

**TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT**

Regular Meeting – April 10, 2012
Long Hill Administration Building
Lorraine R. Smith Assembly Room
7:00 P.M.

AGENDA

- I. PRELIMINARY BUSINESS**
 - A. Salute to the Flag
 - B. Correspondence
 - C. Recognitions – Odyssey of the Mind
 - D. Comments and Questions

- II. PERSONNEL**
 - A. Personnel – Mr. Iassogna

- III. CONSENT AGENDA**
 - A. Approval/Minutes- Regular Meeting – March 27, 2012
 - B. Approval/Financial Report as of 03/31/12 – Mr. Sirico

- IV. REPORTS**
 - A. RYASAP Survey – Mr. Iassogna, Mr. Francis

- V. NEW BUSINESS**
 - A. Approval/New Course Proposal: Applications of Mathematics/
Algebra III – Dr. Paslov, Mrs. Basbagill
 - B. Non-Renewal of Non-Tenured Staff – Mr. Iassogna
 - C. Policy – First Reading
 - 1. Homework, Policy Code 6154 – Dr. Cialfi, Mrs. Tesoro

- VI. OLD BUSINESS**
 - A. 2012-13 Budget Review – Mr. Iassogna

- VII. RECEIVE AND FILE**
 - A. Pending Litigation – Dr. Cialfi
 - B. Negotiations – Dr. Cialfi

- VIII. OTHER**

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting April 10, 2012

Mr. Iassogna, Dr. Cialfi

Agenda Item I-C

Recognition – Odyssey of the Mind Teams

All five *Odyssey of the Mind* teams representing Trumbull Public Schools are to be recognized for their outstanding performances at the CT State Finals held at Bristol East High School on March 31.

Odyssey of the Mind is an international educational program that provides creative problem-solving opportunities for students from kindergarten through college. Team members work together to create a solution to problems that range from building mechanical devices to presenting their own interpretation of literary classics. They then bring their solutions to competition on the local, state, and world level. Thousands of teams from throughout the U.S. and from about 25 other countries participate in the program.

Odyssey of the Mind participants are rewarded for how they apply their knowledge, skills and talents, and not for coming up with the correct answer to a problem because there is no one correct answer.

The team registration fees qualify for sponsorship by the Academic Challenge for Excellence (ACE) Foundation because the program is a classic example of a performance-based assessment that is academically competitive and supports 21st century learning.

The five *Odyssey of the Mind* teams are from Booth Hill, Tashua, a combined Hillcrest/Madison Team and Trumbull High School.

Administrative Recommendation:

Recognize and commend.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting, April 10, 2012

Mr. Iassogna

Agenda Item II-A

Personnel

A. Resignations - Certified

Glanz, Stacey; special education teacher at Trumbull High School since August 2011, resigning effective June 30, 2012.

Knight, Erin; special education teacher at Middlebrook Elementary School since August 2011, resigning effective June 30, 2012.

Vespe, Paul; special education teacher at Hillcrest Middle School since August 2011, resigning effective June 30, 2012.

Wasserman, Barry; psychologist (.40) at Trumbull Early Childhood Education Center since September 2006, resigning effective June 30, 2012.

Recommendation:

Accept.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – April 10, 2012

Mr. Iassogna

Agenda Item – III-A

Approval/Minutes

Regular Meeting
March 27, 2012

Administrative Recommendation:

Approve the minutes of the above noted meeting.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT
Regular Meeting – March 27, 2012
Long Hill Administration Building
Lorraine R. Smith Assembly Room

The Trumbull Board of Education convened in the Long Hill Administration Building for a Regular Meeting.

Members present:

S. Wright, Chairperson
D. Herbst, Vice Chairperson
T. Kelly, Secretary
L. Labella, Board Member
R. Seaman, Board Member
M. Ward, Board Member

Members absent:

L. Chory, Board Member

Agenda Item I – Preliminary Business

- A. Salute to the Flag - The Public Session began at 7:12 p.m. followed by a salute to the Flag.
- B. Correspondence – Mr. Kelly noted that the Board received several letters from parents in support of full/extended day kindergarten.
- C. Recognitions –
1. Elementary Health and Physical Education Department—The Trumbull Public Schools' Elementary Health and Physical Education staff recently received a "Recognition Award" from the Connecticut Association for Health, Physical Education, Recreation and Dance (CTAHPERD) at their annual banquet. These teachers were recognized for their significant efforts and contributions to promote health, physical exercise, and recreational activities. It was noted that their continued participation in Jump Rope for Heart and Hoops for Heart programs have involved the Trumbull community and taught their students about living a healthy lifestyle and meaningful community service. Physical Education Teacher Jane Kluspes gave a brief review of the elementary physical education program and noted that the District has been involved with the Jump Rope for Heart program for 30 years. Dr. Paslov presented the CTAHPERD District plaque to Board Chair Wright, who in turn presented each teacher with a plaque to be hung in their respective schools. The honored staff includes Ginny Girouard, Jennifer Gibson, Michael Bourque, Michael Cavallaro, Stephen Hackett and Keith Strychalsky.
 2. Center for Women & Families Anti-Bullying Initiative—Superintendent Iassogna conveyed that as part of the Center for Women and Families' Anti-Bullying Initiative, students in Trumbull High School's business classes submitted posters in the Center's contest. Trumbull High ninth grader Danielle Epstein's poster was selected as the top entry and her theme was made into buttons and other promotional materials. Danielle was honored at the Center for Women and Families' Annual Breakfast. In addition, her poster was given to Connecticut Lieutenant Governor Nancy Wyman, and the Superintendent presented her with an "I Make A Difference" pin in recognition of her achievement.
- D. Comments – There were no public comments this evening.

Agenda Item II -- Personnel

- A. Personnel – Superintendent Iassogna noted that one resignation was received that needed Board action. It was moved (Herbst) seconded (Seaman) to accept the resignation of Patricia Lord, guidance secretary at Trumbull High School since September 1984, retiring effective June 30, 2012. Vote: Unanimous in favor.

Agenda Item III – Consent Agenda

- A. Approval/Minutes – Regular Meeting – 3/13/12 By unanimous consent of members present at that meeting, the minutes were approved as presented.

At this time, it was moved (Seaman) seconded (Labella) to take Agenda Item VI-A out of order. Vote: Unanimous in favor.

Agenda Item VI – Old Business (out of order)

A. Policies—Second Reading

- 1.,2. – Both the Student No Smoking and Tobacco Products Use and Staff No Smoking and Tobacco Products Use policies were brought to the Board for a first reading on February 28, 2012. Per Board suggestion, they were revised to include the use of all smoking and tobacco materials. It was moved (Herbst) seconded (Labella) to approve the Staff No Smoking and Tobacco Products Use policy as presented. Vote: Unanimous in favor. It was moved (Herbst) seconded (Labella) to approve the Student No Smoking and Tobacco Products Use policy as presented. Vote: Unanimous in favor.

Agenda Item IV—Reports

- A. There were no reports this evening.

Agenda Item V – New Business

- A. Approval/Academic Decathlon Trip to Albuquerque, N.M.—Academic Decathlon Advisor Dean Pelligra conveyed that the Academic Decathlon Team placed first in State competition where 7 students qualified for the National Academic Decathlon Competition to be held in Albuquerque, New Mexico from April 25 through 28, 2012. It was moved (Ward) seconded (Herbst) to approve the [Academic Decathlon] Trip to Albuquerque, New Mexico as outlined with such approval contingent upon parent(s)/guardian signing a waiver relieving the school district of any financial obligations due to trip cancellation for any reason and with the stipulation that the Board can rescind it at anytime depending on the security situation. Vote: unanimous in favor.
- B. Approval/Committee to Name a Field—Mr. Iassogna conveyed that the Board has been asked to consider naming two Trumbull High School sites, the soccer field and auditorium. A brief discussion ensued and several Board members expressed concerns with the Naming of Buildings and Sites policy, as some felt the language was vague and would like to see more guidelines/directions included in the policy. It was moved (Labella) seconded (Herbst) to not take up this agenda item at this time. Mr. Kelly conveyed that Craig Breslow [who requested that the soccer field at Trumbull High School be named after his father, former physical education teacher and girls' soccer coach Abe Breslow] and Athletic Director Mike Herbst be advised of the Board's decision to delay taking this request into consideration. Vote: Unanimous in favor. It was moved (Labella) seconded (Seaman) to return the policy, Naming of Building and Sites to PAC [Policy Advisory Committee] for review and recommendations for changes. Vote: Unanimous in favor.

Agenda Item VII – Receive and File

These items were received and filed.

Adjournment

Board Members gave unanimous consent to adjourn the Public Session at 7:42 p.m.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – April 10, 2012

Mr. Sirico

Agenda Item III - B

Financial Report

<u>Description</u>	<u>Page</u>
a) Board of Education Expense Report for the 9 months ended 03/31/12	1

Recommendation:

Accept the Trumbull Board of Education Financial report

Object Description	Object#	Budget		Revised	Expended	Commitments/ Estimates	Available/ (Over)	% Spent
		Original	Transfers					
<u>Salaries</u>	<u>100</u>							
Admin./Supervisors	110	4,034,217	21,635	4,055,852	3,111,610	938,341	5,901	99.85%
Teachers	120	41,613,017	(195,178)	41,417,839	25,059,768	16,046,101	311,970	99.25%
Custodians/Maintenance	130	3,276,681	42,500	3,319,181	2,424,078	815,515	79,588	97.60%
Tech Support	140	557,107	0	557,107	418,467	110,457	28,184	94.94%
Secretaries	150	2,072,509	58,454	2,130,963	1,587,360	497,565	46,038	97.84%
Paras & Aides	160	2,547,373	(1,655)	2,545,718	1,870,519	581,953	93,247	96.34%
Substitutes	170	879,393	0	879,393	570,005	384,010	(74,622)	108.49%
Coaches & Advisors	180	479,255	18,212	497,467	214,141	281,534	1,793	99.64%
Salaries Other	190	1,925,048	0	1,925,048	1,596,918	413,147	(85,017)	104.42%
Misc Salary Items	195	633,390	(21,635)	611,755	527,589	1	84,165	86.24%
Salaries Total		58,017,990	(77,667)	57,940,323	37,380,454	20,068,623	491,246	99.15%
<u>Benefits</u>	<u>200</u>							
Health Insurance	210	10,983,241	(109,453)	10,873,788	8,035,907	2,688,777	149,104	98.63%
FICA	220	1,400,806	0	1,400,806	975,860	403,479	21,467	98.47%
Insurances	280	131,700	0	131,700	94,405	31,894	5,401	95.90%
Benefits Other	290	57,500	0	57,500	50,527	5,110	1,863	96.76%
Benefits Total		12,573,247	(109,453)	12,463,794	9,156,699	3,129,260	177,835	98.57%
<u>Services - Prof. & Technical</u>	<u>300</u>							
Professional Development	320	58,671	16,944	75,615	43,539	6,735	25,341	66.49%
Legal	330	175,000	162,209	337,209	240,147	101,997	(4,935)	101.46%
Service Contracts	340	219,724	(6,000)	213,724	203,761	2,823	7,140	96.66%
Consultants	360	255,000	0	255,000	141,825	189,057	(75,881)	129.76%
Other Prof Services	390	309,851	(3,520)	306,331	232,830	26,180	47,321	84.55%
Services - Prof. & Technical Total		1,018,246	169,633	1,187,879	862,101	326,791	(1,013)	100.09%
<u>Services - Property</u>	<u>400</u>							

Object Description	Object#	Budget		Revised	Expended	Commitments/ Estimates	Available/ (Over)	% Spent
		Original	Transfers					
Utilities	410	1,792,291	0	1,792,291	1,089,546	641,099	61,646	96.56%
Energy	415	995,191	0	995,191	582,754	437,249	(24,812)	102.49%
Repairs & Service Fees	430	398,410	1,757	400,167	197,883	59,554	142,730	64.33%
Communication	440	183,200	0	183,200	153,865	26,999	2,336	98.72%
Copiers	445	295,380	(10,500)	284,880	220,717	52,281	11,882	95.83%
Building Improvements	450	161,000	0	161,000	127,311	23,518	10,171	93.68%
Other Purch Prop Services	490	255,688	(5,673)	250,015	157,132	56,004	36,878	85.25%
Services - Property	Total	4,081,160	(14,416)	4,066,744	2,529,207	1,296,704	240,832	94.08%
<u>Services - Purchased</u>	<u>500</u>							
Other								
Transportation	510	4,948,649	3,134	4,951,783	4,578,265	243,867	129,651	97.38%
Postage	530	52,300	10,500	62,800	43,934	17,761	1,106	98.24%
Advertising	540	5,000	0	5,000	1,208	0	3,792	24.15%
Interns	550	137,500	1,655	139,155	133,835	5,100	220	99.84%
Tuition	560	3,186,238	450,000	3,636,238	2,830,903	801,429	3,905	99.89%
Printing	570	39,770	0	39,770	18,752	882	20,136	49.37%
Other Purch Services	590	79,890	(500)	79,390	58,949	40,800	(20,359)	125.64%
Services - Purchased	Total	8,449,347	464,789	8,914,136	7,665,845	1,109,839	138,451	98.45%
Other								
<u>Supplies</u>	<u>600</u>							
Supplies Teaching	610	700,638	4,584	705,222	568,945	30,751	105,526	85.04%
Supplies Office	620	178,984	(8,908)	170,076	98,993	21,431	49,652	70.81%
Supplies Custodial	630	130,500	0	130,500	112,259	11,396	6,845	94.75%
Supplies Maintenance	635	304,389	4,600	308,989	174,232	51,697	83,060	73.12%
Text & Workbooks	640	610,982	(38,453)	572,529	395,681	59,098	117,750	79.43%
Subscriptions	645	51,452	8,391	59,843	51,355	1,556	6,932	88.42%
Testing Materials	650	62,485	(6,550)	55,935	37,818	645	17,472	68.76%
Books & AV	655	70,962	(4,167)	66,795	57,801	7,022	1,973	97.05%

Object Description	Object#	Budget		Revised	Expended	Commitments/ Estimates	Available/ (Over)	% Spent
		Original	Transfers					
Software	660	160,651	(10,000)	150,651	145,227	481	4,943	96.72%
Other Supplies	690	32,186	2,605	34,791	12,383	4,200	18,208	47.66%
Supplies Total		2,303,229	(47,898)	2,255,331	1,654,694	188,277	412,360	81.72%
Property	700							
Office Equipment	710	8,350	(860)	7,490	4,553	520	2,417	67.74%
Office Furniture	720	1,000	2,100	3,100	0	0	3,100	0.00%
Classroom Equipment	730	188,308	54,514	242,822	149,138	75,340	18,345	92.45%
Classroom Furniture	740	4,600	92	4,692	2,096	1,380	1,216	74.07%
Building Equipment	750	31,105	7,033	38,138	13,309	10,559	14,269	62.59%
Other equipment	790	12,500	(10,000)	2,500	918	0	1,582	36.72%
Property Total		245,863	52,879	298,742	170,014	87,799	40,929	86.30%
Other Objects	800							
Dues, Fees and Memberships	810	116,301	(16,889)	99,412	77,935	4,894	16,583	83.32%
Unemployment	825	90,000	(20,000)	70,000	33,827	25,003	11,170	84.04%
Other Objects	890	72,400	0	72,400	71,028	0	1,372	98.10%
Other Objects Total		278,701	(36,889)	241,812	182,790	29,897	29,125	87.96%
Other Uses of Funds	900							
Misc	900	0	76,078	76,078	0	0	76,078	0.00%
Other Uses of Funds Total		0	76,078	76,078	0	0	76,078	0.00%
Report total		\$86,967,783	\$477,056	\$87,444,839	\$59,601,805	\$26,237,190	\$1,605,844	98.16%

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting April 10, 2012

Mr. Iassogna, Mr. Robert Francis

Agenda Item IV-A

RYASAP Survey Report

The Trumbull Public Schools, as well as surrounding districts, have been participants in a very important survey on the needs, attitudes and behaviors of students in grades 7 – 12. (The school districts of Bridgeport, Fairfield, Monroe and Stratford were involved in the same survey.)

Unfortunately, as the Board was aware, both Trumbull and Fairfield's student surveys were inadvertently mixed-up by Search Institute IMN and necessitated both districts to repeat the surveys.

The resultant survey data has been compiled and provides both the schools and community with a wide range of information that will help Trumbull to address the developmental needs of our youth.

Mr. Robert M. Francis, Executive Director of the Regional Youth/Adult Substance Abuse Project (RYASAP), will be in attendance at this evening's meeting to review and discuss the results of the survey, not only as it applies to Trumbull, but to our neighboring communities.

Administrative Recommendation:

Review and discuss.

**TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CT**

Report to the Board of Education
Regular Meeting – April 10, 2012

Dr. Paslov, Mrs. Basbagill

Agenda Item – V-A

Approval/Applications of Mathematics/Algebra III

“Applications of Mathematics/Algebra III” is a full year, 1 credit course that will be offered to Grade 12 students. The course will cover topics including probability and statistics, voting methods, finance, matrices, series and sequences. The class will include an intensive Algebra review to prepare students for college placement tests.

Approval of this course will provide approximately 50 students with an additional math course their Senior year as well as conform to Common Core State Standards of having a fourth year of math for students.

Recommendation:

Approve the new course:

“Applications of Mathematics/Algebra III”

NEW COURSE PROPOSAL

Name of Course: Applications of Mathematics/ Algebra III

Grade Level: 12

Department: Mathematics

Length and Credit: Full year, 1 credit

Prerequisites: C or better in CP Algebra II

General Description: The course will cover topics including probability and statistics, voting methods, finance, matrices, series and sequences. The class will include an intensive Algebra review at the end of the year to best prepare students for college placement tests.

Rationale: There is no fourth year of math available for students who complete CP Algebra II as juniors. There are approximately 50 students in CP Algebra II who are interested in taking a math class during their senior year. With CCSS we will need to offer a fourth year of math for all students.

Resources Needed: Textbooks, curriculum writing time

Prepared By: Fran Basbagill and Jay Rosco

Tri-State Follow-up in May 2012

Commitment to Add More Rigorous Math Courses

PATHWAY	6 TH GR.	7 TH GR.	8 TH GR.	9 TH GR.	10 TH GR.	11 TH GR.	12 TH GR.
Traditional	Math	Math	Pre-Algebra	CP Intro to Algebra	CP Algebra 1	CP Geometry	CP Bridge to Algebra II
Adjusted	Math	Math	Math Strategies	Algebra 1 A	Algebra 1B	CP Geometry	CP Algebra II/Trig
Traditional	Math	Math	Pre-Algebra	ACP Algebra 1	ACP Geometry	ACP Algebra II/Trig	Topics in Math or ACP Stats
Adjusted	Math	Math	Algebra 1A	ACP Algebra 1B	ACP Geometry	ACP Algebra II/Trig	ACP Topics in Precalculus
Traditional	Math	Math	Pre-Algebra	CP Algebra 1	CP Geometry	CP Algebra II/Trig	Recordkeeping
Adjusted	Math	Math	Algebra 1A	Algebra 1B	CP Geometry	CP Algebra II/Trig	NEW class (proposed 4-10-2012)
Traditional	Math	Pre-Alg	H Algebra 1	H Geom	Algebra II/Trig	Precalc	Calculus AB
Adjusted	Math	Pre-Alg	Algebra 1	H Geom	Algebra II/Trig	Precalc/Calc (NEW)	Calculus BC
Traditional	Math	Pre-Alg	Algebra 1	Geometry	Algebra II/Trig	Precalc	Calculus AB
Adjusted	Math	Pre-Alg	Algebra 1	Geometry	Algebra II/Trig	Precalc, Calc AB - summer	Calculus BC

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting, April 10, 2012

Mr. Iassogna

Agenda Item V-B

A. Non-Renewal of Non-Tenured Staff

Prior to May 1 of any given year, the Board of Education is asked to non-renew the contracts of non-tenured staff whose employment may not continue. This year, the non-renewal process will involve eight long-term replacement teachers, individuals who were hired for the 2011-12 school year in a position of fixed duration.

It is the opinion of the Superintendent that the non-renewals recommended fall within the scope of the statutory teacher employment and tenure provisions, Section 10-151 of the Connecticut General Statutes; and are consistent with provisions of the TEA Agreement applicable to non-renewals of non-tenured and Long Term Replacement teachers.

Recommendation:

Non-Renew

Move that pursuant to the Connecticut General Statutes 10-151, the Trumbull Board of Education non-renew the teaching contracts of the following staff at the end of the 2011-12 school year as recommended by the Superintendent:

Long Term Replacements

Jessica Birch
Catherine Dicine
Tara Fernandes (.50)
Mary Elizabeth Raucci
Robert Reda
Kimberly Soule
Marion Sperry (.75)
Elisa Stella

and further move, that the Superintendent of Schools be directed to communicate this action of the Board in writing to the above-named teachers and that the Superintendent of Schools be authorized to respond on behalf of the Board of Education to any requests which may be forthcoming from these teachers or their representatives pursuant to Connecticut General Statutes 10-151.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – April 10, 2012

Dr. Cialfi, V. Tesoro

Agenda Item – V-C

First Reading
6154/Homework

The Homework policy was last revised in January 1997. Information was garnered from homework policies of surrounding communities, as well as receiving input from Principals, staff members and parents.

This policy is being presented to the Board for a First Reading.

**PAC Changes highlighted in
green with new wording in bold.**

Recommendation:

Review and Discuss

FIRST READING 4/10/12 – PAC CHANGES ONLY—Consists of STRIKE THROUGHS with NEW WORDING BOLDED AND HIGHLIGHTED IN GREEN – except for Regulations which is all new language. Page numbering will be corrected when final approval received.

HOME/SCHOOL ACADEMIC STUDY POLICY

HOMEWORK

Policy

The Trumbull School district **Board of Education** believes that parents, guardians and teachers must work together to motivate and support our students as they strive both in the school and ~~in the~~ **at home** to develop **responsibility and study habits** that will enable them to become life-long learners. **The Board of Education encourages the faculty to give meaningful homework to students as an effective learning experience.**

The general purposes of homework are: to reinforce classroom instruction; **to develop specific skills through practice**; to ~~provide a bridge to~~ **prepare for** future lessons; and to **foster the habits of consistent independent study and time management by providing** ~~provide~~ opportunity for student learning outside the classroom. ~~To provide the importance of budgeting time ; to review material; and to develop specific skills by through practice.~~

NOTE: This policy shall be reviewed by the Board of Education every two years.

Adopted: 3/20/84
Revised: 6/04/91
1/07/97
6/?/12

Regulations

I. Homework

- a. ~~The nature of each homework assignment shall be clearly explained regarding: exercises to be done, problems to be solved, reading to be completed, writing to be accomplished, and other self-teaching tasks.~~
- b. ~~Reading and writing are central activities in the learning process. This shall be apparent in the type of work assigned.~~
- c. ~~Individual differences will be recognized in view of different developmental needs.~~
- d. ~~Homework assignments shall be designed to facilitate successful completion. In addition, homework shall carry proportional weight in grading.~~

II. Parental Involvement

~~Parents shall be encouraged to assist and monitor students with homework assignments, but should not become surrogates for pupils.~~

~~In an effort to support parents, each school in the district shall:~~

- a. ~~Offer parents an opportunity to attend a grade level curriculum overview early in the year. Such an overview will include an indication of the amount and type of homework and required reading and writing which will be expected.~~
- b. ~~Provide information on productive use of computers, television, and library resources for use by student and parents as part of home study.~~

III. Review, Correction and Return

~~Homework assignments shall be: reviewed, evaluated, assessed, corrected by the teacher/aide and returned to the student in a timely fashion.~~

Regulations

IV. Preservation of Completed Homework Assignments

~~A representative sample of homework papers shall be retained by the pupils in clearly identified portfolios. These shall be available for review by teachers, administrators, and parents.~~

V. Responsibility

~~STUDENTS—It is the responsibility of each student, to the best of their ability, to complete assignments on time and to make up missed assignments.~~

~~TEACHERS—It is the responsibility of each teacher to comply with this policy.~~

~~TEACHER'S SUPERVISOR—It is the responsibility of each teacher's supervisor to work with that teacher to apply this policy appropriately to his/her instructional tasks.~~

~~DISTRICT REPRESENTATIVE—It is the responsibility of Central Administrative Staff to assure consistency in the practice of assigning homework. The subject shall be addressed at district-wide grade levels.~~

ALL LANGUAGE IN REGULATIONS IS NEW FROM PAC

6154/Homework

Regulations

1. Student Guidelines

The responsibilities of the student are:

- To contact the teacher when absent so that all work and make up assignments can be successfully completed (for students in grades 4 through 12)
- To make sure that the purpose, assignment directions, and means of assessment are clearly understood
- To make sure that the time allotment is understood so that time can be budgeted responsibly
- To understand that all elements of homework assignments impact the grading process

2. Teacher Guidelines

The responsibilities of the teacher are:

- To explain the purpose of each assignment with clear directions
- To explain the method of assessment and the impact on the student's grade
- To suggest a reasonable time allotment on homework assignments, providing for reasonable make-up assignments when appropriate, and explaining that deadlines and penalties are adhered to with grading consequences
- To return appropriately evaluated homework in a timely manner in order for students to learn from the experience
- To explain that group projects require individual preparation at home so that the collaborative group work can be accomplished during the school day (elementary and middle)
- To explain that group projects may require individual preparation at home and in school so that collaborative work can be accomplished during the school day and after school hours both on and off campus. Monitoring tools should be used to track equal participation of all members of the group. Individual reflections on the group process that account for a percentage of the grade should also be used when applicable.

3. Parent/Guardian Guidelines

The responsibilities of the parent/guardian are:

- To contact the teacher in grades K through 3 when student is absent so that all work and make up assignments can be successfully completed
- To remind the student in grades 4 through 12 to contact the teacher when absent so that all work and make up assignments can be successfully completed

- To support the student with a time and place to focus on homework
- To understand that homework assignments are components of the grading process
- To check with the student to see that homework assignments are completed without giving so much help that the work is not the student's
- To contact the teacher, guidance counselor or administrator in the event of questions or concerns

4. Administrator Guidelines

The responsibilities of the administrator are:

- To communicate the homework policy to students, faculty, and parents/guardians
- To support the faculty in applying the policy appropriately

Guidelines

Time Allotments/Guidelines by Grade Level

Although each student has different academic capabilities, the following amounts of time are provided as a general guide for the teacher in assigning homework.

In establishing appropriate homework guidelines, it is important to consider the individual differences of students and availability of resources. All homework shall be adjusted to meet the needs of the individual student. The following time allotments are a general guide and do not include time required for “standing expectations” such as silent reading, practicing math facts, and reviewing high frequency words.

<u>Grades K-5</u>	<u>Time Per Week</u>
Grades K-1 – Adjusted to the maturity and readiness of the child	1.25 hours
Grade 2 – average 15 - 20 min per night	1.25 hours
Grade 3 – average 25 - 30 min per night	2.5 hours
Grade 4 – average 35 - 45 min per night	4.0 hours
Grade 5 – average 45 - 55 min per night	5.0 hours

The following ranges of time are geared to a “typical” secondary student and allow for assignments within five major subjects.

No homework should be assigned at the elementary level on weekends, other than, but not limited to, long-term projects, remedial work, and completion of weekly classroom work.

Grades 6-12-8

Time Per Week

Grade 6 – average 60-70 min per night

5.0 — 7.0 hours

Grade 7 – average 75-90 min per night

7.0 — 9.0 hours

Grade 8 – average 90-120 min per night

8.0 — 10.0 hours

Additional homework time may be needed depending on the rigor of courses in a student's program of studies.

Grade 9 – 12

10.0 — 12.5 hours

10 — 11½ hours per week –

10.0 — 15.0 hrs

(Maximum of 1 hour per subject per night)

Grade 11 & 12

10.0 — 16.0 hours

11½-13 hours per week

10.0 — 20.0 hours

(Maximum of 1½ hours per subject per night)

2 – 3 hours per night.

Additional homework time may be needed depending on the rigor and number of courses in a student's program of studies.

Reference

- Trumbull Board of Education Policies:
Curriculum Development, Policy Code: 6141
Parent/Guardian Complaint Policy, Policy Code: 1312

Adopted: 3/20/84

Revised: 6/04/91

1/07/97

6/?/12

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting April 10, 2012

Mr. Iassogna, Mr. Robert Francis

Agenda Item VI-A

2012-13 Budget Review

On Thursday, April 12, 2012, the Trumbull Town Council will approve the Town/Board of Education budget for 2012-13. . In anticipation of Town Council approval of the 3.47% increase, the final task of budget allocation then will fall to the Board of Education and Central Administration.

Although the current 3.47% allocation certainly will be appreciated by the district, and we will utilize the monies judiciously, that amount represents a 1.6% or \$1.4 million decrease from the Board of Education request of January 3, 2012. To accommodate that reduction would necessitate the elimination of several items including personnel, and some priority restorations and programs, such as Full Day Kindergarten.

In an effort to fund these key Board supported programs and positions, the Superintendent will provide the Board with a recommendation to achieve the basic district goal of providing the core of our budget, some prioritized restorations and Full Day Kindergarten. Hopefully, this challenging task can be achieved by utilizing unspent 2011-12 monies and Connecticut General Statute 10-248A.

This statute, which was previously discussed at the Board table, allows the Board of Finance to deposit into a non-lapsing account, any unexpended monies that do not exceed 1% of our total budgeted appropriation. This maximum amount equates to approximately \$875,000.

The Superintendent will provide specificity with regard to his recommendation and any necessary follow up to comply with the Statute at Tuesday night's meeting.

Administrative Recommendation:

Review and discuss.

TRUMBULL BOARD OF EDUCATION
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting, April 10, 2012

Dr. Cialfi

Agenda Item VII-A

Pending Litigation

There are no major changes this month.

Recommendation:

Receive and file.

PENDING LITIGATION

CASE TOWN/BOARD	DESCRIPTION	CASE	REPRESENTATIVE TOWN/BOARD
1. M.A. vs.	M.A., a Trumbull resident tripped and fell on sidewalk at Trumbull High School on May 1, 2004. This claim seeks monetary damages against Board of Education and the Town of Trumbull, Mr. Donald Walsh, Maintenance Supervisor, Mr. Ralph Iassogna, Superintendent, Mr. Paul Kallmeyer, former Director of Public Works. (Notice of claim received April 21, 2006).	Pending	CIRMA
2. L.M., PPA B.M. vs.	L.M., PPA B.M. a Monroe minor was injured on November 11, 2006 while playing on the field located behind Middlebrook Elementary School when he tripped to the ground and fell onto a metal "spike" object protruding out of the ground. L.M. received injuries to his right knee. This claim seeks monetary damages against Board of Education and the Town of Trumbull. (Notice of claim received November 13, 2006).	Pending	ITT
3. M.S., PPA M.S. vs.	M.S., PPA M.S. a Trumbull minor was injured on September 15, 2005 at Trumbull High School while walking up stairs when she was caused to slip and fall. M.S. received injuries to her right knee, resulting in multiple surgeries and scaring from injuries. This claim seeks monetary damages against Board of Education and the Town of Trumbull. (Notice of claim received August 8, 2007).	Pending	ITT
4. P.F. S. LLC vs.	Platinum Funding Services LLC ("Platinum") claims the Trumbull Board of Education failed to remit payment for services rendered following notification that (Platinum") assumed, all accounts of PETCO, the original vendor the district entered an agreement with. This claim seeks monetary damages against Trumbull Board of Education and the Town of Trumbull. (Notice of claim received on 8/19/09).	Pending	Town/Board
5. K.S., D.S. vs.	K.S. a Trumbull minor was injured on or about October 28, 2008 at Trumbull High School while playing tennis/baseball, during which she received, what is described as, serious brain injuries. This claim seeks monetary damages against Trumbull Board of Education and the Town of Trumbull. (Notice of claim received on October 27, 2010).	Pending	Town/Board
6. F.C. vs.	F.C an employee of AAA Motor Club responding to a call on or about October 29, 2010 at Trumbull High School, attempting to locate owner of vehicle, entered the walkway of Trumbull High School currently under construction, tripped and fell over a 4" beam covered by leaves. This claim seeks monetary damages against the Board of Education and the Town of Trumbull. (Notice of claim received January 25, 2011).	Pending	Town/Board

7.M.A. vs.	<p>M.A., parent of Trumbull High School student, was injured on September 22, 2011 while leaving Back to School night. This incident occurred at 9:10 p.m., at which time M.A. exited Trumbull High School from a side exit (near, A-House classrooms) and fell on the walkway leading to Student parking Lot# 2. M.A. suffered serious and painful injuries, including, to her cervical spine requiring surgical intervention, injuries to her left shoulder which will likely require surgery, and other injuries not yet determined; and an inability to work periods of time. It is alleged that these injuries suffered by M.A. will result in permanent disabilities and/or impairments. This claim seeks monetary damages against the Board of Education and the Town of Trumbull. (Notice of claim received February 10, 2012).</p>	Pending	Town/Board
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TRUMBULL BOARD OF EDUCATION
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting, April 10, 2012

Dr. Cialfi

Agenda Item VII-B

Status of Negotiations

Please see reverse side for status
of negotiations with the eight
bargaining units.

Recommendation:

Receive and file.

STATUS OF NEGOTIATIONS

<u>Unit</u>	<u>Member of Board's Negotiating Team</u>	<u>Status of Negotiations</u>
TEA (Teachers)	Attorney Floyd Dugas Dr. Gary Cialfi Mrs. Deborah Herbst Mr. Michael Ward	The TEA Agreement covers the period from July 1, 2011 to June 30, 2014.
TAA (Administrators)	Attorney Floyd Dugas Mrs. Loretta Chory Mrs. Lisa Labella	The TAA Agreement covers the period from July 1, 2012 to June 30, 2015.
Secretaries CILU/CIPU	Board Attorney Floyd Dugas Mr. Stephen Sirico	The Secretaries Agreement covers the period of July 1, 2009 to June 30, 2011. Negotiations for a successor Agreement have begun.
Custodial/Maintenance	Board Attorney Floyd Dugas Mr. Stephen Sirico	The Custodial/Maintenance Agreement covers the period July 1, 2010 to June 30, 2014.
Paraprofessionals CILU/UE	Board Attorney Floyd Dugas Mr. Stephen Sirico	The Paraprofessional Agreement covers the period from July 1, 2008 to June 30, 2011. Negotiations for a successor Agreement have begun.
Cafeteria Workers	Board Attorney Floyd Dugas Lunch Manager Mr. Stephen Sirico	The Cafeteria workers Agreement covers the period from July 1, 2010 to June 30, 2014.
CILU Supervisor/ Support Staff	Board Attorney Floyd Dugas Mr. Stephen Sirico	The CILU Supervisors Agreement covers the period from July 1, 2008 to June 30, 2012. The CILU Support Agreement covers the period from July 1, 2007 to June 30, 2011.