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# TRUMBULL PUBLIC SCHOOLS

## TRUMBULL, CONNECTICUT

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### Regular Meeting – December 8, 2015

Long Hill Administration Building

Lorraine R. Smith Assembly Room

6:00 p.m.

#### AGENDA

#### I. CALL TO ORDER

#### II. PRELIMINARY BUSINESS

- A. Pledge of Allegiance
- B. Election of Board of Education Officers – Board of Education
- C. Correspondence
- D. Public Comments
- E. Approval/Minutes Regular Meeting – 11/10/2015
- F. Teacher Board Representative Report – Mrs. Jennifer Pacelli
- G. Student Board Representative Reports – Annika Redgate, Steven Stanton
- H. Board Chairman Report
- I. Superintendent Report

#### III. REPORTS/ACTION ITEMS

- A. Personnel Report - Dr. Cialfi
- B. 2016-2017 Budget Presentation & Discussion – Dr. Cialfi, Mr. O’Keefe, Staff

##### Part I – Introduction

- Overview
- Financial Summary

##### Part II – Budget by Object

- Salaries (Object 100)
- Benefits (Object 200)
- Services – Professional & Technical (Object 300)
- Services – Property (Object 400)
- Services – Purchased – Other (Object 500)
- Supplies (Object 600)
- Property (Object 700)
- Other (Object 800)

##### Part III – Curriculum, Instruction & Assessments – Dr. Jonathan Budd

##### Part IV – Trumbull High School – Mr. Marc Guarino, Mrs. Julie Luby, Mr. Todd Manuel, Ms. Jennifer Chirles

##### Part V – Divisions

- Athletics – Mr. Michael King
- Facilities – Mr. Mark Deming
- Technology – Mr. Jeffrey Hackett

##### Part VI – Assistant Superintendent – Dr. McGrath

#### IV. OTHER

(Budget agenda items will be reviewed and discussed in sequence. Any area not addressed on a particular evening will carry over to the next session.)

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting – December 8, 2015

Board of Education

Agenda Item – II-B

Election/Board of Education Officers

In accordance with Section 10-218 of the Connecticut General Statutes and the By-laws of the Trumbull Board of Education, the Board shall elect officers from its membership for the ensuing year.

Administrative Recommendation:

Conduct election of Board officers,  
effective December 8, 2015

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting – December 8, 2015

Dr. Cialfi

Agenda Item – II-E

Approval/Minutes

Regular Meeting  
November 10, 2015

Recommendation:

Approve the minutes of the  
above noted meeting.

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT  
Regular Meeting - November 10, 2015, 7:00 p.m.  
Long Hill Administration Building  
Lorraine R. Smith Assembly Room

The Trumbull Board of Education convened in Long Hill Administration Building for a Regular Meeting.

Members present:

D. Herbst, Chairperson  
L. Chory, Vice Chairperson  
R. Seaman, Secretary  
J. Donofrio, Board Member  
S. LaFrance, Board Member  
J. Peddle, Board Member  
M. Ward, Board Member

Agenda Item I – Call to Order

The meeting was called to order at 7:03 p.m.

Agenda Item II – Preliminary Business

- A. Salute to the Flag - The Public Session began with a salute to the Flag.
- B. Correspondence – There was no correspondence.
- C. Comments –There were two public comments this evening. Mrs. Jen Kehley (PTSA) Council President was on hand to speak of the importance of the “get out and vote” efforts that included parents and students on Election Day. Mrs. Kehley thanked the current Board Members for their service and looks forward to working with the new Board. Trumbull parent, Cindy Katske, commented on the need for AP Art at THS in order to make art students more competitive and enhance student achievement.
- D. Recognition of Board of Education Members– Dr. Cialfi and Mrs. Chory commended and recognized all of Trumbull’s Board of Education members for their dedicated service especially outgoing Board Chair, Mrs. Deborah Herbst, and Board Members: Mrs. Rosemary Seaman, Mr. Joseph Peddle and Mrs. Susan LaFrance for their years of service and valuable dedication to the Trumbull Board of Education. First Selectmen Timothy Herbst was on hand to cite outgoing Board Members’ contributions and presented each Board member with a Proclamation in appreciation for their service.

### Agenda Item III – Consent Agenda

- A. Personnel – Dr. Cialfi noted that there are four certified resignations and one certified appointment that need Board approval. It was moved (Chory) seconded (Peddle) to accept the following resignations: Linda Goldin, world language teacher at Hillcrest Middle School since August 1998, retiring effective June 30, 2016; Kirsten Grady, school psychologist at Madison Middle School since September 2012, resigning effective November 28, 2015; Julie Jenkins, science teacher at Trumbull High School since August 1995, retiring effective June 30, 2016; and Suzanne O’Connell, reading/language arts consultant at Jane Ryan Elementary School since September 1973, retiring effective June 30, 2016. Vote: Unanimous in favor. It was moved to accept the appointment of Glen Ullman, MA/4 .6 strings teacher at the elementary level, effective November 2, 2015. Receive and file
- B. Approval/Minutes –Regular Meeting – 10/20/2015. It was moved (Donofrio) seconded (Peddle) to approve the minutes as presented. Vote: Unanimous in favor

It was moved (Seaman) and seconded (Donofrio) to table Agenda Item C-Approval/Textbooks, Item D- Approval/Curriculum Guides and Item E-Approval/New Course Proposals to a later meeting when the new Board is seated. Vote: Unanimous in favor.

### Agenda Item IV – Reports/Action Items

It was moved (Mrs. LaFrance) and seconded (Donofrio) to move Agenda Item IV-B out of order to this point in the meeting. Vote: Unanimous in favor

B. Tri-State Consortium Gallery Walk (THS APBA) – Mr. Edwards, Mr. Scerbo, and Ms. Rizza reported on the THS Performance Based Assessment Project that was featured in the Tri-State Consortium Conference held at Manhattanville College, Purchase, NY. The project, “Using the Past to Design for the Present,” was created by THS teachers Daniel Coburn, Anne Rizza, Matthew Scerbo, and Rebecca Trzaski. They have been trained in developing high quality Performance Assessment Design Initiative (PADI) projects which provide evidence needed to measure what matters as indicated on key components of the Tri-State Evaluation process. Students were challenged to design Greco-Roman architecture that centered on critical thinking and integrated four curriculums: Math, Science, Social Studies and English.

- A. Approval/Minutes of Trumbull Board of Education Executive Session of the February 3, 2015 Executive Session – It was moved (Ward) and seconded (Peddle) to approve the above minutes with the following changes: Board Member J. Donofrio was absent. A sentence was changed to read, “The discussion included an overview of the management issues related to the TYA theater production and the potential impact on the duties of the Continuing Education Director (i.e., fiscal obligations and supervision of students).” Vote: (Herbst, Chory, Seaman, LaFrance, Ward) in favor, (Donofrio) abstained, motion passes.

It was moved (Peddle) seconded (Donofrio) to move Agenda Item IV-G to this portion of the meeting. Vote: Unanimous in favor.

G. Approval/Capital Improvement Plan 2016-2020 – Mr. Deming and Mr. O’Keefe presented the proposed Capital Improvement Plan which the Finance Sub Committee reviewed at their October 28, 2015 meeting. Changes made were also reviewed by Building Committee members Mr. Jeff Donofrio and Mr. Joe Peddle on November 5. This proposed plan is in two categories: Performance Contracting projects which does not require capital funding, and Non-Performance Contracting which requires capital funding. It was moved (Chory) and seconded (Peddle) to approve the Capital Improvement Plan for 2016-2020 as presented. Vote: Unanimous in favor. It was moved (Donofrio) and seconded (Peddle) for the Town to entertain a resolution to approve lease financing for a performance contracting project in the amount of \$4,130,000 for 2016. Vote: Unanimous in favor.

C. Policies– Second Reading

1. Attendance Grades K-8, Policy Code 5113.1 – Dr. Budd presented this policy that has been revised. It was moved (Ward) and seconded (Donofrio) to accept this policy as presented. Vote: Unanimous in favor.
2. Pay to Participate, Policy Code 5138 – Dr. Budd presented this policy that has been revised. It was moved (Ward) and seconded (Chory) to accept this policy as presented. Vote: Unanimous in favor.

D. Approval/2016 Board of Education meetings-Dr. Cialfi conveyed that in accordance with Section 10-218 of the CT General Statutes and the By-laws of the Trumbull Board of Education, the Board shall adopt a meeting schedule for the ensuing year. It was moved (Ward) seconded (Donofrio) to amend meeting dates from August 2 to August 9 and August 16 to August 23. Vote: Unanimous in favor. It was moved (Donofrio) seconded (Seaman) to approve the amended Board of Education Meeting Dates for the calendar year 2016 as amended. Vote: Unanimous in favor.

E. Approval/Authorization to Utilize Town Auditor – Business Administrator Mr. O’Keefe discussed the decision of the October 28, 2015 meeting of the Finance Sub Committee to bring forward to the full Board the recommendation to utilize the Town’s Internal Auditor to review the revenue and expense actuals for the period of July 1, 2015 onward for all Adult Enrichment programs including Summer Explorations, Adult Education and Driver’s Education. It was moved (Peddle) and seconded (Ward) to approve this recommendation. Vote: Motion passes.

F. Professional Development Election Day Experiences – Dr. Budd gave a presentation highlighting the professional development experiences of Trumbull’s teachers held on November 3, 2015, Election Day that incorporated instructional and assessment practices to enhance student achievement.

Agenda Item V—Other

There was no business under this agenda item.

Adjournment

Board Members gave unanimous consent to adjourn the Public Session at 9:23 p.m.

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting - December 8, 2015

Dr. Cialfi

Agenda Item III-A

Personnel

Resignations – Non-Certified

Verespej, Jo Ann; secretary in the Technology Department at the Long Hill Administration Building since August 1988, retiring effective March 1, 2016.

Recommendation:

Accept.