
**TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT**

Regular Meeting – October 16, 2012
Long Hill Administration Building
Lorraine R. Smith Assembly Room
6:15 p.m.*

AGENDA

- I. CALL TO ORDER**

- II. PRELIMINARY BUSINESS**
 - A. Pledge of Allegiance
 - B. Correspondence
 - C. Comments and Questions

- III. CONSENT AGENDA**
 - A. Approval/Minutes Regular Meeting – 10/2/2012
 - B. Personnel – Mr. Iassogna
 - C. Approval/Financial Reports as of 9/30/2012 – Mr. O’Keefe

- IV. REPORTS/ACTION ITEMS**
 - A. Preliminary Budget Discussion 2013-14 – Mr. Iassogna, Mr. O’Keefe
 - B. District Enrollment Report 10/1/2012 – Mr. Iassogna
 - C. Approval/THS Renovate as New Motion – Mr. Iassogna
 - D. Board of Education Meeting Dates 2013 – Mr. Wright
 - E. Policies, First Reading – Policy Code 5141.1/Student Accident Insurance –
Dr. Cialfi, Ms. Wich
 - F. Approval/New PAC Member – Dr. Cialfi, Mrs. Cantafio

- V. RECEIVE AND FILE**
 - A. Pending Litigation – Dr. Cialfi
 - B. Negotiations – Dr. Cialfi

- VI. OTHER**

***At this meeting, it is anticipated the Board, upon two-thirds vote of members present, will move into Executive Session at the beginning of the Regular Meeting for the purpose of pending claims and litigation and personnel (J.M. Pulaski). The Regular Session is expected to reconvene at approximately 7:00 p.m.**

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – October 16, 2012

Mr. Iassogna

Agenda Item – III-A

Approval/Minutes

Regular Meeting October 2, 2012.

Administrative Recommendation:

Approve the minutes of the above noted meeting.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT
Regular Meeting – October 2, 2012
Long Hill Administration Building
Lorraine R. Smith Assembly Room

The Trumbull Board of Education convened in the Long Hill Administration Building for a Regular Meeting.

Members present:

Members absent:

S. Wright, Chairperson
D. Herbst, Vice Chairperson
T. Kelly, Secretary
L. Chory, Board Member
L. Labella, Board Member
R. Seaman, Board Member
M. Ward, Board Member

Agenda Item I – Preliminary Business

- A. Salute to the Flag - The Public Session began at 7:11 p.m. followed by a salute to the Flag.
- B. Correspondence – There was no correspondence this evening.
- C. Comments – There were no public comments this evening.

Agenda Item II -- Personnel

- A. Personnel – Superintendent Iassogna noted that one resignation was received that needed Board action. Both the Superintendent and Mr. Ward commented on Tom Martin’s years of service to the district and thanked him for his many efforts on behalf of Trumbull students. It was moved (Seaman) seconded (Herbst) to accept the resignation of Thomas Martin, Technology teacher at Madison Middle School since November 1969, retiring effective October 31, 2012. Vote: Unanimous in favor.

At this time, it was moved (Seaman) seconded (Herbst) to take Agenda Item V-B out of order. Vote: Unanimous in favor.

Also at this time, Teacher Board Representative Katie Boland shared that two Trumbull High School (THS) students, Student Board Representative Jason Nagel and Marissa Piccolo, have been selected as Connecticut finalists for the Senate Youth Program that takes place in Washington D.C. in March 2013. She conveyed that this annual program offers a unique educational experience for students interested in pursuing careers in public service. Both students will be interviewed on October 17th for a place in the program. Both the Board and Superintendent congratulated the students and wished them well.

Agenda Item V – New Business

B. Policy—First Reading

- 1. Transportation, Policy Code 6154—Mrs. Carter conveyed that the Policy Advisory Committee (PAC) reviewed this policy because of the implementation of full day kindergarten. PAC examined policies of area districts with regard to the drop-off of kindergarteners at the end of the school day. Mrs. Carter reviewed the changes made to the policy, noting the biggest change to the policy is the requirement to have an adult (parent/caregiver) meet the bus for kindergarteners at drop off time. Discussion ensued including older siblings escorting kindergarteners, students being returned to school if no one meets bus, how to handle parental failure to meet students at the bus stop if it becomes a chronic experience, and

wording in the policy to address these issues, i.e. school principal/social worker reaching out to family to resolve problems and bring resolution to the issue. The policy will be returned to the Board for a second reading.

2. Student Conduct on Buses, Policy Code 5114.1—Student PAC representatives Rhegan Fisher and Paul Leninger met with Transportation Manager Dawn Perkins to review the policy as it has not been visited since 1997. Dr. Cialfi shared that the most prominent changes to the policy were with regard to student safety when disembarking from the bus. The students reviewed the changes, noting that the policy page was expanded to give a more detailed overview of the policy. Discussion ensued regarding the reporting, oral or written, of incidents of inappropriate conduct to the principal and Transportation Manager, parental right to view bus video and wording in the policy to address these issues. Mr. Iassogna shared that it is important to have a written report with copies for the principal and Transportation Manager and noted that the school principal is the only person who has the authority to deny bus privileges for a student. He conveyed that the seriousness of the infraction will determine who receives the report first, with more serious issues reported first to the principal to allow for more immediate action. The policy will be returned to the Board for a second reading.

At this time, it was moved (Seaman) seconded (Herbst) to take Agenda Item V-C out of order. Vote: Unanimous in favor.

Agenda V – New Business

- C. Approval/THS Trip to Spain—Ms. Giordano and Ms. McNaughton, along with 3-4 chaperones, are proposing to take 25-30 students on a 8-day trip to Madrid and Southern Spain during the April 2014 vacation. Ms. Giordano reviewed the trip for students interested in Spanish historical sites, culture and enhancing the Spanish language experience. One school day will be missed. Discussion ensued regarding limiting the number of students who can attend, additional chaperones, fundraising efforts, and possible unrest (political or otherwise) in the country at time of travel. Mrs. Chory shared that for a variety of reasons, she will not support this trip. Mrs. Labella shared that trips such as this offer experiences to students who might otherwise not have a chance to visit countries outside of the United States and fully supports this initiative. Mrs. Herbst shared that while it is a wonderful experience, she would not support the trip since the trip sponsors limit the number of students who can participate. It was moved (Ward) seconded (Labella) to approve the Spain trip as outlined with such approval contingent upon parent(s)/guardian signing a waiver relieving the school district of any financial obligations due to trip cancellation for any reason. Vote: 5 in favor (Kelly, Labella, Seaman, Ward, Wright) 2 opposed (Herbst, Chory). Motion passes.

At this time, it was moved (Seaman) seconded (Labella) to take Agenda Item IV-B out of order. Vote: Unanimous in favor.

Agenda Item IV – Reports

- B. THS Renovation and Hillcrest Pool Updates—Owner’s Representative Al Barbarotta conveyed that pool repairs are underway and almost completed. He anticipates the pool will reopen the following week on a limited basis. Renovations to the Hillcrest pool include repairing drains and grout, upgrading the ventilation system, new lighting, and replacing ceiling tiles. Mr. Barbarotta also shared that through the efforts of State Senator Anthony Musto, a request was made to the State for an additional \$123,000 grant and expects the request to be approved. Those monies would be used for items including additional tile repair and grouting, depth markers, acid wash, new handicap lift, new diving board and stand. To date, over \$700,000 has been expended for repairs. Both Mr. Barbarotta and Mr. Iassogna conveyed that Plant Administrator Steve Kennedy has been instrumental in facilitating repairs to the pool. It was noted that if all repairs/upgrades were completed, the total cost of renovating the pool would be approximately \$1,200,000. Mr. Barbarotta also conveyed that other items would need to be completed for full

renovation, costing approximately \$400,000 but not budgeted for, include new railings, painting, upgrading filter, replacing windows and redoing locker rooms and showers. Mr. Kelly questioned the useful life of the pool with all renovations and Mr. Barbarotta shared that if all renovations were done, the pool should be useful for approximately 20 years.

Mr. Iassogna shared many difficulties and issues regarding the renovation of Trumbull High, especially while school is in session, and expressed his thanks to staff and students for adjusting to adverse conditions during this work. He conveyed that while the contractor believes all work, including punch list items, will be completed by January 1, 2013, he expressed his skepticism of that timeframe. Mrs. Herbst expressed her appreciation and thanks of the THS staff and most especially the custodians who have done an excellent job during these renovations. Mr. Barbarotta reviewed the progress and many issues with the renovations, including completion of roofing with repairing leaks, additional furniture, wiring issues, installing computers, lack of wireless internet access, cable issues with Channel 17, storm damage to roof, elimination of one computer lab (now used as an office), delays in delivery of technology equipment, architectural design flaws, painting, and ceiling tiles covering security cameras. He also noted while most of the major work is completed, not all renovations will be completed by January 2013 as the major renovations involve the mechanicals in the building—heating, air conditioning and wiring. In addition, heating and air conditioning need to go through a full year of seasons in order to make proper adjustments and certify the equipment is working properly. Mr. Iassogna again expressed his disappointment with the contractors and architects and reiterated that this project has gone forward due to the efforts and cooperation of TPS staff picking up the work not performed by the contractors/architects. Mr. Barbarotta conveyed that issues with the architects/contractors will be addressed as to who is responsible for paying the work being undertaken and done by our staff. Discussion ensued regarding bathrooms (men's and women's) near the auditorium and impact of renovations on instructional programs. Dr. Tremaglio also shared the frustration of THS staff with the many issues not resolved. Both Mr. Iassogna and Mr. Barbarotta shared they and the Building Committee are working continually with the contractors to revolve these problems but there are ongoing difficulties. In some instances, repairs would be covered by insurance while other issues may lead to litigation.

At this time, it was moved (Seaman) seconded (Labella) to take Agenda Item IV-A out of order. Vote: Unanimous in favor.

Agenda Item IV – Reports

A. THS Literacy Reconfiguration—Dr. Tremaglio shared that Trumbull High School has transformed an area of the library/media center into a literacy center in an effort to expand learning opportunities for students. Teachers in the key disciplines of math, reading, writing and technology are located in the literacy center and are available as resources to students and teachers during the school day. The THS Literacy Team includes Felicia Holohan (reading), Katie Laird (math) Jodi Netting (English), Jen Pacelli (technology) and media specialists Colin Neenan and Dean Pelligra. Mr. Neenan reviewed the program and roles of the teachers involved noting their assistance in the classroom and collaboration with colleagues while also teaching classes. These teachers are available to help students experiencing difficulty and work with SRBI and Tier II interventions, as well as with assisting students with college essays and other writing assignments. Mr. Neenan also conveyed that more students are using the Media Center because of this program and feels it has become a center for learning. Ms. Holohan, Mrs. Laird, Ms. Netting and Mr. Pelligra reviewed their roles on the Literacy Team and expressed their appreciation of support for this initiative and invited Board members to visit the center during the school day. Both Student Board Representatives Jason Nagel and Madeline Krahn shared their wonderful experiences with the Media Center and noted that they have used it more this year than in their three previous years at THS.

Agenda Item III – Consent Agenda

- A. Approval/Minutes – Regular Meeting – 9/04/12 By unanimous consent of members present at that meeting, the minutes were approved as presented. Mrs. Seaman did not vote as she was not present at that meeting.
- B. Approval/Financial Reports as of 8/31/12 –Superintendent Iassogna conveyed that Business Manager Sean O’Keefe is bringing a fresh approach to Board financial reports. Mr. O’Keefe shared a new format for the Board of Education Expense Report which offers additional insight into the budget and reviewed financial reports for the 2 months ended August 31, 2012. A brief discussion ensued. It was moved (Ward) seconded (Chory) to accept the Board of Education Expense Report for the 2 months ended 8/31/12 as presented. Vote: Unanimous in favor. It was moved (Ward) seconded (Herbst) to accept the Grant Expense Report for the 2 months ended 8/31/12 as presented. Vote: Unanimous in favor. It was moved (Ward) seconded (Labella) to accept the Consolidated Financial Statement as of and for the 2 months ended 8/31/12 as presented. Vote: Unanimous in favor. It was moved (Ward) seconded (Labella) to accept the Board of Education Programs Detail Report as of 8/31/12 as presented. Vote: Unanimous in favor. It was moved (Chory) seconded (Labella) to accept the Expendable Trust Detail Report as of 8/31/12 as presented. Vote: Unanimous in favor. It was moved (Chory) seconded (Seaman) to accept the Student Activity Detail Report as of 8/31/12 as presented. Vote: Unanimous in favor.

Agenda Item IV—Reports

C. Oral Reports—

1. Agreeing with previous concerns shared, Teacher Board Representative Katie Boland listed other issues of teachers and students with the THS renovations, including the loss of a computer lab, science labs not completed, lab safety shower issues, and book rooms not yet finished which leaves boxes of books in the upper media center unavailable for use. Mr. Kelly questioned the role of the Board to address these issues and whether the Board could take action to resolve these problems. Mr. Iassogna conveyed that he would propose a motion at the next Board meeting to seek action [against the architects and contractor].
2. Student Board Representative Madeline Krahn shared that there is a Student Board of Education Advisory Committee consisting of 14 members who meet with Dr. Tremaglio and work together to address issues to be brought to the Board. She also noted that parents and students were pleased that they were able to access their schedules through the parent portal before school started giving students a smooth transition into the school year. Alternate Student Board Representative Justin Puzio shared details on student activities including the Marching Band Classic, club sign ups, fall sports and peer leaders’ and peer mediators’ participation in a health and wellness seminar. Student Board Representative Jason Nagel shared that students assisted with Back to School Night; student photos were taken via a new approach; and recognized lawyers who are assisting the We the People team in their quest to win the State competition. Alternate Student Board Representative Erin Puglia updated the Board with events happening during October including “The Truth About Hate” assembly to be given to the junior class on October 24th. She also noted that THS will participate in United Nations Day also on October 24th.

Agenda Item V – New Business

A. Approval/Authorized Signature Change Forms

1. ED099 Child Nutrition Signature Form—Superintendent Iassogna conveyed that with the hiring of new Business Administrator Sean O’Keefe, Board action is required to authorize Mr. O’Keefe as an official of record to be involved with the Connecticut State Department of Education and to process all claims for reimbursement for Child Nutrition Programs. It was moved (Ward) seconded (Chory) to approve and

sign the revision of the Authorized Signers Change Form for the Agreement for Child Nutrition Programs as presented. Vote: unanimous in favor.

2. Check Signatory Form—Since Sean O’Keefe has been hired as the new Business Administrator following the resignation of Stephen Sirico, it is necessary to update the signature cards authorizing financial transactions for the Trumbull Public Schools. Signatures required include the Board Secretary, Superintendent of Schools and the Business Administrator. It was moved (Ward) seconded (Chory) to approve and authorize individuals identified [Board Secretary, Superintendent of Schools and the Business Administrator] to sign the appropriate forms [authorizing financial transactions] for the district. Vote: unanimous in favor.

- D. Approval/Appointment of Representative of Board Members for Delegate Assembly of Connecticut Association of Boards of Education (CABE)—CABE’s annual convention takes place each year in November. A member of a district’s Board of Education may participate in the CABE delegate assembly prior to the convention where the CABE legislative agenda for 2013-14 will be taken to a vote. Boards of Education must authorize one of its members to enable that member to vote at that assembly. Discussion ensued regarding availability of members to attend the assembly. It was moved (Ward) seconded (Labella) to appoint Board Chair Stephen Wright to have full voting privileges on the CABE legislative agenda for 2013-14. Vote: Unanimous in favor.

Agenda Item VI – Old Business

A. Approval/Policies Second Reading

1. Curriculum Development, Policy Code 6141—This policy was brought to the Board for a first reading on September 4, 2012. Dr. Paslov briefly reviewed changes and as there was no discussion, it was moved (Herbst) seconded (Labella) to approve the Curriculum Development policy as presented. Vote: Unanimous in favor.

Agenda Item VII—Receive and File

These items were received and filed.

Agenda Item VIII—Other

There was no business under this agenda item.

Adjournment

Board Members gave unanimous consent to adjourn the Public Session at 10:22 p.m.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting, October 16, 2012

Mr. Iassogna

Agenda Item III-B

A. Resignations - Certified

Julianne Cianciullo; English teacher at Trumbull High School since August 2005, resigning effective September 28, 2012.

Recommendation:

Accept.

A. Appointments – Certified

The following appointment became effective on October 9, 2012:

Mary Moore; MA/11, .6 special education teacher at Madison Middle School.

Recommendation:

Receive and file.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – October 16, 2012

Mr. O’Keefe

Agenda Item III - C

Financial Reports

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b) Board of Education Expense Report for the 3 months ended 09/30/12	4
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d) Consolidated Financial Statement as of and for the 3 months ended 09/30/12.....	8
e) BOE Programs Detail Report as of 09/30/12.....	9
f) Expendable Trust Detail as of 09/30/12.....	10
g) Student Activity Detail as of 09/30/12.....	11

Recommendation:

Accept the Trumbull Board of Education Financial reports for the
3 months ended 09/30/12

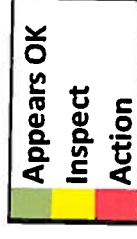
Summary Expense Report As Of Sept 30 2012

Attainment Analysis (\$K)

	2012/13 YTD Sept	FY 2012/13 Budget	YTD Attain %	2011/12 YTD Sept	FY 2011/12 Actual	YTD Attain %	2010/11 YTD Sept	FY 2010/11 Actual	YTD Attain %	Prior 2 Yrs Avg Att %
Total Trumbull BOE Spend	\$ 13,076.9	\$ 91,353.7	14.3%	\$ 12,956.8	\$ 86,569.3	15.0%	\$ 14,060.2	\$ 84,211.8	16.7%	15.8%
- Salaries	\$ 7,050.6	\$ 60,641.7	11.6%	\$ 7,082.6	\$ 57,541.8	12.3%	\$ 8,747.3	\$ 57,816.4	15.1%	13.7%
- Benefits	\$ 3,406.1	\$ 13,923.1	24.5%	\$ 3,247.5	\$ 12,417.0	26.2%	\$ 3,024.0	\$ 11,921.2	25.4%	25.8%
S/Tot Salary & Bebefits	\$ 10,456.7	\$ 74,564.8	14.0%	\$ 10,330.1	\$ 69,958.8	14.8%	\$ 11,771.3	\$ 69,737.7	16.9%	15.8%
- Svcs Prof / Tech	\$ 279.4	\$ 1,233.3	22.7%	\$ 350.8	\$ 1,160.3	30.2%	\$ 239.2	\$ 1,149.3	20.8%	25.5%
- Svcs Property (Util/Repairs/Copiers)	\$ 527.3	\$ 4,055.4	13.0%	\$ 557.4	\$ 3,714.3	15.0%	\$ 397.4	\$ 3,614.0	11.0%	13.0%
- Svcs Purch'd Oth (Transport/Tuition)	\$ 971.3	\$ 8,480.8	11.5%	\$ 873.3	\$ 8,754.6	10.0%	\$ 1,179.3	\$ 7,928.3	14.9%	12.3%
- Supplies	\$ 751.1	\$ 2,372.9	31.7%	\$ 749.4	\$ 2,257.7	33.2%	\$ 339.3	\$ 1,389.7	24.4%	29.8%
- Property (Off Equip/Furn)	\$ 55.2	\$ 396.0	13.9%	\$ 32.7	\$ 505.2	6.5%	\$ 28.4	\$ 118.8	23.9%	9.8%
- Other	\$ 35.8	\$ 250.5	14.3%	\$ 63.1	\$ 218.4	28.9%	\$ 105.4	\$ 274.2	38.4%	34.2%

- YTD September 2012/13 Actual Expense is \$13.1M (14.3% Attainment of FY Budget)

- ' - LOWER overall attainment vs AVG of prior two years (15.8%)
- ' - Lower or similar Attainment by Category (vs priortwo year avg):
 - o Salaries & Benefits
 - o Svcs Prof / Tech
 - o Svcs Property (Util/Repairs/Copiers)
 - o Svcs Purch'd Oth (Transport/Tuition)
 - o Other
- ' - Higher Attainment by Category:
 - o Supplies
 - o Property (Off Equip/Furn)



Summary Expense Report As Of Sept 30 2012

Year-to-Year (YTY) Analysis (\$K)

	FY 2012/13 <u>Budget</u>	FY 2011/12 <u>Actual</u>	Budget YTY %	2012/13 YTD Sept	2011/12 YTD Sept	YTD Attain %
Total Trumbull BOE Spend	\$ 91,353.7	\$ 86,569.3	5.5%	\$ 13,076.9	\$ 12,956.8	0.9%
- Salaries	\$ 60,641.7	\$ 57,541.8	5.4%	\$ 7,050.6	\$ 7,082.6	-0.5%
- Benefits	\$ 13,923.1	\$ 12,417.0	12.1%	\$ 3,406.1	\$ 3,247.5	4.9%
S/Tot Salary & Bebefits	\$ 74,564.8	\$ 69,958.8	6.6%	\$ 10,456.7	\$ 10,330.1	1.2%
- Svcs Prof / Tech	\$ 1,233.3	\$ 1,160.3	6.3%	\$ 279.4	\$ 350.8	-20.4%
- Svcs Property (Util/Repairs/Copiers)	\$ 4,055.4	\$ 3,714.3	9.2%	\$ 527.3	\$ 557.4	-5.4%
- Svcs Purch'd Oth (Transport/Tuition)	\$ 8,480.8	\$ 8,754.6	-3.1%	\$ 971.3	\$ 873.3	11.2%
- Supplies	\$ 2,372.9	\$ 2,257.7	5.1%	\$ 751.1	\$ 749.4	0.2%
- Property (Off Equip/Furn)	\$ 396.0	\$ 505.2	-21.6%	\$ 55.2	\$ 32.7	68.9%
- Other	\$ 250.5	\$ 218.4	14.7%	\$ 35.8	\$ 63.1	-43.2%

- 2012/13 FY Budget is \$91.4M (+5.5% YTY vs 2011/12 Actual)

' - YTD Sept overall growing +0.9% YTY, LOWER compared to FY budgeted growth rate of +5.5%

' - Categories growing SLOWER or at the budgeted growth rate:

- o Salaries & Benefits
- o Svcs Prof & Tech
- o Svcs Property (Util/Repairs/Copiers)
- o Supplies
- o Other

' - Categories growing FASTER than budgeted growth rate:

- o Svcs Purch'd Other
- o Property (Off Equip/Furn)



Budget Transfers For Trumbull BOE
Operating Account for Sep—12

<u>Ac#</u>	<u>CC-Function-Description</u>	<u>Inc/Dec</u>	<u>Amount</u>	<u>Description</u>	<u>OBJ#</u>
<u>Transfer # 1596</u>					
01621001-57301	MMS-Classroom-Equipment Inst.	Decrease	1,400	Need funds for science supplies	730
01621001-56111	MMS-Classroom-Supplies	Increase	1,400	Need funds for science supplies	610
	<u>Transfer total</u>		<u>0</u>		
<u>Transfer # 1600</u>					
01712400-51135	THS-Admin-Cler Xtra Time	Decrease	6,500	Transfer for student based program development	150
01713202-55807	THS-Activities-Competitions	Increase	6,500	Transfer for student based program development	510
	<u>Transfer total</u>		<u>0</u>		
<u>Transfer # 1601</u>					
01531001-56411	DFE-Classroom-Text & Workbooks	Decrease	2,000	Transfer to cover classroom supplies	640
01531001-56111	DFE-Classroom-Classroom Supplies	Increase	2,000	Transfer to cover classroom supplies	610
	<u>Transfer total</u>		<u>0</u>		
	Increases		<u>\$9,900</u>		
	Decreases		<u>\$9,900</u>		

<u>Object Description</u>	<u>Object#</u>	<u>Budget</u>		<u>Revised</u>	<u>Expended</u>	<u>Commitments/ Estimates</u>	<u>Available/ (Over)</u>	<u>% Spent</u>
		<u>Original</u>	<u>Transfers</u>					
<u>Salaries</u>	<u>100</u>							
Admin./Supervisors	110	4,076,560	0	4,076,560	1,091,356	3,020,864	(35,661)	100.87%
Teachers	120	43,716,113	0	43,716,113	3,762,417	39,641,709	311,987	99.29%
Custodians/Maintenance	130	3,535,689	0	3,535,689	805,651	2,380,313	349,725	90.11%
Tech Support	140	561,293	0	561,293	147,165	394,638	19,490	96.53%
Secretaries	150	2,225,044	(6,500)	2,218,544	514,616	1,635,644	68,283	96.92%
Paras & Aides	160	2,742,093	0	2,742,093	321,279	2,051,473	369,341	86.53%
Substitutes	170	874,400	0	874,400	39,692	822,013	12,695	98.55%
Coaches & Advisors	180	497,769	0	497,769	-3,972	497,769	3,972	99.20%
Salaries Other	190	2,001,830	(45,000)	1,956,830	144,885	1,694,293	117,652	93.99%
Misc Salary Items	195	455,903	0	455,903	227,518	0	228,385	49.90%
Salaries Total		60,686,694	(51,500)	60,635,194	7,050,607	52,138,716	1,445,871	97.62%
<u>Benefits</u>	<u>200</u>							
Health Insurance	210	12,270,590	0	12,270,590	3,143,852	9,126,737	0	100.00%
FICA	220	1,461,574	0	1,461,574	221,903	1,200,000	39,672	97.29%
Insurances	280	127,900	0	127,900	29,656	99,175	(931)	100.73%
Benefits Other	290	63,000	0	63,000	10,675	47,384	4,942	92.16%
Benefits Total		13,923,064	0	13,923,064	3,406,086	10,473,296	43,683	99.69%
<u>Services - Prof. & Technical</u>	<u>300</u>							
Professional Development	320	96,401	5,000	101,401	11,135	15,147	75,120	25.92%
Legal	330	272,000	0	272,000	20,577	251,423	0	100.00%
Service Contracts	340	216,005	0	216,005	179,500	5,103	31,402	85.46%
Consultants	360	280,000	45,000	325,000	24,658	278,049	22,294	93.14%
Other Prof Services	390	318,845	0	318,845	43,506	86,417	188,923	40.75%
Services - Prof. & Technical Total		1,183,251	50,000	1,233,251	279,375	636,139	317,737	74.24%
<u>Services - Property</u>	<u>400</u>							

Object Description	Object#	Budget		Revised	Expended	Commitments/ Estimates	Available/ (Over)	% Spent
		Original	Transfers					
Utilities	410	1,777,800	0	1,777,800	224,204	1,553,596	0	100.00%
Energy	415	1,063,169	0	1,063,169	30,621	1,032,548	0	100.00%
Repairs & Service Fees	430	391,130	19	391,149	63,965	88,795	238,388	39.05%
Communication	440	184,120	0	184,120	70,088	106,488	7,544	95.90%
Copiers	445	265,904	0	265,904	68,259	216,129	(18,483)	106.95%
Building Improvements	450	106,000	0	106,000	17,049	5,390	83,561	21.17%
Other Purch Prop Services	490	267,244	0	267,244	53,132	150,591	63,521	76.23%
Services - Property	Total	4,055,367	19	4,055,386	527,318	3,153,537	374,531	90.76%
<u>Services - Purchased</u>	<u>500</u>							
Other								
Transportation	510	4,692,362	6,500	4,698,862	171,315	7,558	4,519,989	3.81%
Postage	530	64,354	0	64,354	14,049	51,727	(1,422)	102.21%
Advertising	540	2,500	0	2,500	540	0	1,960	21.60%
Interns	550	261,250	0	261,250	0	233,416	27,834	89.35%
Tuition	560	3,336,910	0	3,336,910	754,802	2,861,580	(279,472)	108.38%
Printing	570	41,925	0	41,925	11,936	0	29,989	28.47%
Other Purch Services	590	81,471	(19)	81,452	18,640	4,335	58,477	28.21%
Services - Purchased	Total	8,480,772	6,481	8,487,253	971,282	3,158,617	4,357,354	48.66%
Other								
<u>Supplies</u>	<u>600</u>							
Supplies Teaching	610	780,880	16,288	797,168	262,636	154,340	380,192	52.31%
Supplies Office	620	203,935	(5,000)	198,935	25,280	13,125	160,531	19.30%
Supplies Custodial	630	140,400	0	140,400	36,427	10,445	93,528	33.38%
Supplies Maintenance	635	276,750	0	276,750	49,003	27,731	200,015	27.73%
Text & Workbooks	640	570,583	(2,000)	568,583	210,221	108,839	249,523	56.11%
Subscriptions	645	54,187	0	54,187	21,572	7,639	24,976	53.91%
Testing Materials	650	64,151	0	64,151	11,098	17,273	35,780	44.23%
Books & AV	655	82,028	0	82,028	11,205	21,096	49,727	39.38%

Object Description	Object#	Budget			Expended	Commitments/ Estimates	Available/ (Over)	% Spent
		Original	Transfers	Revised				
Software	660	161,546	0	161,546	122,042	2,184	37,320	76.90%
Other Supplies	690	30,600	0	30,600	1,659	5,736	23,205	24.17%
Supplies Total		2,365,060	9,288	2,374,348	751,142	368,409	1,254,797	47.15%
<u>Property</u>	<u>700</u>							
Office Equipment	710	2,000	(393)	1,607	0	0	1,607	0.00%
Office Furniture	720	500	0	500	0	0	500	0.00%
Classroom Equipment	730	312,653	(1,895)	310,758	44,311	44,658	221,789	28.63%
Classroom Furniture	740	51,700	(12,000)	39,700	9,498	10,780	19,422	51.08%
Building Equipment	750	38,450	0	38,450	1,425	8,941	28,084	26.96%
Other equipment	790	3,575	0	3,575	0	0	3,575	0.00%
Property Total		408,878	(14,288)	394,590	55,234	64,379	274,977	30.31%
<u>Other Objects</u>	<u>800</u>							
Dues, Fees and Memberships	810	111,538	0	111,538	38,831	9,235	63,472	43.09%
Unemployment	825	72,000	0	72,000	-3,000	50,004	24,996	65.28%
Other Objects	890	67,000	0	67,000	0	0	67,000	0.00%
Other Objects Total		250,538	0	250,538	35,831	59,239	155,468	37.95%
Report total		<u>\$91,353,624</u>	<u>\$0</u>	<u>\$91,353,624</u>	<u>\$13,076,875</u>	<u>\$70,052,332</u>	<u>\$8,224,418</u>	<u>91.00%</u>

Grant Summary Budget Report
for the 3 Months Ended 9/30/12

	<u>Total</u> <u>Budget</u>	<u>Pr Year</u> <u>Expended</u>	<u>Budget @</u> <u>BOY</u>	<u>---This Year---</u>		<u>Available</u>	<u>%</u> <u>Spent</u>
				<u>Expended</u>	<u>Encumbered</u>		
<u>Grants Ending 9/30/12</u>							
Headstart ABCD	283,693	233,430	50,263	39,142	9,663	1,459	99%
9/30/12 Totals	283,693	233,430	50,263	39,142	9,663	1,459	99%
<u>Grants Ending 6/30/13</u>							
IDEA 611	1,327,057	1,014,336	312,721	91,015	0	221,706	83%
IDEA 619 PK	38,280	18,181	20,099	3,292	0	16,807	56%
Partnership for Success	75,000		75,000	6,413	22,929	45,658	39%
Perkins	41,121		41,121			41,121	0%
Title 1	174,752	144,875	29,877	21,733	1,895	6,249	96%
Title 2-A	86,936	56,829	30,107	7,574	2,150	20,383	77%
Title 2-D	1,132	245	887			887	22%
Title 3-A	16,602	1,697	14,905	1,296	1,263	12,346	26%
Title 4-A	2,300		2,300			2,300	0%
Title 5	12,853	2,718	10,135	2,000	5,000	3,135	76%
6/30/13 Totals	1,776,033	1,238,881	537,152	133,323	33,237	370,592	79%
<u>Grants Ending 9/30/13</u>							
Headstart ABCD				7,418	193,476	(200,894)	?
9/30/13 Totals				7,418	193,476	(200,894)	?
<u>Grants Ending 6/30/14</u>							
IDEA 611	1,327,057		1,327,057	18,485	1,131,728	176,844	87%
IDEA 619 PK	38,280		38,280	0	31,228	7,052	82%
Title 1				16,259	119,734	(135,993)	?
Title 2-A				0	33,172	(33,172)	?
Title 3-A							
Title 4-A							
Title 5							
6/30/14 Totals	1,365,337		1,365,337	34,744	1,315,862	14,731	99%
Report total	\$3,425,063	\$1,472,311	\$1,952,752	\$214,627	\$1,552,238	\$185,887	

Balance Sheet as of 09/30/12					
	Special Revenue		Trust & Agency Funds		Total
	School Lunch	BOE Programs	Expendable Trust	Student Activity	
Assets:					
Cash	\$ 576,141	\$ 571,148	\$ 167,788	\$ 274,896	\$ 1,589,973
Receivables	45,541		99,956		145,497
Inventory	(1,229)				(1,229)
Prepaid Expense					-
Due From Others			94		
Total Assets:	620,453	571,148	267,839	274,896	1,734,336
Liabilities:					
Accounts Payable	121,081				121,081
Deferred Revenue	144,504		99,956		244,460
Due to others	(299)	(41,479)		274,896	233,119
Total Liabilities:	265,287	(41,479)	99,956	274,896	598,660
Fund Balances:	\$ 355,166	\$ 612,627	\$ 167,883	\$ -	\$ 1,135,676
Statement of Revenues, Expenditures and Changes in Fund Balances for the 3 months ended 9/30/12					
Revenue/increases:					
Food Sales/Charges for Service	\$ 216,328	\$ 501,890	\$ -		\$ 718,218
Intergovernmental	37,234	7,174			44,408
Other Income/Interest			94		94
Donations			600		600
Increases				\$ 37,115	37,115
Total revenue/increases	253,562	509,064	694	37,115	800,436
Expenses/decreases					
Wages	102,045	215,909			317,954
FICA	5,985	5,970			
Medical	124,636				124,636
Other Expenses/Scholarships	15,523	39,522			55,045
Supplies	26,561	25,039			51,600
Cost of Food	196,820	5,507			202,327
Equipment/Capital	9,768	99,052			108,820
Decreases		-126.68		79,718	79,592
Total Expenditures/Increases	481,338	390,871	-	\$ 79,718	951,928
Increase (decrease) in fund balances before operating transfers	(227,776)	118,193	694	(42,603)	(151,492)
Operating Transfers in/(out)	-		-		-
Increase (decrease) in fund balances after operating transfers	\$ (227,776)	\$ 118,193	\$ 694		(108,889)
Fund Balances:					
Beginning of year	\$ 582,944	\$ 494,433	\$ 167,188	\$ -	\$ 1,244,565
End of period	\$ 355,168	\$ 612,626	\$ 167,882	\$ -	\$ 1,135,676
Increase (decrease) for the month	\$ (39,787)	\$ 2,591		\$ -	\$ (37,195)

Org#	Description	7/1/12 to 6/30/13					Fund Balance (Deficit) as of	
		Revenues	Expenditures	Revenues over (under) Expenditures before operating transfers	Operating transfers in/(out)	Revenues over (under) Expenditures after operating transfers	7/1/12	9/30/12
2051660	ACE Foundation			-		-	58	58
2051121	Athletics	66,298	14,097	52,201		52,201	(20,166)	32,035
2059390	BEI Mini-Grants	(2,447)	391	(2,838)		(2,838)	2,998	160
2051650	Continuing Ed	19,279	9,887	9,392		9,392	(19,322)	(9,930)
2051100	Driver's Education	47,990	33,551	14,439		14,439	49,309	63,748
2051717	Elementary Strings	1,952	17,182	(15,230)		(15,230)	3,637	(11,593)
2051070	Enhancement Program			-		-	1,858	1,858
2056230	Guidance/Testing	404	462	(58)		(58)	30,829	30,771
2059360	Headstart Food	7,174	5,507	1,667		1,667	78,737	80,404
2059240	Interdistrict	70,468	24,185	46,282		46,282	30,867	77,149
2059540	Madison Grant			-		-	368	368
2059520	Magnet Transportation		2,500	(2,500)		(2,500)	101,400	98,900
2059490	Miscellaneous			-		-	9,962	9,962
2059460	Open Choice		12,916	(12,916)		(12,916)	186,637	173,721
2051019	PE Day			-		-	1,609	1,609
2055904	Rebates	71,790	103,425	(31,635)		(31,635)	86,958	55,324
2059500	South Korea Fund	420	1,404	(984)		(984)	5,790	4,807
2051600	Summer Explorations	225,560	165,363	60,197		60,197	(72,109)	(11,912)
2059400	THS Connections	176		176		176	350	526
2055400	THS Musical			-		-	11,665	11,665
2059510	Typical or Troubled Grant			-		-	852	852
2056207	Used Books			-		-	2,146	2,146
	Grand Total	\$ 509,064	\$ 390,871	\$ 118,193	\$ -	\$ 118,193	\$ 494,434	\$ 612,627

Sort	Description	7/1/12 to 6/30/13			Fund Balance as of 9/30/12			
		Revenues	Expenditures	Revenues Over (Under) Expenditures	Permanent Res	Unrestricted	Total	
Bastien	Bastien			\$ -	\$ -	\$ 400	\$ 400	\$ 400
Brewster	Brewster			-	1,685	3	1,688	1,688
Burke	Peter Burke			-		10,140	10,140	10,140
Capabianco	K. Capabianco			-	-	2,914	2,914	2,914
Cassidy	Donna Cassidy			-	-	32,000	32,000	32,000
Cella Music	Cella Music			-	-	110	110	110
Citizenship	Citizenship Foundation			-	-	1,778	1,778	1,778
Crooks	William Crooks Scholarship			-		145	145	145
Dick	S. Dick Electronics	-		-	10,000	1,065	11,065	11,065
Education	Education	94		94	-	8,925	8,925	9,019
Gerard	R. Gerard	600		600	-	5,411	5,411	6,011
Grinnell	Ran Grinnell	-		-	-	982	982	982
Hampford	Clare Hampford			-	-	7,344	7,344	7,344
Hartz	G. Hartz			-	-	209	209	209
Klein	Klein/ Danaher			-	-	2,911	2,911	2,911
Lorimer	Lorimer			-		70	70	70
Lungi	L.J. Lungi			-	-	328	328	328
McDougall	Loretta McDougall	-		-	-	12,872	12,872	12,872
Mraz	Karen Mraz			-	-	10,478	10,478	10,478
National Merit	National Merit			-	-	482	482	482
PHNA	PHNA			-	8,000	115	8,115	8,115
Resnick	Jill Resnick			-	18,100	519	18,619	18,619
Rossomando	R. Rossomando	-		-	5,190	842	6,032	6,032
Simses	R. Simses	-		-	2,500	27	2,527	2,527
Stowe	R. Stowe			-	2,200	24	2,224	2,224
	Senior Class Awards			-	-	4,500	4,500	4,500
Trumbull High	Trumbull High			-	-	-	-	-
Van Duren	Van- Duren			-		1,822	1,822	1,822
Vaum	Skip Vaum	-		-		410	410	410
Watche	Mabelle Watche			-	2,500	183	2,683	2,683
Zink	Zink	-		-	10,000	3	10,003	10,003
	Total	\$ 694	\$ -	\$ 694	\$ 60,175	\$ 107,013	\$ 167,188	\$ 167,882

<u>Org#</u>	<u>Description</u>	<u>As of 7/1/12</u>	<u>Increases</u>	<u>Decreases</u>	<u>As of 9/30/12</u>
20628	AV Club	30	0	0	30
20604	Band	619	0	0	619
20251	Booth Hill School	1,021	2,806	349	3,478
20609	Broken shells	2,530	0	0	2,530
20614	Choral Group	7	0	0	7
20220	Class of 2007	6,660	0	0	6,660
20157	Class of 2010	7,369	0	0	7,369
20159	Class of 2012	8,238	0	0	8,238
20160	Class of 2013	13,359	0	0	13,359
20161	Class of 2014	5,479	0	0	5,479
20253	Daniels Farm School	0	192	0	192
20603	Distributive Ed	4,377	1,303	3,416	2,264
20607	FCCLA Home Economics	147	0	0	147
20825	Fingerprinting	243	990	1,007	226
20620	French Club	160	0	0	160
20252	Frenchtown School	2,160	2,500	0	4,660
20617	Future Business Leaders	235	0	0	235
20180	Future Farmers	3,062	3,422	937	5,547
20550	General	4,586	400	761	4,225
20643	Graduation Cap and Gown	20,154	0	0	20,154
20152	Hillcrest MS	31,472	11,223	16,308	26,387
20615	Italian Club	378	0	0	378
20255	Jane Ryan School	556	0	0	556
20605	Key Club	492	0	0	492
20613	Latin Club	582	0	0	582
20101	Library Club	2,474	0	0	2,474
20608	Lost Textbooks	9,030	78	68	9,040
20156	Madison MS	39,781	7,518	23,129	24,170
20254	Middlebrook School	2,200	0	0	2,200
20639	Model U.N. Club	491	0	0	491
20702	Peer Leaders	6,700	0	0	6,700
20703	Peer Mediation Club	2,308	0	69	2,238
20634	Reconnecting Youth	1,611	0	0	1,611
20644	Robotics Club	99	0	0	99
20642	SADD	199	0	0	199
20624	Spanish Club	385	0	0	385

Trumbull Board of Education
Student Activity Detail Report

<u>Org#</u>	<u>Description</u>	<u>As of 7/1/12</u>	<u>Increases</u>	<u>Decreases</u>	<u>As of 9/30/12</u>
20510	Student Council	9,065	10	727	8,348
20629	Sunshine Fund	888	0	165	723
20258	Tashua School	4,461	5,645	3,948	6,158
20641	Thespian Club	17	0	0	17
20611	THS Academic Decathlon	116	0	0	116
20709	THS Alternate	3,024	0	0	3,024
20130	THS Bookstore	1,868	3,000	1,888	2,980
20622	THS In/Out	7,387	0	0	7,387
20621	THS Miscellaneous	1,726	1,038	340	2,424
20707	THS National Honor Society	905	0	0	905
20133	THS Newspaper	30	0	0	30
20625	THS Soda Machine	68	0	45	23
20734	THS Work Experience	7,585	0	0	7,585
20190	VO-AG Farm	25,487	0	1,983	23,504
20633	We the People	16,366	0	0	16,366
20139	Yearbook	54,494	0	20,812	33,682
20163		1,000	0	0	1,000
Total Student Activity Funds		<u>\$313,677</u>	<u>\$40,125</u>	<u>\$75,950</u>	<u>\$277,853</u>

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – October 16, 2012

Mr. Iassogna
Mr. O'Keefe

Agenda Item – IV-A

Preliminary Budget Discussion

As the Board is aware, the emphasis on the 2013-14 Budget will begin on Tuesday, December 4, 2012 when the Superintendent presents his recommendation to the Board and community.

As was the case in past years, the Superintendent conducts a preliminary discussion with the Board as to budgeting priorities and any areas, guidelines, or parameters they believe should be addressed in next year's budget (i.e. Federal and State mandates, format, Pay to Participate fees, enrollment projections...).

Administrative Recommendation:

Discuss.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – October 16, 2012

Mr. Iassogna

Agenda Item – IV-B

District Enrollment Report

The attached enrollment summary outlines our official 2012-13 figures.

Our October 1, 2012 enrollment totals 6,956 students, including preschool, special education and out-of-district placements.

When comparing our October 1st figures with those projected, please note the following chart which reflects that we are 54 students below these projections:

	<u>Projected</u>	<u>Actual</u>	<u>Difference</u>
Preschool	236	227	-9
Elementary	2882	2878	-4
Middle	1623	1625	2
High	2228	2191	-37
Outplaced	41	35	-6
Total	7010	6956	-54

The above numbers reflect both projection accuracy and a stabilizing district student population. These figures are considered official and will be forwarded to the Connecticut State Department of Education.

Administrative Recommendation: Review and discuss.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – October 16, 2012

Mr. Iassogna

Agenda Item – IV-C

Approval/THS Renovation Update

At its last meeting, the Board of Education received an update on the Trumbull High School Renovate as New project.

For the most part, the update was very disconcerting to the Board as it reflected significant issues with the project that were primarily linked to the architect and contractor(s) concerns.

As such, the Board requested that the Superintendent draft a statement to reflect our continued apprehension, frustration and disappointment with the construction project at THS; and upon motion adoption, to forward to JCJ Architects and O&G Construction, with the Town Council and the project Building Committee on copy.

Administrative Recommendation:

WHEREAS, the Town of Trumbull and its Board of Education entrusted the timely and proper completion of the renovate as new construction project at Trumbull High School to a professional design team and a professional construction manager;

WHEREAS, the Town and the Board have consistently emphasized to the design team and the construction manager the urgency of properly completing the project in a timely manner;

WHEREAS, approximately 1 ½ months have elapsed since THS was turned over to the Town and BOE for re-occupancy; and

WHEREAS, the BOE is disappointed with the lack of progress in completing essential construction activities at THS, the lack of organization and diligence by the design team and construction manager and the failure of the architect and construction manager to adequately mitigate the disruption of school operations;

RESOLVED, a copy of this resolution shall be distributed to the design team and construction manager.

Approve above motion.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – October 16, 2012

Mr. Iassogna

Agenda Item – IV-D

Approval/Board of Education Meeting Dates

In accordance with Section 10-218 of the Connecticut General Statutes and the By-laws of the Trumbull Board of Education, the Board shall adopt a meeting schedule for the ensuing year.

Administrative Recommendation:

Adopt the attached Board of Education Meeting Dates for calendar year 2013.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

**BOARD OF EDUCATION
MEETING DATES**

2013

JANUARY 2
(WEDNESDAY)

JANUARY 15

FEBRUARY 5

FEBRUARY 26

MARCH 12

MARCH 26

APRIL 9 (1 MEETING IN APRIL DUE TO VACATION WEEK)

MAY 7

MAY 21

JUNE 4

JUNE 18*

SUMMER MEETINGS

JULY 16

AUGUST 6

AUGUST 20

FALL MEETINGS

SEPTEMBER 3

SEPTEMBER 17

OCTOBER 1

OCTOBER 15

NOVEMBER 12

**BUDGET SESSIONS
(Subject to Change)**

DECEMBER 3
(TUESDAY)

DECEMBER 5
(THURSDAY)

DECEMBER 10
(TUESDAY)

*tentative due to potential rescheduling of Trumbull High graduation

All regular meetings are held on Tuesdays unless otherwise noted.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – October 16, 2012

Dr. Gary Cialfi
Sonya Wich

Agenda Item –IV-E

First Reading
5141.1/Student Accident Insurance
Program

Policy is being presented to the Board for a First Reading. This policy has few minor changes: such as adding the Trumbull Board of Education along with access information to the Trumbull website. The other change is to remove wording at the end of the policy as is highlighted.

Recommendation:

Discuss/Approve:
5141.1/Student Accident Insurance
Program

First Reading: October 16, 2012

STUDENT ACCIDENT INSURANCE PROGRAM

Policy

The Board Trumbull Board of Education recommends that all students have accident insurance for the protection of themselves and their parents. Membership in a group accident insurance program will be made available to all students each year. In arranging for this insurance, the Board will make every reasonable effort to contract with a company offering comprehensive insurance at economical rates. Parents may access this application on the Trumbull Public School website at www.trumbullps.org

Purchase of a selected accident insurance program will constitute an agreement between the student / parent and the contracted insurance company, not between the student / parent and the Board of Education and/or school. However, information on the designated accident insurance program will be made available through each school. In addition, claim forms and assistance in filing claims will be made available in each school.

All interscholastic sports participants (players, managers, coaches, and cheerleaders) are to be covered under a special accident insurance policy, which is to be purchased by the Board. Each student participant may be required to pay annually a nominal payment determined by the Administration to partially pay for the related premium cost of this particular program. Waivers for financial hardship will be considered if approved by the participant's school principal.

Approved : 8/17/71

11/22/83

Revised: 10/5/99

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – October 16, 2012

Dr. Cialfi, D. Cantafio

Agenda Item – IV-F

Approval/New PAC Member

The Policy Advisory Committee (PAC) recommends to the Board of Education the appointment of Mrs. Jennifer Mottolese to serve as a member of PAC. Mrs. Mottolese has followed the procedure for membership application as set forth in the Policy Advisory Committee Policy Code 9132.1 including the attached letter of interest.

Recommendation:

Approve

October 11, 2012

Trumbull Board of Education
6254 Main Street
Trumbull, CT 06611

Dear Board of Education Members,

I am writing to ask you to consider me for one of the open seats on the Policy Advisory Committee. After attending two meetings, I have given careful consideration to the duties and responsibilities of the committee and believe I could make valuable contributions to its work.

My family and I moved to Trumbull in 2007 and have been very happy to make it our home. My husband I have two children at Middlebrook Elementary School and one child at Madison Middle School; I have always been active in the PTAs of my children's schools. I earned a Bachelor's degree from the University of Massachusetts and a Master's degree from Fordham University. I have worked in both the private and public sector, and I am currently employed as a part-time Circulation Supervisor for the library at Fairfield University.

With three children currently in Trumbull Schools, I believe in the Policy Advisory Committee's role in keeping our schools moving into the future and open to continued growth. It would be an honor to be a part of that vital work.

Thank you for your consideration and I look forward to serving our schools.

Respectfully submitted,



Jennifer Mottolese
36 Valley View Road
Trumbull, CT 06611

cc: Dawn Cantafio, Policy Advisory Committee
Lydia Gach-Dunn, PTSA Council

TRUMBULL BOARD OF EDUCATION
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting, October 16, 2012

Dr. Cialfi

Agenda Item V-A

Pending Litigation

There are no major changes this month.

Recommendation:

Receive and file.

PENDING LITIGATION

CASE TOWN/BOARD	DESCRIPTION	CASE	REPRESENTATIVE TOWN/BOARD
1. M.A. vs.	M.A., a Trumbull resident tripped and fell on sidewalk at Trumbull High School on May 1, 2004. This claim seeks monetary damages against Board of Education and the Town of Trumbull, Mr. Donald Walsh, Maintenance Supervisor, Mr. Ralph Iassogna, Superintendent, Mr. Paul Kallmeyer, former Director of Public Works. (Notice of claim received April 21, 2006).	Pending	CIRMA
2. L.M., PPA B.M. vs.	L.M., PPA B.M. a Monroe minor was injured on November 11, 2006 while playing on the field located behind Middlebrook Elementary School when he tripped on the ground and fell onto a metal "spike" object protruding out of the ground. L.M. received injuries to his right knee. This claim seeks monetary damages against Board of Education and the Town of Trumbull. (Notice of claim received November 13, 2006).	Pending	ITT
3. M.S., PPA M.S. vs.	M.S., PPA M.S. a Trumbull minor was injured on September 15, 2005 at Trumbull High School while walking up stairs when she was caused to slip and fall. M.S. received injuries to her right knee, resulting in multiple surgeries and scaring from injuries. This claim seeks monetary damages against Board of Education and the Town of Trumbull. (Notice of claim received August 8, 2007).	Pending	ITT
4. P.F. S. LLC vs.	Platinum Funding Services LLC ("Platinum") claims the Trumbull Board of Education failed to remit payment for services rendered following notification that (Platinum") assumed, all accounts of PETCO, the original vendor the district entered an agreement with. This claim seeks monetary damages against Trumbull Board of Education and the Town of Trumbull. (Notice of claim received on 8/19/09).	Pending	Town/Board
5. K.S., D.S. vs.	K.S. a Trumbull minor was injured on or about October 28, 2008 at Trumbull High School while playing tennis/baseball, during which she received, what is described as, serious brain injuries. This claim seeks monetary damages against Trumbull Board of Education and the Town of Trumbull. (Notice of claim received on October 27, 2010).	Pending	Town/Board
6. F.C. vs.	F.C an employee of AAA Motor Club responding to a call on or about October 29, 2010 at Trumbull High School, attempting to locate owner of vehicle, entered the walkway of Trumbull High School currently under construction, tripped and fell over a 4" beam covered by leaves. This claim seeks monetary damages against the Board of Education and the Town of Trumbull. (Notice of claim received January 25, 2011).	Pending	Town/Board

<p>7.M.A. vs.</p>	<p>M.A., parent of Trumbull High School student, was injured on September 22, 2011 while leaving Back to School night. This incident occurred at 9:10 p.m., at which time M.A. exited Trumbull High School from a side exit (near, A-House classrooms) and fell on the walkway leading to Student parking Lot# 2. M.A. suffered serious and painful injuries, including, to her cervical spine requiring surgical intervention, injuries to her left shoulder which will likely require surgery, and other injuries not yet determined; and an inability to work periods of time. It is alleged that these injuries suffered by M.A. will result in permanent disabilities and/or impairments. This claim seeks monetary damages against the Board of Education and the Town of Trumbull. (Notice of claim received February 10, 2012).</p>	<p>Pending</p>	<p>Town/Board</p>
<p>8. C.M. vs.</p>	<p>C.M. an employee of First Student, Inc. which provides school bus service to Trumbull Public Schools contends that on or about May 1, 2012 R.I. and D.P. sent a defamatory message to third persons via email, telephone, in person, and or written correspondence, which stated C.M., hit a student with the school bus while he was driving. Also on or about May 5, 2012 R.I. and D.P. and other employees of the BOE sent a similar defamatory message to third persons via email, telephone, in person, and or written correspondence, falsely stated that C.M. hit a student with the school bus while he was driving, also that a police investigation determined C.M. hit a student with the school bus while he was driving. The complaint claimed these statements defamed him personally and professionally and led to his termination on May 30, 2012. This claim seeks monetary damages against the Board of Education and the Town of Trumbull. (Notice of claim received August 7, 2012).</p>	<p>Pending</p>	<p>Town/Board</p>
<p>9. A.Z., PPA A.P. vs.</p>	<p>A.Z. a student in preschool for special needs at Trumbull Early Childhood Education Center allegedly was injured on April 24, 2012 at approximately 12:15 p.m. At the time of the incident A.Z. was in her seat and her teacher, J.P., grasped her by the shoulders and reseated her. It is claimed that J.P. then lifted her chair, roughly pushed it closer to the table, grabbed the child's hair, pushing her head down on the table top. As a result, A.Z. has sustained physical and emotional injury including a mark behind her right ear and a black and blue which required medical attention. (Notice of claim received on August 22, 2012).</p>	<p>Pending</p>	<p>Town/Board</p>

TRUMBULL BOARD OF EDUCATION
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting, October 16, 2012

Dr. Cialfi

Agenda Item V-B

Status of Negotiations

Please see reverse side for status
of negotiations with the eight
bargaining units.

Recommendation:

Receive and file.

STATUS OF NEGOTIATIONS

<u>Unit</u>	<u>Member of Board's Negotiating Team</u>	<u>Status of Negotiations</u>
TEA (Teachers)	Attorney Floyd Dugas Dr. Gary Cialfi Mrs. Deborah Herbst Mr. Michael Ward	The TEA Agreement covers the period from July 1, 2011 to June 30, 2014.
TAA (Administrators)	Attorney Floyd Dugas Mrs. Loretta Chory Mrs. Lisa Labella	The TAA Agreement covers the period from July 1, 2012 to June 30, 2015.
Secretaries CILU/CIPU	Board Attorney Floyd Dugas	The Secretaries Agreement covers the period of July 1, 2009 to June 30, 2011. Negotiations for a successor Agreement have begun.
Custodial/Maintenance	Board Attorney Floyd Dugas	The Custodial/Maintenance Agreement covers the period July 1, 2010 to June 30, 2014.
Paraprofessionals CILU/UE	Board Attorney Floyd Dugas	The Paraprofessional Agreement covers the period from July 1, 2008 to June 30, 2011. Negotiations for a successor Agreement have begun.
Cafeteria Workers	Board Attorney Floyd Dugas Lunch Manager	The Cafeteria workers Agreement covers the period from July 1, 2010 to June 30, 2014.
CILU Supervisor/ Support Staff	Board Attorney Floyd Dugas Mr. Stephen Sirico	The CILU Supervisors Agreement covers the period from July 1, 2008 to June 30, 2012. The CILU Support Agreement covers the period from July 1, 2007 to June 30, 2011.