attendance Grades K-8, Policy Code 5113.1
9. High School Attendance / Loss of Credit, Policy Code 5113
10. Curriculum Development, Policy Code 6141
11. Instructional Use of Commercially-Produced Media, Policy Code 6177
12. Field Trips, Policy Code 6153

It was moved (Fearon) and seconded (Norcel) to approve the above # 8-12 policies as presented. Vote: Unanimous in favor.

13. Facilities Committee, Policy Code 9134

It was moved (Ward) and seconded (Donofrio) to table the approval of policy #13 Facilities Committee policy code 9134 until a later meeting. Vote: Unanimous in favor.

14. Accidents and Sudden Illnesses Occurring in Schools, Policy Code 1330

It was moved (Norcel) and seconded (Fearon) to approve the above #14 policy as presented. Vote: Unanimous in favor.

Dr. Budd presented the following policy for Postponement of Policy Effective Date:

15. Use of Public School Buildings and Sites, Policy Code 1330

It was moved (Timpanelli) and seconded (Norcel) to approve the Postponement of Policy Effective Date for the above #15 policy as presented. Vote: Unanimous in favor.

F. Curriculum Committee Report

Mrs. Petitti reported that the Curriculum Committee of the Board of Education met on August 23, 2018 and reviewed several curriculum guides.

Approval/Curriculum Guide – Dr. Budd

1. K-5 Balanced Literacy: Reading & Writing Curriculum Guides

A motion was made (Timpanelli) and seconded (Norcel) to approve the above curriculum guide as presented. Vote: Unanimous in favor.

G. Approval/Financial Reports through June 30, 2018

Mr. O'Keefe reported that the Finance Committee of the Board of Education met on August 2, 2018 to review the financials through June 30, 2018. In addition to the yearend financials which yielded a surplus of \$1,225, the Committee also reviewed the proposed 2019-2023 five-year capital plan request and a request to set the 1:1 Device Insurance fee for 2018-2019.

A motion was made (Donofrio) and seconded (Norcel) to approve the financial reports through June 30, 2018 yearend. Vote: Unanimous in favor.

Adjournment

Board Members gave unanimous consent to adjourn the Public Session at 8:58 p.m.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting, September 11, 2018

Dr. Cialfi

Agenda Item III-B

Personnel

There have been no changes since the last meeting.

**TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT**

Report to the Board of Education
Regular Meeting – September 11, 2018
Agenda Item – III-C

Dr. Cialfi
2018 – 2019 Enrollment Update

The following is a breakdown of our numbers as of August 30, 2018.

<u>School</u>	<u>8/31/17 First Day</u>	<u>8/30/18 First Day</u>	<u>First Day Comparison</u>
Booth Hill	464	478	14
Daniels Farm	478	500	22
Frenchtown	516	491	-25
Jane Ryan	385	395	10
Middlebrook	496	497	1
Tashua	<u>409</u>	<u>426</u>	<u>17</u>
Total K-5	2748	2787	39
TECEC	<u>224</u>	<u>216</u>	<u>-8</u>
Total PreK-5	2972	3003	31
	Plus approx. 5 Outplaced Students	Plus approx. 4 Outplaced Students	
Hillcrest	727	726	-1
Madison	<u>872</u>	<u>838</u>	<u>-34</u>
	1599	1564	-35
	Plus approx. 10 Outplaced Students	Plus approx. 9 Outplaced Students	
THS	<u>2141</u>	<u>2137</u>	-4
	Plus approx. 24 Outplaced Students	Plus approx. 25 Outplaced Students	
Total PreK-12	6712	6704	-8
Plus Outplaced Students:	<u>39</u>	<u>38</u>	-1
	6751	6742	-9

	<u>Budget Book Projection</u>	<u>8/30/18 First Day</u>	
PreK-5	2979	3007	28
Middle Schools	1543	1573	30
High School	2158	2162	4
Total PreK-12	6680	6742	62
Includes Outplaced Students			

Administrative Recommendation:

Review and discuss.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – September 11, 2018

Dr. Budd

Agenda Item – III-D

Professional Development, July-August 2018

Dr. Budd, administrators, and teachers will highlight the July and August 2018 professional development experiences of Trumbull's teachers

Recommendation:

Review and Discuss