
**TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT**

Budget Meeting - December 4, 2012

Long Hill Administration Building

Lorraine R. Smith Assembly Room

6:30 p.m.*

AGENDA

I. CALL TO ORDER

II. PRELIMINARY BUSINESS

- A. Pledge of Allegiance
- B. Correspondence
- C. Comments and Questions

III. CONSENT AGENDA

- A. Approval/Minutes Regular Meeting - 11/13/2012

IV. REPORTS/ACTION ITEMS

- A. 2013-14 Budget Presentation & Discussion - Mr. Iassogna, Mr. O'Keefe, Staff

Part I - Introduction

- Overview
- Financial Summary

Part II - Budget by Object

- Salaries (Object 100)
- Benefits (Object 200)
- Services - Professional & Technical (Object 300)
- Services - Property (Object 400)
- Services - Purchased - Other (Object 500)
- Supplies (Object 600)
- Property (Object 700)
- Other (Object 800)

Part III - Trumbull High School

Part IV - Middle Schools

V. OTHER

(Budget agenda items will be reviewed and discussed in sequence. Any area not addressed on a particular evening will carry over to the next session.)

***NOTE: If needed, the Board may choose to hold an Executive Session upon two-thirds vote of the members present and voting.**

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Budget Session – December 4, 2012

Mr. Iassogna

Agenda Item – III-A

Approval/Minutes

Regular Meeting
November 13, 2012

Administrative Recommendation:

Approve the minutes of the above noted meeting.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT
Regular Meeting – November 13, 2012
Long Hill Administration Building
Lorraine R. Smith Assembly Room

The Trumbull Board of Education convened in the Long Hill Administration Building for a Regular Meeting.

Members present:

Members absent:

S. Wright, Chairperson
D. Herbst, Vice Chairperson
T. Kelly, Secretary
L. Chory, Board Member
L. Labella, Board Member
R. Seaman, Board Member
M. Ward, Board Member

Agenda Item I – Call to Order

The meeting was called to order at 7:05 p.m.

Agenda Item II – Preliminary Business

- A. Salute to the Flag - The Public Session began with a salute to the Flag.
- B. Correspondence – There was no correspondence this evening.
- C. Comments – There were no public comments this evening. At this time, Chairman Wright noted several high school team accomplishments— Trumbull Agriscience and Biotechnology Center’s team was awarded first place in the Connecticut League of Women Voters’ Marketing Plan Contest, Mock Trial placed sixth at the Empire International Competition among 36 international teams. He complimented Frenchtown Principal Jackie Norcel and her staff for a well received Democracy Day. He also conveyed that the Board of Education participated in a Tri-Board Town meeting with the Board of Finance and Town Council to review the Gibson Report.

Agenda Item III – Consent Agenda

- A. Personnel – Superintendent Iassogna noted that two appointments were made and no Board action was needed.
- B. Approval/Minutes – Regular Meeting – 10/16/12 Revised minutes were distributed to the Board and Superintendent Iassogna noted that the sentence referring to a motion to approve staff appointments was removed as no Board action is needed for appointments. It was moved (Labella) seconded (Seaman) to approve the revised minutes as presented. Vote: 5 in favor (Herbst, Kelly, Labella, Ward, Wright) 2 abstentions (Chory, Seaman). Motion passes.

Agenda Item IV—Reports/Action Items

- A. Donation to Pupil Personnel Services (PPS) Department —Mr. Iassogna conveyed that in connection with the settlement of a special education case, a parent is making a gift to the District in the amount of \$29,986.66 to be applied toward special education expenses. He noted that according to Connecticut

State law, a Board of Education can accept gifts such as these. A brief discussion ensued and it was noted that the monies received would be used toward PPS expenses. It was moved (Labella) seconded (Chory) to accept the donation of \$29,986.66 to be used for PPS (special education) operational expenses. Vote: Unanimous in favor.

- B. Hurricane Sandy District Update—Mr. Iassogna reported that although the Town suffered considerable damage (downed trees and power lines, slow restoration of electricity) from the storm, the schools were minimally impacted. Both Hillcrest and Madison Middle Schools had roof damage and repairs were made before students returned to classes and Food Services lost perishable food items at the elementary schools. Mr. Iassogna gave kudos to the Town’s Emergency Management Team whose efforts were tireless and in many instances above and beyond what was needed. He also praised the maintenance and custodial staff for their efforts during the storm and noted that the district will be applying to FEMA for expenses related to the storm but not covered by insurance. The Superintendent also conveyed that the district now has lost 6 school days which will be added to the end of the school year, as adopted in the 2012-13 school calendar. It was noted that any additional closure days will be taken from the February vacation beginning with Friday, February 22, 2013. If any additional days are needed after February vacation days are used, the issue will be brought to the Board for action.
- C. South Korea Career Education International Forum—Dr. Cialfi reported that he was invited to participate in a Career Education International Forum sponsored by the Korea Research Institute for Vocational Education and Training, held in Seoul, Korea from October 31-November 1, 2012. He noted that Australia, Denmark and England participated in the forum along with the United States. Dr. Cialfi reviewed his presentation to the Forum which highlighted commonalities and differences among these countries. Topics discussed included career and college expectations, application of skills and basic content, quality assurance, common core state standards and international benchmarks, United States’ (U.S.) focus on STEM (science, technology, engineering, and mathematics), and connecting secondary education, higher education and business/industry through the U.S. reauthorization of the 2006 Carl Perkins grant for “career and technical education” (CTE). He also noted that other countries have a strong focus on career education with its own curriculum. Dr. Cialfi further conveyed that the forum was a great program for sharing ideas and embracing diversity.
- D. Policies—Second Reading/Approval
 - 1. Student Conduct on Buses, Policy Code 5114.1—Student Policy Advisory Committee (PAC) members Rhegan Fisher and Paul Leninger reviewed minor changes to the policy since the first reading including the addition of the Bus Conduct Report as an appendix to the policy. Discussion ensued and minor wording changes (changing “must” to “shall” in several regulations) were requested by the Board. It was moved (Ward) seconded (Herbst) to approve Student Conduct on Buses, Policy Code 5114.1 with the noted wording changes. Vote: Unanimous in favor.
 - 2. Transportation, Policy Code 3541—PAC member Teresa Carter reviewed the minor changes to the policy since the first reading. Discussion ensued with minor wording changes (addition of “magnet schools” to out of district transportation) requested by the Board. It was moved (Wright) seconded (Seaman) to approve Transportation, Policy Code 3541 with the noted wording changes. Vote: Unanimous in favor.
- E. Overview and Discussion of Gibson Report—Mr. Iassogna shared that the Town of Trumbull engaged the Gibson Consulting Group to perform an analysis of the operating and management systems of the Town and Trumbull Public Schools, identifying opportunities for efficiencies and shared services which

do not impact or impede current operations and services. He conveyed that Mr. Gibson presented his report at a Tri-Board meeting (Board of Education, Board of Finance, Town Council) on November 8, 2012 and it was suggested at that meeting that each Town Board review the report separately and determine those recommendations that should be further reviewed and/or pursued. Mr. Iassogna reviewed recommendations he supports and the Board may wish to pursue if financially feasible including automated time keeping, direct deposit for all employees, overhauling accounts, upgrades in technology and infrastructure, energy audit, expanding Munis accounting system, feasibility of outsourcing custodial services, increase in student lunch prices, restructuring Transportation contract, considering Connecticut Health Insurance Program, and phasing out employee health insurance waivers. He also shared recommendations that are of concern and should be cautiously reviewed including consolidating accounts payable and payroll functions, streamlining payroll process, incorporating efficiency measures, Food Service scheduling, increasing elementary walking radius for bus service and closing a school. Mr. Iassogna also reported that the Gibson Report appears to have focused mainly on the Board of Education as the Police, Fire, Parks and Public Works departments were not included in the review and there was little focus on other Town operations. It was moved (Labella) seconded (Kelly) to send the Gibson Report to the Board of Education Finance Subcommittee for evaluation of efficiencies specific to Trumbull Public Schools and consistent with the priorities established by the Superintendent and Business Manager. A lengthy discussion ensued regarding the amount of work for the Finance Subcommittee, establishing a separate subcommittee to address the report, and having the Superintendent and Business Manager give direction on prioritizing recommendations. Chairman Wright called the question. Vote: Unanimous in favor.

F. Oral Reports

1. Teacher Board Representative Katie Boland shared that as a semi-finalist in the Connecticut Teacher of the Year Program, she was invited to be a member of the State committee on the new teacher evaluation process and met with other semi-finalists and Education Commissioner Stefan Pryor. She also shared many concerns/frustrations of the elementary teaching staff with regard to problems with each school's computer lab, including computer malfunctions, lack of a computer para to trouble shoot problems, having to load programs for students, paperwork involved in reporting problems, and outdated equipment.
2. Alternate Student Board Representative Justin Puzio reported on the accomplishments of Mock Trial, THS included in AP Honor Roll, a successful United Nations Day program and gave accolades to the THS guidance department. Alternate Student Board Representative Erin Puglia reported on Spirit Day, Veteran's Day Assembly, Golden Eagles Marching Band's second place finish in the MAAC championships, and the THS girls' soccer team advancing in State playoffs. Student Board Representative Jason Nagel reported on the Thanksgiving food drive, a second successful Advisory Day, ninth grade health classes' program on the dangers of tanning salons, PTSA meeting, and the THS newspaper is now online on the Trumbull High website. Student Board Representative Madeline Krahn reported on student athletes' participation in the State Sportsmanship conference with Athletic Director Mike Herbst, parent/teacher conferences, Peer Mediators' participation in conference in Virginia, We the People team preparing for competition in December, and the ninth grade Underage Drinking Forum to be held November 28th.

Agenda Item V – Receive and File

These items were received and filed.

Adjournment

Board Members gave unanimous consent to adjourn the Public Session at 9:17 p.m.