

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Regular Meeting – April 8, 2008
Long Hill Administration Building
Lorraine R. Smith Assembly Room

7:00 p.m.

AGENDA

- I. *PRELIMINARY BUSINESS**
 - A. Salute to the Flag
 - B. Correspondence
 - C. Comments and Questions
 - D. Recognition – Girls' Soccer Team

- II. PERSONNEL**
 - A. Personnel – Mr. Iassogna

- III. CONSENT AGENDA**
 - A. Approval/Minutes-Special Meeting – 3/25/08
 - B. Approval/Financial Reports – Mr. Sirico
 - C. Approval/Finance Subcommittee of the Board of Education Transfers – Mrs. Chory
Mrs. Labella, Mr. Wright, Mr. Sirico

- IV. REPORTS**
 - A. A Day on the Hill – Mr. Wright, Mr. Margonis

- V. NEW BUSINESS**
 - A. Board Committee Appointment – Mr. Wright
 - B. Sabbatical Request – Mr. Iassogna

- VI. OLD BUSINESS**
 - A. Policies
 - Second Reading/Approval**
 - 1. Disaster Policy, Policy Code: EBCA/6114 – Mr. Pitzschler, Dr. Vespe
 - B. 2008-09 Budget Discussion – Mr. Iassogna

- VII. OTHER**

NOTE: *If needed, the Board may choose to hold an Executive Session upon a two-thirds vote of members present and voting.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – April 4, 2008

Mr. Iassogna

Agenda Item – I-D-1

Recognition
Girls' Soccer Team

Under the direction of Coaches Dan Uhrlass and Lou Monaco, the Trumbull High School Girls Soccer Team, won the Connecticut Division LL State Championship for the second consecutive year and seventh overall with a record of 17-3-1.

We are proud of their achievements and the manner in which they conducted themselves.

Administrative Recommendation:

Recognize and commend the following Soccer Team members:

Crissy Ayala	Christine Larson
Meg Loughman	Colleen Nilan
Lis Bundschuh	Meg Noviskis
Ali Ditolla	Marissa Pearson
Jenn Rose	Kristen Forster
Bianca Reggiano	Kali Stamos
Alissa Cornell	Amy Catanese
Andrea Young	Kara Kepell
Jess Deigel	Celine Vitale
Steph Helfrich	
Rachel O'Sullivan	

TRUMBULL PUBLIC SCHOOLS

Trumbull, Connecticut

Report to the Board of Education
Regular Meeting April 8, 2008

Mr. Iassogna

Agenda Item II-A

Personnel

a. Resignations – Certified

Brennan, Carol; reading & language arts teacher at Madison Middle School since September 1968, retiring effective June 30, 2008

Moyer, Joseph; music teacher at Jane Ryan School since September 1971, retiring effective June 30, 2008.

Recommendation:

Accept

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – April 8, 2008

Mr. Iassogna

Agenda Item – III-A

Approval/Minutes

Special Meeting - 3/25/08

Administrative Recommendation:

Approve the minutes of the above
noted meeting.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT
Special Meeting – March 25, 2008
Long Hill Administration Building
Lorraine R. Smith Assembly Room

The Trumbull Board of Education convened in the Long Hill Administration Building for a Regular Meeting.

Members present:

S. Wright, Chairman
M. Ward, Vice Chairman
J. Tyborowski, Secretary
L. Chory, Board Member (left 8:30 p.m.)
D. Herbst, Board Member
L. King, Board Member
L. Labella, Board Member

Agenda Item I – Preliminary Business

A. Salute to the Flag - The Public Session began at 6:40 p.m. followed by a salute to the Flag.

It was moved (Herbst) seconded (King) to take Agenda Item IV A and B as well as Agenda Item V A out of order. Vote: unanimous in favor.

Agenda Item IV – Reports (out of order)

- A. Xinyi, China – A Teacher’s Reflection – Jane Ryan teacher Jane Billington shared pictures and reflected upon her trip last year to Trumbull’s Sister City of Xinyi, China. Partially sponsored by the Trumbull Rotary Club and combined with funding encumbered from grants, Ms. Billington spent time teaching English at various Xinyi schools and learning about the city’s culture. She also presented the Board with a gift of a framed Chinese paper cutting.
- B. Risk Solutions Update on the Crisis Management Grant - Trumbull Public Schools was the recipient of an Emergency Response Crisis/Management Grant and has been working with Kelly Maina of Risk Solutions International to implement these monies for providing information regarding school emergency preparedness to students, staff and parents. Scott Corzine, Senior Vice President, also addressed the Board noting that a school emergency information guide had already been distributed to students and staff. Mr. Corzine also stated that classroom emergency procedure flipcharts would soon be distributed as well as a detailed flipchart for administration.

Agenda Item V – New Business (out of order)

- A. Non-Renewals of Non-Certified Staff – Each year, prior to April 1, the Board of Education is asked to non-renew contracts of non-tenured staff whose employment may not continue. Such reductions fall within the scope of the statutory teacher employment and tenure provisions, Section 10-151 of the CT General Statutes. Non-renewal recommendations are applicable to non-tenured teachers and Long Term Replacement teachers. It was moved (Herbst) seconded (King) that pursuant to the CT General Statutes 10-151, the Trumbull Board of Education non-renew the teaching contracts of the

following staff at the end of the 2007-08 school year as recommended by the Superintendent: Non-Tenured Teacher Alcyne Lyon and Long Term Replacements Jamie Bell, Michael Ferraro, Brandon Frashefski, Melissa Giovannello, Madalyn Kennedy and Marcia Merritt, and further move that the Superintendent of Schools be directed to communicate this action of the Board in writing to the above-named teachers and that the Superintendent of Schools be authorized to respond on behalf of the Board of Education to any requests which may be forthcoming from these teachers or their representatives pursuant to CT General Statutes 10-151. Vote: unanimous in favor.

Agenda Item I – Preliminary Business

- B. Correspondence – There was no correspondence this evening.
- C. Comments and Questions – Alice Fererra and Stephanie Vaughn addressed the Board regarding budget cuts and urged the Board to use different, thoughtful ideas as how to preserve current programs and resources, and to remember the long term effects of these budget decisions. Dawn Cantafio voiced her concern with the possibility of budget cuts to the high school freshman sports teams and hoped the Board would spread the cuts equitably across all grade levels. Anthony D’Aquila voiced his disappointment regarding cuts to Plant projects, including water seepage issues, duct cleaning, cold rooms due to inefficient windows, and other such problems that have a negative ability on learning. Cheryl Beiling voiced her support for freshman sports and the effect cutting them would have on students, including negative behaviors during time normally spent involved in sports activities.

Agenda Item II – Personnel

- A. Personnel – A Revised Personnel Report was distributed. It was moved (Herbst) seconded (Tyborowski) to approve the resignation of Robert Pitzschler, science teacher at Hillcrest Middle School since September 1970, retiring June 30, 2008; Rachel Greenberg, grade four teacher at Tashua School since August 2007, resigning effective June 30, 2008; and John Palmer, grade five teacher at Tashua School since August 2007, resigning effective June 30, 2008. Vote: unanimous in favor. Mr. Iassogna thanked Mr. Pitzschler for his dedicated service not only as a teacher, but also as a Teacher Board Representative for many years.

Agenda Item III – Consent Agenda

- A. Approval/Minutes – Regular Meeting – 3/18/08–By unanimous consent of Board members present and voting at the March 18, 2008 meeting, the minutes were approved.
- B. Approval/Financial Reports – It was moved (Tyborowski) seconded (Herbst) to table this item, as well as Item C – Approval/Finance Subcommittee of the Board of Education Transfers, until the next meeting. Vote: unanimous in favor.
- C. Approval/Finance Subcommittee of the Board of Education Transfers – Tabled (See above).

Agenda Item VI—Old Business

- A. 2008-09 Budget Discussion – Chairman Wright stated the Board’s budget was submitted with the intent to achieve specific objectives and meeting mandates, and even with the severity of the budget cuts, the Board’s goal still remains the same. Mr. Iassogna noted three factors still remain uncertain regarding the budget, and they are insurance; services going out for RFPs (legal services, broker of record, transportation); and uncertainty of the Town Council vote on the Board’s budget. Student Board Member Lauren Dahlin voiced concerns regarding reduction or deletion of the TAG program as it had a positive impact on her education. A lengthy discussion ensued regarding budget cuts that could possibly include sports programs, music programs, professional development and cadre days, the Hillcrest pool, the proposed data

technology specialist position, late bus runs, evening activities in schools and full-time kindergarten. Also discussed was the diluting of Plant projects, the 5 Year Capital Plan (which has not yet been implemented), increasing the cost of Pay-to-Participate, teacher salary increase misperception, and the decimation of Curriculum's budget thus far. Mrs. Labella noted for the record that these decisions are very difficult to make and that of concern to her was the wholesale abolition of grade level sports. Athletic Director Mike Herbst noted there were two ways to eliminate sports, either by sport or grade level. It was moved (Herbst) seconded (Ward) that the Chairman and Superintendent request that the Town Council reinstate the Board's budget to the status quo figure (6.25%). Board members thanked Mrs. Herbst and vigorously supported this motion. Vote: unanimous in favor.

Adjournment

Board Members gave unanimous consent to adjourn the Public Session at 10:10 p.m.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – April 8, 2008

Mr. Sirico

Agenda Item – III-B

Approval/Financial Reports

This item was tabled from the meeting of March 25, 2008.

- a) Board of Education Expense Report
for the 8 months ended 2/29/08.....1
- b) Grant Expense Report
for the 8 months ended 2/29/08.....4
- c) Consolidated Financial Statement
for the 8 months ended 2/29/08.....6

Recommendation:

Accept the Trumbull Board of Education Financial Reports
for as presented.

Trumbull Board of Education Expense vs Budget
Report for the 8 Months Ended 2/29/08

Printed 3/12/08

Object Description	Object#	-----Budget-----			Expended	Encumbered	Available	% Spent
		Original	Transfers	Revised				
Salaries	100							
Admin./Supervisors	110	3,760,079	(240,383)	3,519,696	2,422,440	1,088,714	8,542	99.76%
Teachers	120	37,129,945	(437,492)	36,692,453	21,453,642	15,240,969	(2,158)	100.01%
Custodians/Maintenance	130	3,217,828	(73,952)	3,143,876	2,142,249	934,506	67,121	97.87%
Tech Support	140	472,913	24,393	497,306	349,322	148,576	(593)	100.12%
Secretaries	150	2,212,750	0	2,212,750	1,496,192	682,880	33,678	98.48%
Paras	160	1,849,708	4,128	1,853,836	1,212,246	669,090	(27,500)	101.48%
Substitutes	170	731,234	203,000	934,234	518,758	380,000	35,476	96.20%
Coaches & Advisors	180	521,078	(4,100)	516,978	261,075	0	255,903	50.50%
Salaries Other	190	2,189,423	77,872	2,267,295	1,914,161	204,733	148,400	93.45%
Salaries Totals		52,084,958	(446,534)	51,638,424	31,770,087	19,349,469	518,869	98.15%
Benefits	200							
Health Insurance	210	8,974,350	(150,000)	8,824,350	5,698,444	2,937,333	188,573	97.86%
FICA	220	1,239,194	0	1,239,194	828,967	446,303	(36,076)	102.91%
Life Insurance	280	124,000	0	124,000	80,638	38,575	4,786	96.14%
Benefits Other	290	26,500	0	26,500	16,484	7,820	2,195	91.72%
Benefits Totals		10,364,044	(150,000)	10,214,044	6,624,534	3,430,031	159,479	97.01%
Services - Prof. &	300							
Professional Development	320	186,125	15,934	202,059	87,121	5,159	109,779	45.67%
Legal	330	120,000	75,355	195,355	109,162	79,554	6,639	96.60%
Service Contracts	340	262,450	(6,576)	255,874	252,108	2,088	1,678	99.34%
Consultants	360	257,250	240,820	498,070	258,786	242,127	(2,843)	100.57%
Other Prof Services	390	188,860	(4,730)	184,130	113,990	4,165	65,975	64.17%
Services - Prof. & Totals		1,014,685	320,803	1,335,488	821,166	333,093	181,229	113.76%
Services - Property	400							
Utilities	410	2,094,250	(205,270)	1,888,980	977,851	786,523	124,607	93.40%
Energy	415	1,510,600	0	1,510,600	666,070	613,078	231,453	84.68%
Repairs & Service Fees	430	428,350	(44,285)	384,065	111,518	28,782	243,764	36.53%

Trumbull Board of Education Expense vs Budget
Report for the 8 Months Ended 2/29/08

Object Description	Object#	-----Budget-----			Expended	Encumbered	Available	% Spent
		Original	Transfers	Revised				
Telephones	440	124,100	0	124,100	59,166	59,333	5,601	95.49%
Internet	442	43,520	12,601	56,121	41,871	1,445	12,805	77.18%
Leases & Rentals	445	408,650	(26,700)	381,950	211,593	126,725	43,632	88.58%
Other Purch Prop Services	490	197,245	80,237	277,482	144,842	64,519	68,121	75.45%
Services - Property Totals		4,806,715	(183,417)	4,623,298	2,212,910	1,680,405	729,983	81.00%
<u>Services - Purchased</u>	<u>500</u>							
Transportation	510	3,794,300	0	3,794,300	1,579,217	2,107,399	107,684	97.16%
Postage	530	60,000	0	60,000	34,192	3,000	22,808	61.99%
Advertising	540	7,050	0	7,050	1,491	0	5,559	21.16%
Interns	550	108,000	150,000	258,000	259,682	7,668	(9,350)	103.62%
Tuition	560	2,301,068	103,550	2,404,618	1,829,944	562,797	11,877	99.51%
Printing	570	70,125	(2,600)	67,525	36,128	5,059	26,338	60.99%
Other Purch Services	590	99,425	39,800	139,225	99,245	18,590	21,390	84.64%
Services - Purchased Totals		6,439,968	290,750	6,730,718	3,839,899	2,704,514	186,306	101.62%
<u>Supplies</u>	<u>600</u>							
Supplies Teaching	610	648,959	68,380	717,339	516,595	58,992	141,752	80.24%
Supplies Office	620	206,435	(15,015)	191,420	119,087	14,760	57,574	69.92%
Supplies Custodial	630	126,660	0	126,660	49,765	8,184	68,712	45.75%
Supplies Maintenance	635	386,350	32,847	419,197	200,317	29,336	189,544	54.78%
Text & Workbooks	640	443,549	8,562	452,111	369,262	22,936	59,912	86.75%
Subscriptions	645	55,247	400	55,647	23,771	11,583	20,294	63.53%
Testing Materials	650	83,480	1,000	84,480	53,012	1,487	29,981	64.51%
Books & AV	655	99,070	551	99,621	56,501	32,008	11,113	88.85%
Software	660	132,069	68,170	200,239	191,948	497	7,794	96.11%
Other Supplies	690	41,025	0	41,025	9,327	0	31,698	22.73%
Supplies Totals		2,222,844	164,895	2,387,739	1,589,584	179,782	618,373	79.60%
<u>Property</u>	<u>700</u>							
Office Equipment	710	6,150	900	7,050	4,220	141	2,689	61.86%

Trumbull Board of Education Expense vs Budget
Report for the 8 Months Ended 2/29/08

Printed 3/12/08

<u>Object Description</u>	<u>Object#</u>	<u>Budget</u>			<u>Expended</u>	<u>Encumbered</u>	<u>Available</u>	<u>% Spent</u>
		<u>Original</u>	<u>Transfers</u>	<u>Revised</u>				
Office Furniture	720	36,906	9,815	46,721	22,035	1,511	23,175	50.40%
Classroom Equipment	730	403,225	(6,119)	397,106	269,249	32,814	95,043	76.07%
Building Equipment	750	66,750	407	67,157	35,984	0	31,173	53.58%
Other equipment	790	38,350	0	38,350	3,693	0	34,657	9.63%
Property Totals		<u>551,381</u>	<u>5,003</u>	<u>556,384</u>	<u>335,180</u>	<u>34,466</u>	<u>186,738</u>	<u>67.04%</u>
<u>Other Objects</u>	<u>800</u>							
Dues, Fees and Memberships	810	93,365	(1,500)	91,865	71,523	0	20,342	77.86%
Unemployment	825	20,000	0	20,000	21,807	26,112	(27,919)	239.60%
Other Objects	890	33,000	0	33,000	33,000	0	0	100.00%
Other Objects Totals		<u>146,365</u>	<u>(1,500)</u>	<u>144,865</u>	<u>126,330</u>	<u>26,112</u>	<u>(7,577)</u>	<u>104.15%</u>
Report total		<u>\$77,630,960</u>	<u>\$0</u>	<u>\$77,630,960</u>	<u>\$47,319,689</u>	<u>\$27,737,872</u>	<u>\$2,573,400</u>	<u>96.69%</u>

	<u>Total Budget</u>	<u>Exp LY</u>	<u>Budget @ BOY</u>	<u>Expended</u>	<u>Encumbered</u>	<u>Available</u>
<u>Grants Ending 9/30/07</u>						
Headstart ABCD P	264,585	186,497	78,088	78,410	0	(322)
9/30/07 Totals	264,585	186,497	78,088	78,410	0	(322)
<u>Grants Ending 3/31/08</u>						
USDE Crisis Management P	110,050	9,676	100,374	65,113	4,348	30,913
3/31/08 Totals	110,050	9,676	100,374	65,113	4,348	30,913
<u>Grants Ending 6/30/08</u>						
IDEA Pre-K P	38,762	38,511	251	209	0	42
IDEA-B NP	30,000	11,000	19,000	5,336	8,324	5,340
IDEA-B P	1,173,420	1,079,185	94,235	87,657	196	6,382
Magnet School P	94,827		94,827	58,603	36,224	0
Open Choice P	87,500	0	87,500	45,064	336	42,100
Perkins P	39,941	0	39,941	20,682	1,475	17,784
Title 1 P	131,587	131,587	0			0
Title 2 Part D Tech NP	225	134	91	63	0	28
Title 2 Part D Tech P	783		783	783	0	0
Title 2-A NP	24,367	14,845	9,522	7,148	0	2,374
Title 2-A P	92,101	92,060	41	41	0	0
Title 3-A P	15,340	10,925	4,415	180	0	4,235
Title 4-A NP	3,418	2,040	1,378	1,378	0	0
Title 4-A P	12,639	12,611	28	0	0	28
Title 5 NP	1,308	781	527	365	0	162
Title 5 P	4,869	4,779	90	90	0	0
Underage Drinking P	133,226	35,737	97,489	23,141	0	74,348
6/30/08 Totals	1,884,313	1,434,195	450,118	250,741	46,554	152,823
<u>Grants Ending 9/30/08</u>						
Headstart ABCD P	268,508	0	268,508	98,674	79,612	90,222
9/30/08 Totals	268,508	0	268,508	98,674	79,612	90,222
<u>Grants Ending 6/30/09</u>						
IDEA Pre-K P	38,896	0	38,896	17,275	11,471	10,150
IDEA-B NP	27,450	0	27,450	0	0	27,450

e-estimated budget

Grant Summary Budget Report
for the 8 Months Ended 2/29/08

Printed 3/10/08

	<u>Total Budget</u>	<u>Exp LY</u>	<u>Budget @ BOY</u>	<u>Expended</u>	<u>Encumbered</u>	<u>Available</u>
IDEA-B P	1,191,073	0	1,191,073	660,649	396,089	134,335
Immigrant & Youth P	24,757		24,757	0	0	24,757
Title 1 P	151,315	0	151,315	84,731	39,595	26,989
Title 2 Part D Tech NP	188	0	188	0	0	188
Title 2 Part D Tech P	915	0	915	31	0	884
Title 2-A NP	24,941	0	24,941	0	0	24,941
Title 2-A P	119,168		119,168	53,592	21,827	43,749
Title 3-A P	15,983	0	15,983	0	0	15,983
Title 4-A NP	3,439	0	3,439	0	0	3,439
Title 4-A P	16,120	0	16,120	3,786	0	12,334
Title 5 NP	1,372	0	1,372	0	0	1,372
Title 5 P	6,387	0	6,387	3,938	0	2,449
6/30/09 Totals	1,622,004	0	1,622,004	824,000	468,982	329,021
Report total	\$4,149,460	\$1,630,368	\$2,519,092	\$1,316,939	\$599,497	\$602,656

Consolidated Balance Sheets as of 02/29/08					
	Special Revenue		Trust Funds		Total
	School Lunch	BOE Programs	Expendable Trust	Student Activity	
Assets:					
Cash	\$ 865,067	\$ 553,095	\$ 149,700	\$ 493,698	\$ 2,061,559
Accounts Receivable	71,353		99,956		171,309
Inventory	57,147				57,147
Prepaid Expense					-
Total Assets:	993,567	553,095	249,656	493,698	2,290,015
Liabilities:					
Accounts Payable	95,462	39,236			
Wages Payable	23,816				23,816
Deferred Revenue	84,029		99,956		183,985
Due to others	22,894			493,698	516,592
Total Liabilities:	226,201	39,236	99,956	493,698	859,091
Fund Balances:	\$ 767,366	\$ 513,858	\$ 149,700	\$ -	\$ 1,430,924
Statement of Revenues, Expenditures and Changes in Fund Balances for the eight months ended 02/29/08					
Revenue/increases:					
Food Sales/Charges for Service	\$ 1,186,006	\$ 626,171			\$ 1,812,177
Intergovernmental	145,012	27,729			
Transfer from student activity		272,319			
Other Income/Interest	35,912		2,478		38,390
Donations			10,227		10,227
Increases				775,137	775,137
Total revenue/increases	1,366,930	926,219	12,704	775,137	3,080,990
Expenses/decreases					
Wages and Fica	500,559	765,531			1,266,090
Medical	224,392				
Other Expenses	42,718	96,811	685		140,214
Supplies	46,223	104,599			
Cost of Food	509,966	20,509			530,475
Equipment	28,244	48,944			
Decreases				478,811	478,811
Total Expenditures/Increases	1,352,102	1,036,395	685	478,811	2,867,993
Increase (decrease) in net assets	\$ 14,828	\$ (110,175)	\$ 12,019		(83,329)
Fund Balances:					
Beginning of year	\$ 752,538	\$ 624,034	\$ 137,680	\$ -	\$ 1,514,252
End of period	\$ 767,366	\$ 513,859	\$ 149,699	\$ -	\$ 1,430,923

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – April 8, 2008

Mrs. Chory, Mrs. Labella, Mrs. Tyborowski,
Mr. Wright, Mr. Sirico

Agenda Item - III - C

Approval/Finance Subcommittee of
The Board of Education Transfers

This item was tabled from the March 25, 2008 meeting.

The Finance Subcommittee of the Trumbull Board of Education, convened in the office of the Business Administrator for a regular meeting on March 6, 2008. Transfers made in January and February of 2008 were reviewed and discussed.

For informational purposes, the minutes of the above meeting are attached.

Mrs. Labella will discuss the substance of this meeting and request full Board approval for qualifying transfers.

Administrative Recommendation:

Review, discuss, and approve transfers.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT
Finance Committee of the Board of Education
Minutes of Meeting – March 6, 2008
Long Hill Administration Building
Office of the Business Administrator

The Finance Committee of the Trumbull Board of Education convened in the office of the Business Administrator.

Members present: Lisa Labella, Board Member
Joann Tyborowski, Board Member
Steve Sirico, Business Administrator

Members absent: Loretta Chory, Board Member
Steve Wright, Board Chair

The meeting was called to order at 8:10 a.m.

Agenda Item I – Review of Budget Transfers from January and February.

The Committee briefly reviewed the January transfers, of which three will need Board approval. 322X combines supply accounts from 2 different cost centers; 331X transfers funds into the Substitute Teachers account; and 332X transfers funds into the Consultant account for Special Ed. In response to a question from Mrs. Labella, Mr. Sirico stated he believes that the 2008-09 budget request more accurately reflects the dollars that will be required for substitute teachers and special ed consultants.

There are five February transfers that need the approval of the full board. 339X creates a new overtime account where the overtime is driven by requests by principals at schools. The originating overtime included both that overtime, and overtime driven by Plant Operations. The new overtime account is reflects overtime that is somewhat more discretionary in nature.

346X transfers dollars from Special Ed private tuition account (i.e. outplacements at private schools, i.e. the Foundation School) into Special Ed public tuition account (outplacements at public schools, i.e. CES). 347X transfers money into the Special Ed consultant account. Again, Mr. Sirico has done his best to ensure that the 08-09 budget more accurately reflects the costs that must be charged to this account.

Transfer 348X covers retroactive pay to cover the recently-approved contractual increase. And 349X covers increases in legal fees, mostly due to contract negotiations.

Agenda Item II – Approval of Minutes from February 7, 2008

The minutes of the above meeting were approved by unanimous consent.

Adjournment

The Committee gave unanimous consent to adjourn the meeting at 8:40 a.m.

Respectfully submitted,



Lisa Labella
Sub-Subcommittee Chair

<u>Tr#</u>	<u>CC-Function-Description</u>	<u>Amount</u>	<u>Description</u>	<u>Effective Date</u>
332	PPS-Location Wide-Consultant	72,490	to cover consultant charges	1/24/2008
	01011200-53230 Total	<u>72,490</u>		
320	PPS-Admin Office-Professional Development	6,916	cover travel expenses to eoy	1/8/2008
323	PPS-Admin Office-Professional Development	8,000	to pay for PMT training and travel in June	1/14/2008
	01011200-55800 Total	<u>14,916</u>		
320	PPS-Admin Office-Text & Workbooks	(6,916)	cover travel expenses to eoy	1/8/2008
	01011200-56411 Total	<u>(6,916)</u>		
323	PPS-Admin Office-Equipment Inst.	(8,000)	to pay for PMT training and travel in June	1/14/2008
	01011200-57301 Total	<u>(8,000)</u>		
332	Curr Dir-Admin Office-Director	(5,200)	to cover consultant charges	1/24/2008
	01412210-51114 Total	<u>(5,200)</u>		
321	Curr Dir-Admin Office-Supplies	(8,085)	to cover new acct -charges transfered to new acct	1/8/2008
	01412210-56110 Total	<u>(8,085)</u>		
321	Curr Dir-Classroom-Classroom Supplies	8,085	to cover new acct -charges transfered to new acct	1/8/2008
	01412214-56111 Total	<u>8,085</u>		
316	Tech-Admin Office-Other Prof Services	(3,000)	to cover po purchase	1/4/2008
	01422520-53300 Total	<u>(3,000)</u>		
316	Tech-Admin Office-Maintenance Contracts	3,000	to cover po purchase	1/4/2008
	01422520-53305 Total	<u>3,000</u>		
330	BHE-Classroom-Text & Workbooks	2,000	ordering more textbooks	1/30/2008
	01511001-56411 Total	<u>2,000</u>		
330	BHE-Classroom-Equipment Inst.	(2,000)	ordering more textbooks	1/30/2008
	01511001-57301 Total	<u>(2,000)</u>		
329	BHE-Library-Books & Media	351	books needed for library	1/30/2008
	01512220-56420 Total	<u>351</u>		
329	BHE-Library-Periodicals	(351)	books needed for library	1/30/2008

<u>Tr#</u>	<u>CC-Function-Description</u>	<u>Amount</u>	<u>Description</u>	<u>Effective Date</u>
	01512220-56425 Total	(351)		
328	BHE-Library-Supplies	(333)	vcr needed for library	1/30/2008
	01512220-56901 Total	(333)		
328	BHE-Library-Equipment Inst.	333	vcr needed for library	1/30/2008
	01512220-57302 Total	333		
332	BHE-Admin Office-Principal	(9,172)	to cover consultant charges	1/24/2008
	01512400-51113 Total	(9,172)		
327	BHE-Admin Office-Office Supplies	700	office supplies needed	1/30/2008
	01512400-56110 Total	700		
327	BHE-Admin Office-Furniture	(700)	office supplies needed	1/30/2008
	01512400-57308 Total	(700)		
317	FTE-Classroom-Classroom Supplies	(276)	to cover account's overage	1/7/2008
	01521001-56111 Total	(276)		
317	FTE-Library-Periodicals	276	to cover account's overage	1/7/2008
	01522220-56425 Total	276		
332	FTE-Admin Office-Principal/Asst Principal	(3,456)	to cover consultant charges	1/24/2008
	01522400-51113 Total	(3,456)		
326	DFE-Classroom-Equipment Inst.	(545)	to purchase library equip	1/24/2008
	01531001-57301 Total	(545)		
326	DFE-Library-Equipment Inst.	545	to purchase library equip	1/24/2008
	01532220-57302 Total	545		
324	JRE-Classroom-Furniture	1,353	purchase of teacher's desks - last year	1/22/2008
	01551001-57308 Total	1,353		
331	TSE-Classroom-Teacher Salaries	(50,000)	to cover sub salaries	1/24/2008
	01581001-51110 Total	(50,000)		
312	TSE-Classroom-Text & Workbooks	1,000	additional books needed	1/2/2008
	01581001-56411 Total	1,000		

<u>Tr#</u>	<u>CC-Function-Description</u>	<u>Amount</u>	<u>Description</u>	<u>Effective Date</u>
312	TSE-Admin Office-Printing	(1,000)	additional books needed	1/2/2008
	01582400-55906 Total	<u>(1,000)</u>		
332	HMS-Guidance-Teacher Salaries	(54,662)	to cover consultant charges	1/24/2008
	01612120-51110 Total	<u>(54,662)</u>		
311	HMS-Library-Repairs & Service Fees	(300)	add. supplies needed	1/2/2008
	01612220-54300 Total	<u>(300)</u>		
311	HMS-Library-Supplies	300	add. supplies needed	1/2/2008
	01612220-56111 Total	<u>300</u>		
331	THS-PE/Health-Teachers Salaries	(53,000)	to cover sub salaries	1/24/2008
	01711019-51110 Total	<u>(53,000)</u>		
331	Super-Personnel-Substitute Teachers	103,000	to cover sub salaries	1/24/2008
	01801070-51117 Total	<u>103,000</u>		
324	Plant-Inside Maint-Supplies	(1,353)	purchase of teacher's desks - last year	1/22/2008
	01852632-56134 Total	<u>(1,353)</u>		
322	Super-BOE-Office Supplies	(13,000)	combining supply accounts	1/8/2008
	01902310-56110 Total	<u>(13,000)</u>		
322	Buss Ad-Admin Office-Office Supplies	13,000	combining supply accounts	1/8/2008
	01912520-56110 Total	<u>13,000</u>		
	Should total Zero	<u>0</u>		

**Budget Transfers For Trumbull BOE
Operating Account for Feb—08**

<u>Ac#</u>	<u>CC-Function-Description</u>	<u>Inc/Dec</u>	<u>Amount</u>	<u>Description</u>
<u>Transfer # 339x</u>				
01842610-51141	Plant-Custodial-Plant Overtime	Decrease	105,813	transfer to new overtime acct
01842610-51142	Plant-Custodial-School OT	Increase	105,813	transfer to new overtime acct
	<u>Transfer total</u>		<u>0</u>	
<u>Transfer # 346x</u>				
01396130-55600	PPS-Location Wide-Tuition Private	Decrease	41,000	to cover deficit
01396110-55600	PPS-Location Wide-Tuition Public	Increase	41,000	to cover deficit
	<u>Transfer total</u>		<u>0</u>	
<u>Transfer # 347x</u>				
01842611-54101	Plant-District Wide-Electricity	Decrease	189,000	to cover deficit
01011200-53230	PPS-Location Wide-Consultant	Increase	189,000	to cover deficit
	<u>Transfer total</u>		<u>0</u>	
<u>Transfer # 348x</u>				
01912520-51197	Buss Ad-Admin Office-Degree Changes	Decrease	1,425	to cover retro pay
01912520-51198	Buss Ad-Admin Office-Retiree Payments	Decrease	16,645	to cover retro pay
01422520-51129	Tech-Admin Office-Other Technical	Increase	18,070	to cover retro pay
	<u>Transfer total</u>		<u>0</u>	
<u>Transfer # 349x</u>				
01912520-51198	Buss Ad-Admin Office-Retiree Payments	Decrease	25,355	to cover deficit
01902310-53308	Super-BOE-Legal	Increase	25,355	to cover deficit
	<u>Transfer total</u>		<u>0</u>	
<u>Transfer # 341</u>				
01011200-56110	PPS-Admin Office-Supplies	Decrease	2,000	to cover THS Spec Ed payroll
01231200-55900	PPS-SPED-Work Experience	Increase	2,000	to cover THS Spec Ed payroll
	<u>Transfer total</u>		<u>0</u>	
<u>Transfer # 342</u>				
01882700-56110	Trans-Admin Office-Office Supplies	Decrease	205	to cover deficit
01882700-56425	Trans-Admin Office-Periodicals	Increase	205	to cover deficit
	<u>Transfer total</u>		<u>0</u>	
<u>Transfer # 343</u>				
01582220-56420	TSE-Library-Books & Media	Decrease	600	to purchase digital camera, printer & supplies for it

Budget Transfers For Trumbull BOE
Operating Account for Feb—08

<u>Ac#</u>	<u>CC-Function-Description</u>	<u>Inc/Dec</u>	<u>Amount</u>	<u>Description</u>
01582220-57302	TSE-Library-Equipment Inst.	Increase	600	to purchase digital camera, printer & supplies for it
		<u>Transfer total</u>	<u>0</u>	
<u>Transfer # 344</u>				
01711022-56411	THS-Alternate School-Text & Workbooks	Decrease	775	funds for publication and heavy duty stapler
01711027-56112	THS-Science-Supplies	Increase	775	funds for publication and heavy duty stapler
		<u>Transfer total</u>	<u>0</u>	
<u>Transfer # 345</u>				
01842611-54101	Plant-District Wide-Electricity	Decrease	9,170	to cover THS half of payment
01412210-56118	Curr Dir-District Wide-Software	Increase	9,170	to cover THS half of payment
		<u>Transfer total</u>	<u>0</u>	
<u>Transfer # 350</u>				
01822230-57301	Plant-Admin Office-Equipment	Decrease	600	to cover office supplies needed to end of year
01822230-56110	Plant-Admin Office-Supplies	Increase	600	to cover office supplies needed to end of year
		<u>Transfer total</u>	<u>0</u>	
<u>Transfer # 351</u>				
01621016-56411	MMS-Music-Text & Workbooks	Decrease	1,000	music supplies needed
01621016-56111	MMS-Music-Supplies	Increase	1,000	music supplies needed
		<u>Transfer total</u>	<u>0</u>	
<u>Transfer # 352</u>				
01011200-57301	PPS-Admin Office-Equipment Inst.	Decrease	4,649	white board for PPS conference room
01422214-57301	Tech-Location Wide-Computer Equip.	Increase	4,649	white board for PPS conference room
		<u>Transfer total</u>	<u>0</u>	
	Total Increases		<u>\$398,237</u>	
	Total Decreases		<u>\$398,237</u>	

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – April 8, 2008

Mr. Wright
Mr. Margonis

Agenda Item –IV -A

A Day on the Hill

A Day on the Hill, sponsored yearly by the Connecticut Association of Boards of Education, is a network program bringing together local officials and community members to rally for public education.

This year, Trumbull High School Social Studies teacher Michael Margonis and several students from his *We the People* class joined Board Chairman Steve Wright in Hartford to interact with Connecticut Legislators to participate at that convention.

Mr. Margonis and his students will share their experience with the Board this evening.

Administrative Recommendation:

Discuss.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – April 8, 2008

Mr. Wright

Agenda Item – V-A

Board Committee Appointment

At a December Board meeting, and following discussion, the Board Chairman appointed fellow members to serve on subcommittees in a variety of areas.

Due to an unforeseen scheduling change by the Channel 17 Advisory Committee and the unavailability of present Board members, it will be necessary to appoint another individual to serve in that position.

Accordingly, the Chairman is recommending that former Board member Donna Cassidy be appointed to that committee, particularly since she was a member of that group and is truly knowledgeable in that area.

Administrative Recommendation:

Discuss and take action.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – March 25, 2008

Mr. Iassogna

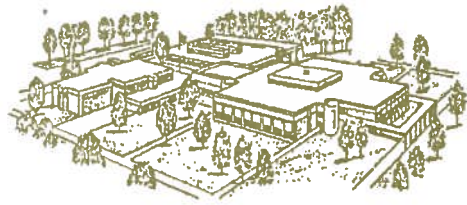
Agenda Item – V-B

Sabbatical Request

James Capella, guidance counselor at Trumbull High School, is requesting a one-half year sabbatical to research and implement a new program for counselors and other school personnel using Art to help students achieve their fullest potential (see attached).

Recommendation:

In light of budgetary reductions thus far, the Superintendent does not recommend Board approval of this request.



TRUMBULL HIGH SCHOOL

72 Strobel Road
Trumbull, CT 06611
FAX # (203) 452-4591

RECEIVED
OFFICE OF SUPERINTENDENT

MAR 11 2008

TRUMBULL BD. OF EDUCATION

Grade 9

Dr. Jim Capella - (203) 452-4515

Lisa Camagna - (203) 452-4516

3/9/08

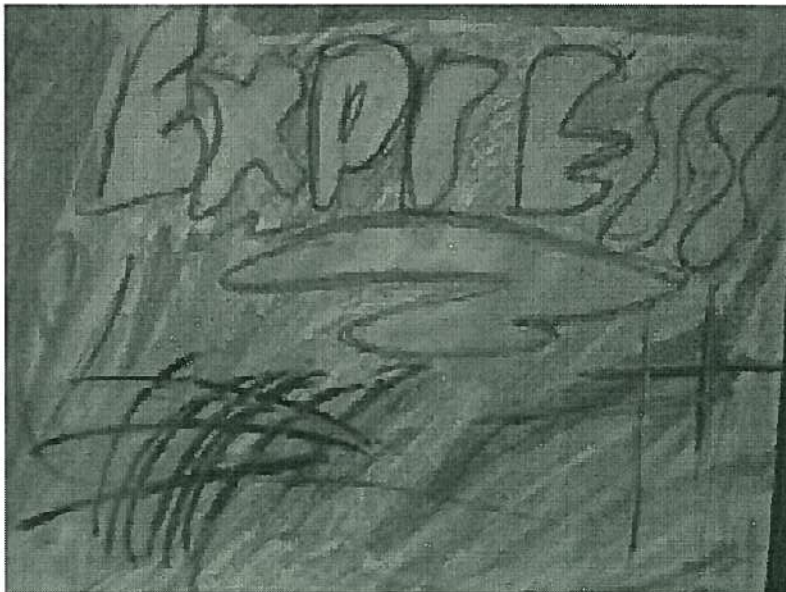
Dear Mr. lassogna,

Hello and Good Morning. I am very excited over the possibility of researching and implementing a new program for Counselors and all school personnel that work with young people—Using ART to help students achieve their fullest potential. For a number of years, I have been using Art with my School Counseling and I have been having great success. Art can help people express their inner thoughts and feelings when traditional "talk" counseling falls short. The Greeks and Romans have understood and utilized this art-form for thousands of years. Now, Natalie Rogers (<http://www.nrogers.com/>) the daughter of world renowned Psychologist, Carl Rogers, has published numerous papers and books on this subject. She offers certification in this field. I would like to investigate this field in depth and provide it to any department that is interested. I have many testimonials from students, parents and teachers who have seen the benefit of using Art in Counseling. You can also visit my developing website, <http://expressiveartscounseling.com/> for more detailed information.

I am requesting a HALF-YEAR, paid Sabbatical to do further research in this area. I am prepared to provide a course to teach other professionals and, a guidance-credit course for students. If helpful, there are students and/or parents who are willing to present to you and/or The Trumbull Board on the usefulness of this exciting new field.

Sincerely,

Jim Capella



Expressive Arts Counselling



Dr. Jim Capella
203-347-4894
or E-Mail Me

Art has played a part in the helping profession since ancient times. As early as 500 BC, the Egyptians utilized concerts and dance in the treatment of psychological disturbances. Likewise, the Greeks used drama as a way of assisting in purging repressed emotions. The Hebrews relied on music and other arts in restoring and promoting mental health. Literature was seen by the Romans as a specific way of helping. Lucretius thought poetry could disperse the "terrors of the soul."

WHAT ARE THE EXPRESSIVE ARTS?

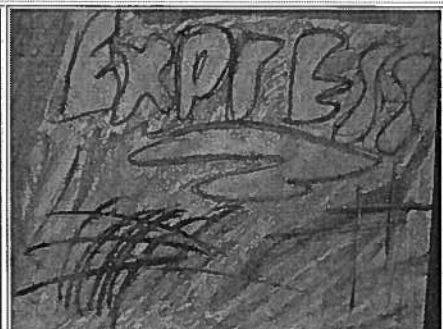
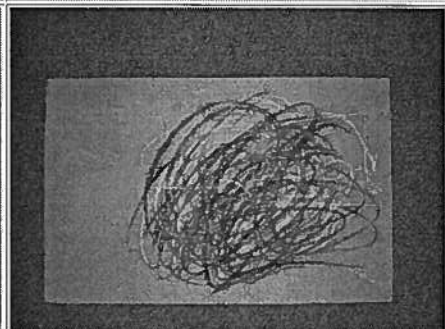
The expressive arts consist of verbal and nonverbal ways of representing feelings. They allow individuals options in conveying emotions. Expressive arts usually take the form of unique creations, such as song or painting. The most well known verbal arts are drama and literature, while the best known nonverbal arts are music, dance/movement, imagery, and visual expression (i.e. drawing, painting, or sculpting). The Expressive in Counseling, 1992, Eric Digest.

Welcome to Expressive Arts Counseling.

Through Expressive Arts Counseling, people should achieve a greater sense of well-being and empowerment. People can and do heal and change in spite of past and present negative situations. The emphasis is on creative self-expression through exploring one's creative voice and then form realistic goals.

The Expressive Arts concept has a champion in Natalie Rogers, Ph. D. She is the daughter of Carl Rogers, founder of Client-Centered Therapy. A well respected therapist in counseling she taught in most major universities. Her efforts have helped to synthesize this field for the helping professions. <http://www.nrogers.com/principles.html>

Dr. James Capella, Ph. D. offers this expressive Arts Counseling concept for school and family issues. He has had over 20 years experience developing and refining this concept. He works predominantly with adolescents and young adults. Please email or phone for further information. In the Fairfield County, CT and Orlando, FL areas.



All Accreditations Belong to Brett Sanford

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting- April 8, 2008

Mr. Pitzschler, Dr. Vespe

Agenda Item-VI – A 1

Second Reading/Approval
Disaster Policy

This policy was presented to the Board for a first reading March 4, 2008; there were no changes recommended.

Recommendation:

Discuss and Approve *Policy EBCA/6114*
Disaster Policy.

POLICY OVERVIEW

Policy Title: Disaster Policy

Section: E- Support Services

Code: EBCA/6114

Sponsor: B. Pitzschler

Phone No.: 452-4466

New: No, policy adopted 07/20/76

Revision: Last revision, 06/18/91

Initiated By: Policy Advisory Committee

Reason For New Policy/Revision:

This policy was due for review.

Summary of Actions Required By New Policy/Revision:

Board Responsibility (if any):

Responsibility for Monitoring Actions: Superintendent

Additional Budget Required (if any): No

(Budgetary):

10/26/07 DRAFT

10/26/07 DRAFT

DISASTER POLICY

Policy

The Board of Education recognizes that its responsibility for the safety of students extends to possible natural and man-made disasters and that such emergencies are best met by planning and preparedness.

Adopted: 7/20/76
Approved Revision: 6/18/91
Proposed Revision: Pending

Authority

The Board authorizes a system of emergency preparedness training which shall ensure that:

1. The health and safety of students and staff are safeguarded.
2. The time necessary for instructional purposes is not unduly diverted.
3. Minimum disruption to the educational program occurs.
4. Students are helped to learn self-reliance and trained to respond sensibly to emergency situations.

All threats to the safety of the school district's facilities shall be identified by appropriate personnel and responded to promptly in accordance with the plan for emergency response.

Responsibility

The superintendent and/or his or her designee shall develop a plan for the handling of emergencies, which includes a plan for the prompt and safe evacuation of the schools, if necessary.

References

Town of Trumbull Emergency Operations Plan Annex "L"
Trumbull Public Schools Emergency Procedures Guide (flipchart)

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Special Meeting – March 25, 2008

Mr. Iassogna

Agenda Item – VI-A

2008-09 Budget Discussion

As shared previously by the Superintendent, the process of eliminating a minimum of \$ 2,383,201 from the Board's 2008-09 request will be **ongoing** until the final allocation is received following the Town Council's April 24, 2008 meeting.

Attached is the refined recommendation that identifies an amount of \$104,986 yet to be determined.

Administrative Recommendation: Review and discuss.

TO BE REDUCED: \$2,383,201

Initial Board Reduction: \$868,964

A. PERSONNEL*

Curr./Text/Wk/bk	-308,700	1.0 Data Technology Specialist (new)	\$ 60,000
.8 TECEC/Outplacement Choir	-44,000	1.0 Elementary Asst. Principal	110,000
Curr. Dept./School Classroom Supplies	-82,000	6.0 Elementary Interns (Intervention)	75,000
District Classroom Equipment	-70,500	2.0 Elem. Spec. Ed (new, JR, DF)	110,000
District Prof. Development	-73,100	3.0 Elem. Rdg. Spec. (new)	165,000
THS/2.4 positions (.6 new Sci, .6 new Bus., .6 new Math, .4 new SS, .2 new World Lang.)	-168,000	-Restructure In-School Suspension Monitor Position Use Paras (new). (55,000 - 13,000)	42,000
Phase I Reduction List (remaining)	-102,664	.2 FT School Psych. (new)	11,000
Phase II Reduction List (remaining)	-35,000	.4 Dist. Speech Teacher	22,500
District Curr. Writing	-30,000	1.0 Sp. Ed. Teacher - THS	55,000
	-\$913,964	1.0 M.S. Math (new .6 MAD, .4 HC)	55,000
		1.0 THS Attendance Para (new) (Modify Policy)	17,500
2nd All Day Kindergarten	35,000	FAST Forward Intervention/Support	48,000
		Non-Certified Support Positions (to be identified)	37,544
THS Night Media Specialist	<u>10,000</u>	Benefits for Above Positions	<u>166,500</u>
	-\$868,964		\$ 975,044

*New positions in 2008-09 Request are noted (unless otherwise indicated, all other positions are existing ones)

B. PROGRAMMATIC

Curr. Dept. Gr. 1 Math Investigations	\$ 37,000	
Full Day Kdg. Pilots (2)	70,000	
Curr. Dept. - Word Study Units	81,287	
TAG Program - 3.0 Teachers	165,000	
M.S. Basketball	14,146	
M.S. Intramurals	34,795	
THS Intramurals	6,568	
THS Athletics	174,276	
(Girls Ice Hockey, JV Cheerleading, Sophomore Football)	54,029	
(All 9th grade sports)	120,247	
District Sub. Teacher Accts.	48,000	
District Sub. Sec. Accts.	9,500	
THS Field Trips/Sub Accts.	9,000	
THS Clubs/Advisor Accounts	29,750	
District Furniture Accts./New & Replacement	37,600	
Benefits for Above	45,000	
	\$761,922	

C. SUPPORT

K-12 Classroom Supply Accts.	\$116,327	
K-12 School Text/Wkbk Accts.(replacement)	90,972	
Division/School Prof. Dev. Accts.	27,400	
District Prof. Development	22,400	
Curr. Dept. Prof. Development (K-2 Reading)	42,000	
Plant Operations Project Reductions Plant - Close All Bldgs. at 6:00 p.m. except for THS and Town recreation programs (2 day per month Adm./Community Use Available)	101,050	
Eliminate All Use of Buildings on Sunday	29,100	
	12,000	
Plant - Misc. Supplies	19,500	
Tech. Dept. District Equip.	20,000	
PPS Printing, Materials Accts.	9,500	
PPS Equip. Acct.	10,000	
PPS Curr. Writing	8,000	
Supt./Board - Legal	15,000	
Secondary "Late" Bus Runs	<u>18,000</u>	
	\$541,249	
Total of A, B & C	\$2,278,215	
Yet to be determined	\$104,986	

revised

4/2/2008