

**TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT**

Regular Meeting – January 8, 2008
Long Hill Administration Building
Lorraine R. Smith Assembly Room

7:00 p.m.

AGENDA

- I. *PRELIMINARY BUSINESS**
 - A. Salute to the Flag
 - B. Correspondence
 - C. Comments and Questions

- II. PERSONNEL**
 - A. Personnel – Mr. Iassogna

- III. CONSENT AGENDA**
 - A. Approval/Minutes- Budget Sessions – 12/04/07; 12/06/07

- IV. NEW BUSINESS**
 - A. 403(b) Discussion – Mr. Sirico

- V. OLD BUSINESS**
 - A. 2008-09 Budget Discussion/Approval – Mr. Iassogna

- VI. OTHER**

NOTE: *If needed, the Board may choose to hold an Executive Session upon a two-thirds vote of members present and voting. In that event, the Public Session will resume upon its conclusion.

TRUMBULL PUBLIC SCHOOLS
Trumbull, Connecticut

Report to the Board of Education
Regular Meeting January 8, 2008

Mr. Iassogna

Agenda Item II-A

Personnel

a. Resignation – Certified

Mellin, Mrs. Jacquelyn, mathematics teacher at Madison Middle School since August 2005, resigning effective December 31, 2007.

Williams, Mrs. Amy, fulltime TAG teacher at Frenchtown and Tashua Schools (currently on maternity leave), resigning .50 of her fulltime teaching assignment upon her return from maternity on February 25, 2008.

Recommendation:

Accept

b. Appointments – Certified

Anderson, Mr. Charlie; MA-18 health and physical education teacher at Trumbull High School, effective January 14, 2008.

Molloy, Mrs. Michele; Sixth Year-10 (.50) TAG teacher at Tashua School effective November 19, 2007.

Destadio, Miss Nicole; Masters 2 mathematics teacher at Madison Middle School, effective December 19, 2007.

Recommendation:

Receive and file

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – January 8, 2008

Mr. Iassogna

Agenda Item – III-A

Approval/Minutes

Budget Meetings - 12/04/07; 12/06/07

Administrative Recommendation:

Approve the minutes of the above
noted meetings.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

BUDGET MEETING – DECEMBER 4, 2007

Long Hill Administration Building
Lorraine R. Smith Assembly Room

The Trumbull Board of Education convened in the Long Hill Administration Building for a Budget Meeting.

Members present:

S. Wright, Chairman
D. Herbst, Vice Chairwoman
J. Tyborowski, Secretary
L. Chory, Board Member
L. King, Board Member
L. Labella, Board Member
M. Ward, Board Member

Agenda Item I – Preliminary Business

A. Salute to the Flag - The meeting was called to order at 6:35 p.m., followed by a Salute to the Flag.

B. Correspondence – There was no correspondence this evening.

It was moved (Labella) seconded (King) to take Agenda Item V-B – Election/Board of Education Officers – out of order. Vote: unanimous in favor.

Agenda Item V – New Business (out of order)

B. Election/Board of Education Officers – In accordance with Section 10-218 of the Connecticut General Statutes and the By-laws of the Trumbull Board of Education, the Board shall elect officers from its membership for the ensuing year. With no other nominations, it was moved (Labella) seconded (Ward) to nominate Joann Tyborowski as Board Secretary. Vote: 6 in favor (Wright, Tyborowski, Chory, King, Labella, Ward) 1 abstention (Herbst). Motion carries. It was moved (King) seconded (Labella) to nominate Michael Ward for the position of Vice Chairman. It was moved (Chory) seconded (Herbst) to nominate Deborah Herbst for the position of Vice Chairman. Vote regarding Michael Ward for position of Vice Chairman: 4 in favor (Wright, King, Labella, Ward) 3 abstentions (Herbst, Tyborowski, Chory). Vote regarding Deborah Herbst for the position of Vice Chairman: 2 in favor (Herbst, Chory) 4 opposed (Wright, King, Labella, Ward) 1 abstention (Tyborowski). Mr. Ward is voted into the position of Vice Chairman. It was moved (Ward) seconded (Labella) to nominate Stephen Wright for the position of Chairman. It was moved (Chory) seconded (Herbst) to nominate Deborah Herbst for the position of Chairman. Vote regarding Stephen Wright for the position of Chairman: 5 in favor (Wright, Tyborowski, King, Labella, Ward). Vote regarding Deborah Herbst for the position of Chairman: 2 in favor (Chory, Herbst) 4 opposed (Wright, Tyborowski, Labella, Ward) 1 abstention (King). Mr. Wright is voted into the position of Chairman.

- C. Comments and Questions – Tashua parent Julie Sperazza, 112 Meadowview Drive, voiced her support for the additional reading specialists included in the budget request. A discussion ensued regarding assured consistent and equal services for each school.

Agenda Item II – Personnel

- A. Personnel – No Board action was required.

Agenda Item III – Consent Agenda

- A. Approval/Minutes-Executive/Regular Sessions -By unanimous consent of members present and voting at the November 5, 2007 meeting, the Board approved the minutes as presented.

Agenda Item IV – New Business

- A. Approval/CILU Support Contract – The following tentative agreement covering the four year period from July 1, 2007 between the Board and the CILU Support staff had been reached: Wages – 3.5% increase in each of the 4 years; basic health insurance coverage as currently provided with an increasing co-pay of 1% for each of the four years (beginning with an 11% co-pay in year 1); a voluntary Health Savings Account option; an employee medical waiver increase; reopening of pension discussion to commence with other Town bargaining units; and after working for the Board for a minimum of 10 years, an employee shall receive an amount equal to 25% of unused, accumulated sick leave to a maximum of 150 days. It was moved (Tyborowski) seconded (King) to approve this contract as presented. Vote: 6 in favor (Wright, Ward, Tyborowski, Herbst, King, Labella); 1 abstention (Chory). Motion passes.
- B. Approval/Board Meeting Dates – In accordance with the By-laws of the Trumbull Board of Education and the Connecticut General Statutes, the Board is adopting a meeting schedule for the 2008 year. It was moved (Labella) seconded (Tyborowski) to approve the meeting schedule as presented. It was moved (Labella) seconded (King) to amend the proposed schedule by changing the November 3 meeting date to November 6 as several Board members will be working at the polls for the Presidential election on November 4. Vote: unanimous in favor. It was moved (Ward) seconded (Chory) to amend the proposed schedule by changing the February 5 meeting date to February 7 as the primary elections will be held on the 5th. Vote: unanimous in favor. By unanimous consent, the Board voted to approve the Board of Education Meeting Dates for the calendar year 2008 as amended.
- C. Board Committee Appointments – A revised Committee Appointment agenda sheet that included Loretta Chory on the Finance Subcommittee of the Board of Education was distributed. Chairman Wright noted that in addition to serving on the full Board, members also serve on other subcommittees including Curriculum Review, Board of Education By-laws; Superintendent Evaluation Format; Channel 17; Liaison to CES Council; Board of Directors/Six-to-Six Magnet School, Community Representative for Head Start Policy, RFQ Committee – Legal Services, Policy Advisory, Finance Subcommittee of the Board of Education, and other committees as become necessary.
- D. Budget Presentation and Discussion – Superintendent Iassogna gave a Power Point presentation of the 2008-09 proposed budget request to the Board of Education.

Discussion regarding the main focus of the \$84,376,530 (8.69%) request included compliance with the No Child Left Behind Act by implementing the Response to

Intervention (RTI) model. This model includes new staff in the budget as follows: 3 readings specialists (.5 at each elementary school); additional math and reading staff at the middle schools (.4 math, .4 reading at Hillcrest and .6 math and .2 reading at Madison), .6 business, 1.0 writing and .2 math at the high school, and 1 speech education teacher each at Jane Ryan, Daniels Farm and Madison. Dr. Cialfi and Dr. Vespe discussed RTI and the opportunities it offers for both regular and special education students. Gary Kunschaff, Director of Curriculum, Instruction and Assessments, also spoke about RTI and curriculum delivery.

John Denisevich, Manager of Information Services, discussed his department's request for a data technology specialist position to help manage, analyze and render student performance data. A discussion also ensued regarding the new student database, Infinite Campus that included the anticipation of future dates for expanded services to parents such as Parent Portal and Gradebook. Discussion of grade reporting involving students who have reached the age of 18 also ensued.

The Board adjourned for a brief recess at 8:35 p.m.; the meeting resumed at 8:50 p.m.

Further discussion ensued with elementary, middle and high school staff regarding RTI and how it is to be delivered to students; the results of the extra help given to Daniels Farm and Frenchtown first graders this past year; the number of scholarships given to students in the Pay-for-Play, Pay-to-Participate, and instrumental and choral programs; and the new in-school suspension mandate. Discussion also ensued regarding the high school renovation to date, which has not been completed due to errors on the part of the architect and contractor.

Adjournment

The Board gave unanimous approval to adjourn this Public Session at 10:15 p.m.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

BUDGET MEETING – DECEMBER 6, 2007

Long Hill Administration Building
Lorraine R. Smith Assembly Room

The Trumbull Board of Education convened in the Long Hill Administration Building for a Budget Meeting.

Members present:

M. Ward, Vice Chairman
J. Tyborowski, Secretary
L. Chory, Board Member
D. Herbst, Vice Chairwoman
L. King, Board Member
L. Labella, Board Member

Members absent:

S. Wright, Chairman

Agenda Item I – Preliminary Business

A. Salute to the Flag - The meeting was called to order at 6:33 p.m., followed by a Salute to the Flag.

Vice Chairman Ward requested the audience remain standing for a moment of silence in observance of the passing of Chairman Steve Wright's father, James (Dick) Wright.

B. Correspondence – There was no correspondence this evening.

C. Comments and Questions – On behalf of the Board of Finance, Mr. Crooks extended deepest sympathies to Mr. Wright on the loss of his father. Mr. Crooks relayed that he had requested 2007-08 budget reduction adjustment information for the Board's finally adopted budget adjustments. A discussion ensued regarding requests of this nature from the public sector as well as Board of Finance and whether such requests should go through the Board of Finance Chairman so there is no duplication of effort. Mr. Iassogna requested that Mr. Crooks again forward his request to the Superintendent tomorrow and we would answer his request. Tony, D'Aquila, 29 Valley View Road, voiced his dissatisfaction that the public was not invited to attend the Board budget work sessions. The Superintendent noted that although it is not a posted meeting as there will not be a quorum of Board members at each work session, he had no problem with Mr. D'Aquila or any other member of the public attending. Mark Smith, new Board of Finance member, inquired as to the related costs involved in RTI and the necessary resources to implement this model. A discussion ensued, and the Superintendent noted that this subject will be covered in more detail during the ensuing budget presentation.

Agenda Item II – Personnel

A. Personnel – There have been no changes in Personnel since the last meeting.

Agenda Item III – Consent Agenda

A. Approval/Minutes-Budget Meeting 12/4/07 –Minutes from the December 4 Budget meeting will be available for approval at the next regularly scheduled meeting.

- B. Approval/Finance Committee of the Board of Education Transfers – All transfers for October were reviewed and it was noted that one transfer over \$10,000 needed full Board approval. It was moved (Tyborowski) seconded (Chory) to approve Transfer #280 in the amount of \$14,000 as presented. Vote: unanimous in favor. A discussion ensued regarding monthly and year-to-date summaries of transfers, which can be provided to the Board upon request.

Agenda Item IV - Reports

- A. Strategic School Profiles – Each year the Strategic School Profile Report is required to be reported to local Boards of Education. Mr. Kunschaft presented this report to the Board. A discussion ensued regarding the district's administrative and support services and how each district codes each category. In Trumbull, this category includes support personnel, legal costs and out of district costs. It was noted that the District Resource Ratio shows the true number of teachers per administrator in Trumbull. Also discussed was the percent of adults without a high school diploma, the monitoring of how the physical fitness tests are administered in each school to assure equality of scoring, and parent and school responsibility for student physical fitness.

Agenda Item V – New Business

There was no New Business this evening.

Agenda Item VI – Old Business

- A. Continuation of Budget Review and Discussion - A discussion ensued regarding the report of the Town's Internal Auditor as it relates to vehicle usage and the budget. Mr. Iassogna noted that we supported the Auditor's report and the efforts to decrease the number of cars and trucks driven by Board employees, and will raise this topic during union negotiations. Dr. Cialfi discussed RTI and the need to ensure that the district is doing all it can to maximize student achievement. Discussion also ensued regarding the curriculum review cycle; the FastForward Program; the Early College Experience program offered at the high school; the cost of supplies; the intricacies of delivering an education in the PPS venue; and a brief discussion of Technology, Plant, and Transportation budget requests.

Mr. Iassogna thanked the presenters of the budget from this and Tuesday evening's meeting for a job well done. He also noted that if necessary, another Board meeting may be scheduled in December; if not, the Board will review the budget and convene on January 8 to finalize a budget request to forward to the First Selectman.

Agenda Item VII – Receive and File

These items were received and filed.

Adjournment

The Board gave unanimous approval to adjourn this Public Session at 9:15 p.m.

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Report to the Board of Education
Regular Meeting – January 8, 2008

Mr. Sirico

Agenda Item – IV-A

403(b) Discussion

At its January 3 meeting, the Finance Subcommittee of the Board of Education discussed pending IRS changes to Tax Sheltered Annuity Plans.

The IRS has mandated that each employer who offers a 403(b) create a detailed plan as to how it will be monitored. The regulations also require information sharing agreements with other providers.

It was suggested that an outside consultant be hired to audit the current Trumbull Public School plan methodology and then create a new plan to comply with the IRS regulations. It was also recommended that the Board's attorney review the documents and make a recommendation to the full Board.

Recommendation:

Discuss and take action, if appropriate.

TRUMBULL PUBLIC SCHOOLS
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Report to the Board of Education
Regular Meeting – January 8, 2008

Mr. Iassogna

Agenda Item – V-A

2008-09 Budget Approval

As you are aware, the Board, staff and administration have been formally working on the 2008-09 budget since the beginning of December.

At that time, the Superintendent recommended a budget request totaling 8.69% over last year's allocation. Considering the attached 2008-09 Budget Adjustments, the Board will make any modifications they deem appropriate and adopt a total request that will be forwarded to the First Selectman on January 11, 2008.

Administrative Recommendation:

Approve the Superintendent's 2008-09 recommended total budget request of \$84,376,530, an increase of 8.69% over the 2008-09 allocation from the Town.