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**TRUMBULL PUBLIC SCHOOLS**  
**TRUMBULL, CONNECTICUT**

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**Budget Meeting – December 11, 2013 Rescheduled**

Long Hill Administration Building  
Lorraine R. Smith Assembly Room  
6:00\*/6:30 p.m.

AGENDA

- I. CALL TO ORDER**
  - A. Executive Session – Milk Pricing Audit\*
  
- II. PRELIMINARY BUSINESS**
  - A. Pledge of Allegiance
  - B. Correspondence
  - C. Comments and Questions
  
- III. CONSENT AGENDA**
  - A. Personnel – Dr. Cialfi
  - B. Approval/Minutes – Budget Meeting 12/3/2013 & 12/5/2013
  - C. Approval/Financial Reports as of 10/31/2013 – Mr. O’Keefe
  
- IV. REPORTS/ACTION ITEMS**
  - A. Board Committee Appointments – Board Chairperson
  - B. Elementary Enrollment Projection for 2014-15 – Dr. Cialfi
  - C. Continuation 2014-15 Budget Presentation & Discussion – Dr. Cialfi,  
Mr. O’Keefe, Staff

Part VII – Trumbull High School
  
- V. RECEIVE AND FILE**
  - A. Pending Litigation – Dr. McGrath
  - B. Negotiations – Dr. McGrath
  
- VI. OTHER**

**\*NOTE: The Board may choose to hold an Executive Session upon two-thirds vote of the members present and voting to discuss the Milk Pricing Audit.**

**REVISED**

**TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT**

**Report to the Board of Education  
Budget Meeting - December 10, 2013**

**Dr. Cialfi**

**Agenda Item III-A**

**Personnel**

**Resignations – Certified**

**Herbst, Michael; Athletic Director at Trumbull High School since September 1975, retiring effective January 31, 2014.**

**Mas, Maureen; special education chairperson/teacher at Trumbull High School since August 2006, retiring effective June 30, 2014.**

**Seipel, Kathleen; special education teacher at Trumbull High School since September 1969, retiring effective June 30, 2014.**

**Recommendation:**

**Accept.**

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Budget Meeting – December 10, 2013

Dr. Cialfi

Agenda Item – III-B

Approval/Minutes

Budget Meetings  
December 3, 2013  
and  
December 5, 2013

Administrative Recommendation:

Approve the minutes of the above noted meetings.

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT  
Budget Meeting – December 3, 2013  
Long Hill Administration Building  
Lorraine R. Smith Assembly Room

The Trumbull Board of Education convened in the Long Hill Administration Building for a Budget Meeting.

Members present:

Members absent:

D. Herbst, Vice Chairperson  
L. Chory, Board Member  
J. Donofrio, Board Member  
S. LaFrance, Board Member  
J. Peddle, Board Member  
R. Seaman, Board Member  
M. Ward, Board Member

Agenda Item I – Call to Order

The meeting was called to order at 6:33 p.m. by Vice Chair Mrs. Herbst.

Agenda Item II – Preliminary Business

A. Salute to the Flag - The Public Session began with a salute to the Flag. At this time, it was moved (Chory) seconded (Ward) to take Agenda Item IV-B out of order. Vote: Unanimous in favor.

Agenda Item IV – Reports/Action Items

B. Election of Officer—Board of Education— Vice Chair Mrs. Herbst conveyed that with the addition of new members to the Board, an election of officers must take place. Mr. Ward nominated Mrs. Herbst for position of Board Chairman, seconded by Mrs. Seaman. Mrs. Herbst commented that she is honored to be nominated for Board Chair and will continue to do her very best for Trumbull students. With no further nominations, Mrs. Herbst unanimously was voted to the position of Board Chairman. Mrs. LaFrance nominated Mrs. Chory for the position of Board Vice Chairperson, seconded by Mr. Donofrio. Mrs. Chory commented that she is honored to be nominated for Vice Chair and will continue to do her best to serve the students, staff and citizens of Trumbull. With no further nominations, Mrs. Chory unanimously was voted to the position of Board Vice Chairperson. Mrs. Chory nominated Mrs. Seaman for the position of Board Secretary, seconded by Mrs. Herbst. With no further nominations, Mrs. Seaman unanimously was voted to the position of Board Secretary.

Agenda Item II – Preliminary Business

B. There was no correspondence this evening.

C. Comments –Board Chair Mrs. Herbst conveyed that due to the lengthy agenda for tonight’s meeting, Public Comment would be limited to 30 minutes, with each speaker allotted two minutes for comments. She asked that tonight’s speakers sign in before speaking. She also noted that for future meetings, people wishing to address the Board in Public Comment must sign in at the podium before the meeting begins and will be called to speak at the appropriate time. Speakers will be allowed two minutes for comments. Mrs. Herbst further emphasized that only Trumbull residents will be allowed to address the Board in Public Comment. She noted that in the event a non-resident, including Board of Education employees, wishes to address the Board, it will only be allowed at the request of the Superintendent. At the request of the Superintendent, Mrs. Herbst read a letter from Trumbull High School (THS)

Principal Marc Guarino addressed to students, parents and the Trumbull community explaining the rationale for the cancellation of the THS spring musical, Rent, The School Edition. Mrs. Herbst further conveyed that the Board supports Mr. Guarino's, the Superintendent's and Assistant Superintendent's position on this issue. Jane Helfgott spoke in support of reinstating Rent and would like an explanation of the plan referred to in Mr. Guarino's letter. Angela Bulkley, parent, spoke in support of funding ancillary activities such as elementary strings, marching band and spring musical since students may be excluded from these programs due to family financial difficulties. Lainie McHugh, PTA Council President, spoke in support of expanding the Board's budget request to fund additional programs such as elementary foreign language, expanding high school course offerings and to eliminate pay to participate fees. Mrs. McHugh also reminded the Board of their responsibility to further what is in the best interests for the approximately 7,000 students of Trumbull. Larissa Mark, THS student and President of the THS Thespian Society, spoke in support of allowing Rent to proceed as the 2014 THS spring musical. Jon Tropp, parent of THS students, spoke in support of reinstating Rent and questioned why they [administration] consider the subject matter in Rent controversial. Hannah Pirozzoli, THS student and Co-President of Gay-Straight Alliance, spoke in support of Rent and asked the Board to allow this musical to be performed this year. Andrea Gottschall, parent, stated that she and her husband had an excellent meeting with Mr. Guarino regarding the production of Rent. She questioned Mr. Guarino's reference in his letter to being presented with a plan and conveyed that the director, producer and lighting designer have already shared hundreds of pages of information and Thespian members also provided information to him. She noted the media coverage given to this issue and questioned why Mr. Guarino has not provided any comment to the media. Janet O'Donnell, parent of former THS students, also spoke in support of reinstating the production of Rent.

#### Agenda Item III – Consent Agenda

- A. Personnel—There have been no changes since the last Board meeting.
- B. Approval/Minutes – Regular Meeting – 11/13/13 By unanimous consent of members present at that meeting, the minutes were approved as presented.

#### Agenda Item IV – Reports/Action Items

- A. Approval/2014 Dates for Board of Education Meetings— In accordance with Section 10-218 of the CT General Statutes and the By-laws of the Trumbull Board of Education, the Board shall adopt a meeting schedule for the ensuing year. It was moved (Ward) seconded (Chory) to approve the Board of Education Meeting Dates for the calendar year 2014 as presented. Vote: Unanimous in favor.
- C. Facilities/Maintenance Committee—Dr. Cialfi conveyed that due to recent retirements of maintenance personnel, the administration is in the process of restructuring responsibilities of the Plant Operations Department. Dr. Cialfi asked the Board to support seeking assistance from the Town for a period of 30 to 60 days since the winter season is approaching and due to the lack of manpower. It was moved (Peddle) seconded (Donofrio) that the maintenance of buildings, grounds and equipment of the Board of Education be turned over to the responsibility of the Town of Trumbull's Department of Public Works for a period of no less than 30 days and not to exceed 60 days. Discussion ensued regarding the length of time needed for assistance. Mr. Donofrio commented that according to State Statute and Town Charter, the Town Council must approve the takeover of the Board of Education's maintenance responsibilities by the Department of Public Works. Further discussion ensued regarding the time involved in securing Town Council approval. It was moved (Chory) seconded (LaFrance) to amend the motion to add the wording "effective upon Town Council approval." Vote: Unanimous in favor. Vote on original motion as amended: Unanimous in favor. Mrs. Herbst expressed her desire to establish a Board committee to review the facilities/maintenance operations and examine the processes/procedures and ultimately make recommendations for Board action. She noted that this would not be a standing committee of the Board. She appointed Mr. Peddle and Mr. Ward to be on the

Facilities/Maintenance Committee and asked them to seek several community members to join the committee and present those names to the Board at their December 10, 2013 meeting. Discussion ensued regarding the charge of the committee including examining the process of facilities maintenance and making recommendations for the restructuring of the Plant Operations Department. It was noted that the committee will be working collaboratively with the Superintendent on this issue; once the restructuring is complete, the Plant Operations Department will be under the supervision of the Superintendent.

- D. 2014-15 Budget Presentation and Discussion—Superintendent Dr. Cialfi welcomed the new Board members and congratulated the new officers. He gave a Power Point presentation on the 2014-15 administration's proposed budget request in the amount of \$96,392,885 or 3.69% increase over this year's allocation. He reviewed the district's mission, objectives, accomplishments, and the district's goal focus on the Common Core State Standards (CCSS), the Administrator/Teacher Supervision, Evaluation and Professional Learning Plans, and continuous improvement in the Scientific Research Based Intervention (SRBI) process. He reviewed the need to support CCSS with curriculum revisions, updated classroom supplies, textbooks, online subscriptions, professional development and technology. He also reviewed the areas to support the new Administrator/Teacher Supervision, Evaluation and Professional Learning Plans including teacher/administrator training, testing materials, and resources for increased observations and reviews of practice. Dr. Cialfi further conveyed rationale for increased positions in the following areas: Pupil Personnel Services, Technology Integration Specialists, high school teaching staff, maintenance and central student registration. He commented on Trumbull's rank in per pupil spending in most Fairfield County districts and all districts in DRG B. Discussion ensued regarding the increase in staffing and transportation costs. At this time, a brief recess was called at 8:23 p.m. and the Public Session resumed at 8:30 p.m. A motion was made to take review of the elementary schools' budget at this time. Dr. Cialfi, along with Business Manager Sean O'Keefe, reviewed the Elementary budget, with a focus on technology integration specialists. Discussion ensued regarding the job description of technology integration specialists and how they will assist students and staff. Both Jane Ryan Principal Mrs. Bolton and Daniels Farm Principal Mr. Kunschaft spoke in support of adding these positions so teachers can take full advantage of the technology available for lessons. Trumbull Early Childhood Education Center (TECEC) Coordinator Dr. Wheeler briefly reviewed the program and conveyed that tuition paid by parents of regular education students is given directly to the Town. Pupil Personnel Services (PPS) Director Ms. Smith, along with Assistant Superintendent Dr. McGrath reviewed the increase in PPS staff, out of district tuitions, professional development for staff regarding CCSS, legal fees, amount of one-on-one para-educator support, the need for additional clerical support, compliance issues and the establishment of a program (Track 18 to 21) to meet the needs of Specialized Resource Program (SRP) students 18 to 21 years old. Discussion ensued regarding tuition costs and State/Federal mandates for special education students. Mr. O'Keefe and Transportation Manager Mrs. Perkins reviewed the Transportation budget. Discussion ensued regarding increased costs, bus contract, field trips, bus monitors and cameras. Mr. O'Keefe reviewed budget figures including health insurance costs and leasing of computer equipment. Discussion ensued including the projected decrease in elementary enrollment, elementary teacher staffing, and the elementary enrollment study. Mrs. Herbst asked that any questions Board members may have should be sent to her and she will forward to the Superintendent for a response. She also asked the Superintendent to forward responses to Board members' questions to the full Board.

#### Agenda Item V -- Other

There was no business under this agenda item.

#### Adjournment

Board Members gave unanimous consent to adjourn the Public Session at 10:08 p.m.

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT  
Budget Meeting – December 5, 2013  
Long Hill Administration Building  
Lorraine R. Smith Assembly Room

The Trumbull Board of Education convened in the Long Hill Administration Building for a Budget Meeting.

Members present:

Members absent:

D. Herbst, Chairperson  
L. Chory, Vice Chairperson  
R. Seaman, Secretary  
J. Donofrio, Board Member  
S. LaFrance, Board Member  
J. Peddle, Board Member  
M. Ward, Board Member

Agenda Item I – Call to Order

The meeting was called to order at 6:37 p.m.

Agenda Item II – Preliminary Business

- A. Salute to the Flag - The Public Session began with a salute to the Flag. At this time, Board Chair Mrs. Herbst shared that a former district English teacher, James Higgins, passed away. Mrs. Seaman remarked that Mr. Higgins was an outstanding educator who was dedicated to lifelong learning.
- B. Correspondence – Mrs. Seaman conveyed that the Board received several emails in regard to the Trumbull High School (THS) spring musical, Rent.
- C. Comments – Barbara Distintie, parent and theater professional, stated her disappointment in the cancellation the THS spring musical, Rent, urged the Board/administration to reconsider their decision and asked the Board to make a public statement regarding this issue. Cindy Katske, parent, expressed her disappointment in the new protocols for speaking in Public Comment (time constraints and limitations on who can speak) and urged the Board to consider extending the time for individual comment to 3 minutes. Wynn Gadkar-Wilcox, parent and area university professor, expressed his concerns and disappointment in the reasons for the cancellation of Rent. Larissa Mark, student and THS Thespian Society president, expressed disappointment on behalf of many THS students in the cancellation of Rent and commented that students have offered to formulate a plan so the musical can be produced this spring. Denise Mather, parent, expressed her extreme disappointment in the Board of Education and administration for the manner in which the cancellation of the Rent was handled. Emily Ruchalski, student, spoke in support of Rent, citing its main themes are about tolerance, acceptance and love.

Agenda Item III – Consent Agenda

- A. Personnel—There have been no changes since the last Board meeting.

Agenda Item IV—Reports/Action Items

- A. 2014-15 Budget Presentation and Discussion—Superintendent Dr. Cialfi noted that tonight's discussion will focus on the budgets for Middle School, Curriculum, Plant Operations, Technology,

Assistant Superintendent and Athletics. With regard to the budget for middle schools, discussion centered on technology integration specialists, information processing curriculum, and the need for an additional middle school special education chairperson. Dr. Linda Paslov presented the Board with a synopsis of the Curriculum budget request. She reviewed the various areas including classroom supplies, testing, software, online subscriptions and texts/workbooks. Considerable discussion ensued regarding the substantial increase in classroom supplies, STEM program and materials, testing materials, online subscriptions, texts, curriculum writing and professional development. It was noted that many of the items requested are needed to support Common Core State Standards. Also discussed was the importance of technology integration specialists, next generation science standards, and assessments to be used for the Teacher Supervision, Evaluation, and Professional Learning Plan. Both Technology Manager Jeff Hackett and Business Manager Sean O'Keefe reviewed the Technology budget. Discussion centered on the number of computers, leasing of equipment, Smart Boards, age/replacement of computers and availability of WI-FI (wireless network) in all school buildings. Plant Supervisor Steve Kennedy reviewed Plant Operations noting the request is less than the previous year due to savings realized in utilities (electricity and gas). He also reviewed the need for an additional plant/maintenance position for Trumbull High School. Discussion ensued regarding a needs assessment for building/grounds maintenance; the \$2,500,000 earmarked for capital improvement projects; asbestos abatement; replacement of windows at Middlebrook Elementary and roof at Madison Middle School; wall repair/replacement at Madison; summer help; custodial overtime for activities in the schools; security cameras and swipe cards for all buildings; bid process for supplies/projects; and the timeline for the needs assessment report. Assistant Superintendent Dr. McGrath reviewed his budget and a brief discussion ensued regarding tuition for magnet programs and the safeguarding of student databases. Athletic Director Mike Herbst presented the Board with information regarding Athletic items and budget. He noted that the bulk of the increase is for contractual stipends for coaches and the need for track equipment. A brief discussion ensued regarding equalized stipends for coaches.

#### Agenda Item V – Other

There was no business under this agenda item.

#### Adjournment

Board Members gave unanimous consent to adjourn the Public Session at 9:05 p.m.



TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting – December 10, 2013

Mr. O’Keefe

Agenda Item III-C

Financial Report as of 10/31/2013

The Finance Committee of the Board of Education has not had a scheduled meeting prior to the December 10, 2013 Board of Education meeting. Due to the transition of the new Board members and until the new Finance Committee is established, the monthly financials will be reviewed in summary at the next several Board of Education meetings.

Recommendation:

Approve.

# Summary Expense Report As Of October 31 2013

## Attainment Analysis (\$K)

	2013/14 YTD Oct	FY 2013/14 Budget	YTD Attain %	2012/13 YTD Oct	FY 2012/13 Actual	YTD Attain %	2011/12 YTD Oct	FY 2011/12 Actual	YTD Attain %	Prior 2Yrs Avg Att %
Total Trumbull BOE Spend	\$ 22,388.1	\$ 92,962.4	24.1%	\$ 22,475.3	\$ 90,472.5	24.8%	\$ 22,166.3	\$ 86,569.3	25.6%	25.2%
- Salaries	\$ 12,548.6	\$ 62,200.2	20.2%	\$ 12,159.3	\$ 60,095.1	20.2%	\$ 11,954.8	\$ 57,541.8	20.8%	20.5%
- Benefits	\$ 3,504.0	\$ 14,834.6	23.6%	\$ 4,460.9	\$ 13,407.9	33.3%	\$ 4,205.7	\$ 12,417.0	33.9%	33.6%
S/Tot Salary & Benefits	\$ 16,052.6	\$ 77,034.9	20.8%	\$ 16,620.2	\$ 73,503.1	22.6%	\$ 16,160.4	\$ 69,958.8	23.1%	22.8%
- Svcs Prof / Tech	\$ 483.4	\$ 1,209.2	40.0%	\$ 347.1	\$ 1,279.0	27.1%	\$ 423.1	\$ 1,160.3	36.5%	31.6%
- Svcs Property (Util/Repairs/Copiers)	\$ 911.7	\$ 3,757.1	24.3%	\$ 809.4	\$ 3,579.7	22.6%	\$ 821.5	\$ 3,714.3	22.1%	22.4%
- Svcs Purch'd Oth (Transport/Tuition)	\$ 3,620.5	\$ 8,808.3	41.1%	\$ 3,472.2	\$ 8,903.3	39.0%	\$ 3,667.8	\$ 8,754.6	41.9%	40.4%
- Supplies	\$ 1,138.6	\$ 2,387.0	47.7%	\$ 1,008.1	\$ 2,295.1	43.9%	\$ 954.5	\$ 2,257.7	42.3%	43.1%
- Property (Off Equip/Furn)	\$ 107.7	\$ 394.2	27.3%	\$ 167.2	\$ 713.5	23.4%	\$ 54.0	\$ 505.2	10.7%	18.1%
- Other	\$ 73.7	\$ (628.3)	-11.7%	\$ 51.1	\$ 199.0	25.7%	\$ 85.0	\$ 218.4	38.9%	32.6%

- YTD October 2013/14 Actual Expense is \$22.4M (24.1% Attainment of FY Budget)

'- LOWER overall attainment vs AVG of prior two years (25.2%)

'- Lower Attainment by Category:

- o Salaries - slightly lower than 2 year avg and same as in prior year
- o Benefits - SIGNIFICANTLY LOWER attainment vs last two years - due to shift to self-funded medical & dental (even with Nov bdgt transfer of -\$873K the attainment still only 25%)

'- Higher Attainment by Category:

- o Svcs Prof & Tech - Legal and Oth Prof Svcs - continue to monitor
- o Svcs Property (Util/Repairs/Copiers) due to Repairs and Wireless Connections (front-end loaded)
- o Svcs Purch'd Other - Slightly higher attainment in Transport and Tuition
- o Supplies due to earlier purchases of text/workbooks and testing materials vs prior yrs
- o Property (Off Equip/Furn) - incr in attainment due to end of year computer purchases in 2012-13
- o Other - 30% attainment of budget excl -\$873K placeholder in 2013-14 as of Oct; slightly lower than prior years (neg placeholder xfer will be reflected in November financials)

Appears OK
Inspect
Action Req'd?

# Summary Expense Report As Of October 31 2013

Year-to-Year (YTY) Analysis (\$K)

	FY 2013/14 <u>Budget</u>	FY 2012/13 <u>Actual</u>	Budget YTY %	2013/14 <u>YTD Oct</u>	2012/13 <u>YTD Oct</u>	YTD YTY %
Total Trumbull BOE Spend	\$ 92,962.4	\$ 90,472.5	2.8%	\$ 22,388.1	\$ 22,475.3	-0.4%
- Salaries	\$ 62,200.2	\$ 60,095.1	3.5%	\$ 12,548.6	\$ 12,159.3	3.2%
- Benefits	\$ 14,834.6	\$ 13,407.9	10.6%	\$ 3,504.0	\$ 4,460.9	-21.4%
S/Tot Salary & Bebefits	\$ 77,034.9	\$ 73,503.1	4.8%	\$ 16,052.6	\$ 16,620.2	-3.4%
- Svcs Prof / Tech	\$ 1,209.2	\$ 1,279.0	-5.5%	\$ 483.4	\$ 347.1	39.3%
- Svcs Property (Util/Repairs/Copiers)	\$ 3,757.1	\$ 3,579.7	5.0%	\$ 911.7	\$ 809.4	12.6%
- Svcs Purch'd Oth (Transport/Tuition)	\$ 8,808.3	\$ 8,903.3	-1.1%	\$ 3,620.5	\$ 3,472.2	4.3%
- Supplies	\$ 2,387.0	\$ 2,295.1	4.0%	\$ 1,138.6	\$ 1,008.1	12.9%
- Property (Off Equip/Furn)	\$ 394.2	\$ 713.5	-44.8%	\$ 107.7	\$ 167.2	-35.6%
- Other	\$ (628.3)	\$ 199.0	-415.8%	\$ 73.7	\$ 51.1	44.1%

- 2013/14 FY Budget is \$93.0M (+2.8% YTY vs 2012/13 Actual)

'- YTD Oct 2013 down YTY by 0.4%, compared to FY budgeted growth rate of +2.8%

'- Categories growing SLOWER than budgeted growth rate:

- o Salaries

- o Benefits - reflects savings from shift from fully funded to self-funded

'- Categories growing FASTER than budgeted growth rate:

- o Svcs Prof & Tech - Legal, Svc Contracts (RTI/Techneeq), Oth Prof Svcs (IC Mess/Shoutpoint)
- o Svcs Property (Util/Repairs/Copiers) - front-ended repairs and purchase of Wireless connections
- o Svcs Purch'd Other - Tuition running higher than budgeted growth rate - continue to monitor
- o Supplies - Text/Workbook and Testing Materials - purchases earlier than last year
- o Property (Off Equip/Furn) - effect of last minute spend last year in computers

Appears OK
Inspect
Action Req'd?

Object Description	Object#	Budget		Revised	Expended	Commitments/ Estimates	Available/ (Over)	% Spent
		Original	Transfers					
<u>Salaries</u>	<u>100</u>							
Admin./Supervisors	110	4,135,368	0	4,135,368	\$1,440,484	2,680,416	14,468	99.65%
Teachers	120	44,912,774	80,000	44,992,774	\$7,409,113	37,069,595	514,066	98.86%
Custodians/Maintenance	130	3,588,679	0	3,588,679	\$1,123,796	2,215,472	249,410	93.05%
Tech Support	140	566,055	0	566,055	\$207,914	366,823	(8,682)	101.53%
Secretaries	150	2,323,376	0	2,323,376	\$726,169	1,524,024	73,183	96.85%
Paras & Aides	160	2,810,133	0	2,810,133	\$613,777	1,928,344	268,012	90.46%
Substitutes	170	880,500	0	880,500	\$174,097	706,696	(293)	100.03%
Coaches & Advisors	180	492,824	6,000	498,824	\$2,334	491,191	5,300	98.94%
Salaries Other	190	2,035,485	0	2,035,485	\$642,941	1,398,087	(5,543)	100.27%
Misc Salary Items	195	375,045	(6,000)	369,045	\$207,961	0	161,084	56.35%
<b>Salaries Total</b>		<b>62,120,239</b>	<b>80,000</b>	<b>62,200,239</b>	<b>\$12,548,586</b>	<b>48,380,647</b>	<b>1,271,006</b>	<b>97.96%</b>
<u>Benefits</u>	<u>200</u>							
Health Insurance	210	13,108,390	0	13,108,390	\$3,083,204	10,025,186	0	100.00%
FICA	220	1,532,247	0	1,532,247	\$361,369	1,170,878	0	100.00%
Insurances	280	129,000	0	129,000	\$39,805	88,852	343	99.73%
Benefits Other	290	65,000	0	65,000	\$19,656	7,943	37,401	42.46%
<b>Benefits Total</b>		<b>14,834,637</b>	<b>0</b>	<b>14,834,637</b>	<b>\$3,504,034</b>	<b>11,292,859</b>	<b>37,744</b>	<b>99.75%</b>
<u>Services - Prof. &amp; Technical</u>	<u>300</u>							
Professional Development	320	102,342	0	102,342	\$19,774	15,081	67,487	34.06%
Legal	330	229,000	0	229,000	\$77,621	151,379	0	100.00%
Service Contracts	340	363,645	0	363,645	\$283,226	2,992	77,427	78.71%
Consultants	360	280,000	(80,000)	200,000	\$30,662	116,204	53,135	73.43%
Other Prof Services	390	314,253	0	314,253	\$72,133	58,656	183,464	41.62%
<b>Services - Prof. &amp; Technical Total</b>		<b>1,289,240</b>	<b>(80,000)</b>	<b>1,209,240</b>	<b>\$483,416</b>	<b>344,311</b>	<b>381,513</b>	<b>68.45%</b>
<u>Services - Property</u>	<u>400</u>							

Object Description	Object#	<u>Budget</u>			Expended	Commitments/ Estimates	Available/ (Over)	% Spent
		Original	Transfers	Revised				
Utilities	410	1,542,742	0	1,542,742	\$396,722	1,146,020	0	100.00%
Energy	415	918,169	0	918,169	\$46,141	872,028	0	100.00%
Repairs & Service Fees	430	377,085	0	377,085	\$122,917	45,623	208,545	44.70%
Communication	440	254,016	0	254,016	\$166,529	106,082	(18,596)	107.32%
Copiers	445	285,000	0	285,000	\$96,388	196,436	(7,825)	102.75%
Building Improvements	450	108,500	0	108,500	\$0	19,200	89,300	17.70%
Other Purch Prop Services	490	271,601	0	271,601	\$82,974	154,985	33,642	87.61%
<b>Services - Property</b>	<b>Total</b>	<b>3,757,113</b>	<b>0</b>	<b>3,757,113</b>	<b>\$911,672</b>	<b>2,540,375</b>	<b>305,067</b>	<b>91.88%</b>
<u>Services - Purchased</u>	<u>500</u>							
Other								
Transportation	510	4,613,928	0	4,613,928	\$2,152,639	126,440	2,334,849	49.40%
Postage	530	55,000	0	55,000	\$22,761	41,305	(9,066)	116.48%
Advertising	540	2,500	0	2,500	\$565	0	1,935	22.60%
Interns	550	266,000	0	266,000	\$167,983	84,435	13,583	94.89%
Tuition	560	3,737,971	0	3,737,971	\$1,238,744	1,934,483	564,744	84.89%
Printing	570	40,395	0	40,395	\$13,019	905	26,471	34.47%
Other Purch Services	590	92,524	0	92,524	\$24,739	2,185	65,600	29.10%
<b>Services - Purchased</b>	<b>Total</b>	<b>8,808,318</b>	<b>0</b>	<b>8,808,318</b>	<b>\$3,620,450</b>	<b>2,189,753</b>	<b>2,998,116</b>	<b>65.96%</b>
Other								
<u>Supplies</u>	<u>600</u>							
Supplies Teaching	610	745,494	0	745,494	\$348,247	117,349	279,898	62.45%
Supplies Office	620	177,942	0	177,942	\$39,087	10,347	128,508	27.78%
Supplies Custodial	630	152,000	0	152,000	\$58,927	14,861	78,211	48.55%
Supplies Maintenance	635	270,673	0	270,673	\$69,607	44,177	156,889	42.04%
Text & Workbooks	640	600,110	0	600,110	\$347,035	81,292	171,782	71.37%
Subscriptions	645	100,411	0	100,411	\$62,227	5,576	32,608	67.53%
Testing Materials	650	73,271	0	73,271	\$29,975	19,398	23,898	67.38%
Books & AV	655	78,906	200	79,106	\$32,332	18,315	28,459	64.02%

Object Description	Object#	Budget			Expended	Commitments/ Estimates	Available/ (Over)	% Spent
		Original	Transfers	Revised				
Software	660	156,058	0	156,058	\$140,112	6,293	9,653	93.81%
Other Supplies	690	31,936	0	31,936	\$11,062	1,040	19,834	37.90%
<b>Supplies Total</b>		<b>2,386,801</b>	<b>200</b>	<b>2,387,001</b>	<b>\$1,138,610</b>	<b>318,649</b>	<b>929,742</b>	<b>61.05%</b>
<u>Property</u>								
Office Equipment	710	3,015	0	3,015	\$863	0	2,152	28.62%
Office Furniture	720	500	0	500	\$6,795	910	(7,205)	1541.09%
Classroom Equipment	730	317,200	(200)	317,000	\$82,720	42,058	192,221	39.36%
Classroom Furniture	740	30,040	0	30,040	\$13,042	11,336	5,662	81.15%
Building Equipment	750	40,600	0	40,600	\$4,243	4,440	31,917	21.39%
Other equipment	790	3,000	0	3,000	\$0	0	3,000	0.00%
<b>Property Total</b>		<b>394,355</b>	<b>(200)</b>	<b>394,155</b>	<b>\$107,664</b>	<b>58,744</b>	<b>227,747</b>	<b>42.22%</b>
<u>Other Objects</u>								
Dues, Fees and Memberships	810	106,114	0	106,114	\$60,006	1,329	44,779	57.80%
Unemployment	825	72,000	0	72,000	\$13,666	58,334	0	100.00%
Other Objects	890	(806,436)	0	(806,436)	\$0	0	(806,436)	0.00%
<b>Other Objects Total</b>		<b>(628,322)</b>	<b>0</b>	<b>(628,322)</b>	<b>\$73,672</b>	<b>59,663</b>	<b>(761,657)</b>	<b>-21.22%</b>
<b>Report total</b>		<b>\$92,962,381</b>	<b>\$0</b>	<b>\$92,962,381</b>	<b>\$22,388,103</b>	<b>\$65,185,000</b>	<b>\$5,389,277</b>	<b>94.20%</b>

# School Lunch Financials As of October 31, 2013

Balance Sheet as of 10/31	10/31/13 School Lunch	10/31/12 School Lunch	YTY Diff.	% Change
<b>Assets:</b>				
Cash	447,328	616,644	(169,316)	-27.46%
Receivables	93,358	77,034	16,324	21.19%
Inventory	69,756	41,465	28,291	68.23%
Prepaid Expense	-	-	-	-
Due From Others	-	-	-	-
<b>Total Assets:</b>	<b>610,442</b>	<b>735,143</b>	<b>(124,701)</b>	<b>-16.96%</b>
<b>Liabilities:</b>				
Accounts Payable	-	117,685	(117,685)	-100.00%
Deferred Revenue	108,946	79,698	29,248	36.70%
Due to others	149,133	24,189	124,944	516.53%
<b>Total Liabilities:</b>	<b>258,079</b>	<b>221,572</b>	<b>36,507</b>	<b>16.48%</b>
<b>Fund Balances:</b>	<b>352,362</b>	<b>513,571</b>	<b>(161,209)</b>	<b>-31.39%</b>
<b>Statement of Revenues, Expenditures and Changes in Fund Balances for the 4 months ended 10/31</b>				
<b>Revenue/increases:</b>				
Food Sales/Charges for Service	516,575	529,478	(12,903)	-2.44%
Intergovernmental	98,861	84,582	14,279	16.88%
Other Income/Interest	-	-	-	-
Donations	-	-	-	-
Increases	-	-	-	-
<b>Total revenue/increases</b>	<b>615,436</b>	<b>614,060</b>	<b>1,376</b>	<b>0.22%</b>
<b>Expenses/decreases</b>				
Wages	186,110	187,331	(1,221)	-0.65%
FICA	10,700	10,802	(102)	-0.94%
<b>Medical</b>	<b>305,245</b>	<b>161,274</b>	<b>143,971</b>	<b>89.27%</b>
Other Expenses/Scholarships	15,225	20,722	(5,497)	-26.53%
Supplies	23,856	22,222	1,634	7.36%
Cost of Food	220,125	268,030	(47,905)	-17.87%
Equipment/Capital	18,143	13,051	5,092	39.02%
Decreases	-	-	-	-
<b>Total Expenditures/increases</b>	<b>779,405</b>	<b>683,432</b>	<b>95,973</b>	<b>14.04%</b>
Incr/(Decr) in fund balances before				
operating transfers	(163,968)	(69,372)	(94,596)	136.36%
Operating Transfers in/(out)	-	-	-	-
<b>Incr/(Decr) in fund balances after</b>	<b>(163,968)</b>	<b>(69,372)</b>	<b>(94,596)</b>	<b>136.36%</b>
Fund Balances:				
Beginning of year	516,331	582,944	(66,613)	-11.43%
End of period	352,362	513,572	(161,210)	-31.39%
Increase (decrease) for the month	<b>(117,365)</b>	115,505	(232,870)	-201.61%

# School Lunch Financials As of October 31, 2013

Balance Sheet as of 10/31	10/31/13 School Lunch	10/31/12 School Lunch	YTY Diff.	% Change
<b>Assets:</b>				
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Due From Others	-	-	-	-
<b>Total Assets:</b>	<b>610,442</b>	<b>735,143</b>	<b>(124,701)</b>	<b>-16.96%</b>
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Accounts Payable	-	117,685	(117,685)	-100.00%
Deferred Revenue	108,946	79,698	29,248	36.70%
Due to others	149,133	24,189	124,944	516.53%
<b>Total Liabilities:</b>	<b>258,079</b>	<b>221,572</b>	<b>36,507</b>	<b>16.48%</b>
<b>Fund Balances:</b>	<b>352,362</b>	<b>513,571</b>	<b>(161,209)</b>	<b>-31.39%</b>

## Statement of Revenues, Expenditures and Changes in Fund Balances for the 4 months ended 10/31

<b>Revenue/increases:</b>				
Food Sales/Charges for Service	516,575	529,478	(12,903)	-2.44%
Intergovernmental	98,861	84,582	14,279	16.88%
Other Income/Interest	-	-	-	-
Donations	-	-	-	-
Increases	-	-	-	-
<b>Total revenue/increases</b>	<b>615,436</b>	<b>614,060</b>	<b>1,376</b>	<b>0.22%</b>
<b>Expenses/decreases</b>				
Wages	186,110	187,331	(1,221)	-0.65%
FICA	10,700	10,802	(102)	-0.94%
<b>Medical</b>	<b>305,245</b>	<b>161,274</b>	<b>143,971</b>	<b>89.27%</b>
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Supplies	23,856	22,222	1,634	7.36%
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Equipment/Capital	18,143	13,051	5,092	39.02%
Decreases	-	-	-	-
<b>Total Expenditures/Increases</b>	<b>779,405</b>	<b>683,432</b>	<b>95,973</b>	<b>14.04%</b>
Incr/(Decr) in fund balances before operating transfers				
operating transfers	(163,968)	(69,372)	(94,596)	136.36%
Operating Transfers in/(out)	-	-	-	-
<b>Incr/(Decr) in fund balances after operating transfers</b>	<b>(163,968)</b>	<b>(69,372)</b>	<b>(94,596)</b>	<b>136.36%</b>

## Fund Balances:

Beginning of year	516,331	582,944	(66,613)	-11.43%
End of period	352,362	513,572	(161,210)	-31.39%
Increase (decrease) for the month	<b>(117,365)</b>	<b>115,505</b>	<b>(232,870)</b>	<b>-201.61%</b>



TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Budget Meeting – December 10, 2013

Board Chairperson

Agenda Item –IV-A

Board Committee Appointments

In addition to serving on the Board of Education, members also serve on other affiliated subcommittees. Accordingly, members will be appointed this evening to serve on the following commissions:

Policy Advisory Committee

Rosemary Seaman  
Susan LaFrance

Curriculum Committee

Rosemary Seaman  
Michael Ward  
Joseph Peddle

Trumbull Education Channel Cable TV

To be determined.

Service Contracts Review Committee

Deborah Herbst  
Jeffrey M. Donofrio  
Joseph Peddle, Alternate

Liaison to CES, Six-to-Six Magnet

Michael Ward

BEI Committee

Rosemary Seaman  
Joseph Peddle

BOE Finance Committee

Loretta Chory  
Susan LaFrance  
Rosemary Seaman  
Michael Ward, Alternate

TAA Negotiations

Joseph Peddle  
Jeffrey M. Donofrio

Administrative Recommendation:

Discuss

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting – December 10, 2013

Dr. Cialfi

Agenda Item IV-B

Elementary Enrollment Projection for 2014-15

The attached elementary enrollment chart is used to provide the 2014-15 “projected” number of grade K – 5 classes needed in each of our 6 schools. Each grade level on this chart also includes the current number of classes (this number is handwritten).

The number of classes needed is based on the strictly adhered to Board of Education class size guidelines. The class size maximum for each grade level is indicated in the upper left-hand corner of the chart.

Grade 1 – 5 levels that can be reduced are marked in red and those that require an additional class are marked in green. Several grade levels are marked in yellow to indicate that the projected number is too close to the guideline to be considered a reduction or addition at this time.

Unlike grades 1 – 5, the projected kindergarten enrollment cannot be based on students who are presently enrolled. These projections are usually more unstable and recently, due to the full day kindergarten program, we are attracting more kindergarten students.

Additionally, because our elementary enrollment study will involve some redistricting, our projection numbers cannot be considered as “secure” as in previous years.

Recommendation:

Review and discuss



TRUMBULL BOARD OF EDUCATION  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting, December 10, 2013

Dr. McGrath

Agenda Item V-A

Pending Litigation

There are no major changes this month.

Recommendation:

Receive and file.

**PENDING LITIGATION**

CASE TOWN/BOARD	DESCRIPTION	CASE	REPRESENTATIVE TOWN/BOARD
1. M.A. vs.	M.A., a Trumbull resident allegedly tripped and fell on sidewalk at Trumbull High School on May 1, 2004. This claim seeks monetary damages against Board of Education and the Town of Trumbull, Mr. Donald Walsh, Maintenance Supervisor, Mr. Ralph Iassogna, Superintendent, Mr. Paul Kallmeyer, former Director of Public Works. (Notice of claim received April 21, 2006).	Pending	CIRMA
2. L.M., PPA B.M. vs.	L.M., PPA B.M. a Monroe minor, allegedly was injured on November 11, 2006 while playing on the field located behind Middlebrook Elementary School when he tripped on the ground and fell onto a metal "spike" object protruding out of the ground. L.M. received injuries to his right knee. This claim seeks monetary damages against Board of Education and the Town of Trumbull. (Notice of claim received November 13, 2006).	Pending	ITT
3. M.S., PPA M.S. vs.	M.S., PPA M.S. a Trumbull minor, allegedly was injured on September 15, 2005 at Trumbull High School while walking up stairs when she was caused to slip and fall. M.S. received injuries to her right knee, resulting in multiple surgeries and scaring from injuries. This claim seeks monetary damages against Board of Education and the Town of Trumbull. (Notice of claim received August 8, 2007).	Pending	ITT
4. P.F. S. LLC vs.	Platinum Funding Services LLC ("Platinum") claims the Trumbull Board of Education failed to remit payment for services rendered following notification that (Platinum") assumed, all accounts of PETCO, the original vendor the district entered an agreement with. This claim seeks monetary damages against Trumbull Board of Education and the Town of Trumbull. (Notice of claim received on 8/19/09).	Pending	Town/Board
5. K.S., D.S. vs.	K.S., a Trumbull minor, allegedly was injured on or about October 28, 2008 at Trumbull High School while playing tennis/baseball, during which she received, what is described as, serious brain injuries. This claim seeks monetary damages against Trumbull Board of Education and the Town of Trumbull. (Notice of claim received on October 27, 2010).	Pending	Town/Board
6. F.C. vs.	F.C., an employee of AAA Motor Club responding to a call on or about October 29, 2010 at Trumbull High School, entered the walkway of Trumbull High School under construction, and allegedly tripped and fell over a 4" beam covered by leaves. This claim seeks monetary damages against the Board of Education and the Town of Trumbull. (Notice of claim received January 25, 2011).	Pending	Town/Board

7.M.A. vs.	<p>M.A., parent of Trumbull High School student, alleges she was injured on September 22, 2011 while leaving Back to School night. This incident occurred at 9:10 p.m., at which time M.A. exited Trumbull High School from a side exit (near, A-House classrooms) and fell on the walkway leading to Student parking Lot# 2. M.A. suffered serious and painful injuries, including, to her cervical spine requiring surgical intervention, injuries to her left shoulder which will likely require surgery, and other injuries not yet determined; and an inability to work periods of time. It is alleged that these injuries suffered by M.A. will result in permanent disabilities and/or impairments. This claim seeks monetary damages against the Board of Education and the Town of Trumbull. (Notice of claim received February 10, 2012).</p>	Pending	Town/Board
8. C.M. vs.	<p>C.M., an employee of First Student, Inc. which provides school bus service to Trumbull Public Schools, alleged that on or about May 1, 2012 R.I. and D.P. sent a defamatory message to third persons via email, telephone, in person, and or written correspondence, which stated C.M., hit a student with the school bus while he was driving. Also on or about May 5, 2012 R.I. and D.P. and other employees of the BOE sent a similar defamatory message to third persons via email, telephone, in person, and or written correspondence, falsely stated that C.M. hit a student with the school bus while he was driving, also that a police investigation determined C.M. hit a student with the school bus while he was driving. The complaint claimed these statements defamed him personally and professionally and led to his termination on May 30, 2012. This claim seeks monetary damages against the Board of Education and the Town of Trumbull. (Notice of claim received August 7, 2012).</p>	Pending	Town/Board
9. A.Z., PPA A.P. vs.	<p>A.Z., a student in preschool for special needs at Trumbull Early Childhood Education Center, allegedly was injured on April 24, 2012 at approximately 12:15 p.m. At the time of the incident A.Z. was in her seat and her teacher, J.P., grasped her by the shoulders and reseated her. It is claimed that J.P. then lifted her chair, roughly pushed it closer to the table, grabbed the child's hair, pushing her head down on the table top. As a result, A.Z. has sustained physical and emotional injury including a mark behind her right ear and a black and blue which required medical attention. (Notice of claim received on August 22, 2012).</p>	Pending	Town/Board

<p>10. N.I., PPA M.I. vs.</p>	<p>N.I., PPA M.I. a student at Trumbull High, alleged she was injured on December 1, 2011 while participating in a volleyball drill in gym class. N.I. was hit in the head with a volleyball. This claim seeks monetary damages against the Town of Trumbull and 2 physical education teachers. (Notice of claim received on November 5, 2012).</p>	<p>Pending</p>	<p>Town/Board</p>
<p>11. B.W. vs.</p>	<p>B.W. a student at Trumbull High, allegedly fell on or about March 9, 2013 due to icy conditions on the front walk near entry door#2. This claim seeks monetary damages against the Board of Education and the Town of Trumbull. (Notice of claim received on May 23, 2013).</p>	<p>Pending</p>	<p>Town/Board</p>

TRUMBULL BOARD OF EDUCATION  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting, December 10, 2013

Dr. McGrath

Agenda Item V-B

Status of Negotiations

Please see reverse side for status  
of negotiations with the eight  
bargaining units.

Recommendation:

Receive and file.



## STATUS OF NEGOTIATIONS

<u>Unit</u>	<u>Member of Board's Negotiating Team</u>	<u>Status of Negotiations</u>
TEA Teachers	Attorney Floyd Dugas Dr. Michael McGrath Mrs. Deborah Herbst Mr. Michael Ward	The TEA Agreement covers the period from July 1, 2014 to June 30, 2017.
TAA (Administrators)	Attorney Floyd Dugas Mrs. Loretta Chory Mrs. Lisa Labela	The TAA Agreement covers the period from July 1, 2012 to June 30, 2015.
Secretaries CILU/CIPU	Board Attorney Floyd Dugas Sean O'Keefe	The Secretaries Agreement covers the period from July 1, 2011 to June 30, 2016.
Custodial/Maintenance	Board Attorney Floyd Dugas Sean O'Keefe	The Custodial/Maintenance Agreement covers the period from July 1, 2010 to June 30, 2014.
Paraprofessionals CILU/UE	Board Attorney Floyd Dugas Sean O'Keefe	The Paraprofessional Agreement covers the period from July 1, 2008 to June 30, 2011. Negotiations for a successor Agreement have begun.
Cafeteria Workers	Board Attorney Floyd Dugas Lunch Manager Sean O'Keefe	The Cafeteria workers Agreement covers the period from July 1, 2010 to June 30, 2014.
CILU Supervisor/ Support Staff	Board Attorney Floyd Dugas Sean O'Keefe	The CILU Supervisors Agreement covers the period from July 1, 2012 to June 30, 2016.  The CILU Support Agreement covers the period from July 1, 2011 to June 30, 2016.