

**FACILITIES SUBCOMMITTEE MEETING
MINUTES**

October 13, 2021

4:00 p.m.

Long Hill Administration

6254 Main Street

Trumbull, CT

In attendance:

Scot Kerr, Chairman

Lucinda Timpanelli, Board Member

Mike Ward, Board Member

Also in attendance:

Cindy Katske, Chief Administrative Officer

George Estrada, Director of Public Works

David Cote, Director of Operations

Paul Hendrickson, Business Administrator

John Morello, Maintenance Supervisor

The meeting was called to order at 4:00 p.m. It was moved (Ward) seconded (Timpanelli) to approve the Minutes from July 13, 2021 meeting. Vote: unanimous in favor.

It was moved (Ward) seconded (Timpanelli) to move Agenda item #6, Other Old Business, to #3 on the Agenda. Vote: unanimous in favor.

Mr. Kerr welcomed Dave Cote, Director of Operations, and asked what he has observed in his initial time with the BOE. Dave noted he received a warm and gracious welcome from everyone at the Trumbull Public Schools. He conveyed that during a walk-thru of the schools, he was please to observe cleanliness and modernization of the heating system plant. Discussion ensued.

Scot Kerr asked Mr. Estrada, Director of Public Works for the Town, to provide an update on field maintenance. Mr. Estrada stated that the Town has solicited a public bid for field care. There are four firms that responded and currently in the qualification phase. The process is on-going and a decision will be made prior to

December 31, 2021. Mr. Estrada also provided an update on the Long Hill parking lot stating that preliminary work is being done, with a goal for completion of current work within the next couple of weeks. The parking lot will need to settle and compact over the winter months and final paving will take place in the spring time. The parking lot will be left in safe conditions until that time, and the Town will resume discussion with the BOE for final paving in the Spring. Discussion ensued.

Scot Kerr requested an update on the Active/Pending Project List. Mr. Cote provided an update. Discussion ensued. (attachment)

Mr. Cote provided an update on the 5 Year Capital Plan stating that a recurring area of the Capital Plan has some evaluation and design funds to review the schools current state of ventilation, air conditioning and heating. The schools need to be studied for the most feasible and economic way of addressing increased ventilation. Also, he is recommending that a master plan of all school buildings to help with educational planning, building assessments and enrollment projections as well as the planning of the Capital Improvement Plan. Discussion ensued. (attachment)

The next meeting is December, 2021, date and time TBD.

By unanimous consent, the is meeting adjourned at 5:00 p.m.

TPS Facilities Project List

Name of Project	Facility	Funding	Cost	Status of Project	Completion	10/13/21 Update
Auditorium Lighting / AV	THS	Operating	\$8,000	In progress		In progress. Electrician scheduling to
Builders Hardware/Phase 2	All schools	Security Bond	\$111,815	Phase I Complete		Phase I completed. Preparing bid
Madison Vestibule	MAD	Safety &	\$68,000	Complete		Complete
Bathroom stalls	All ES	Operating	\$150,000	In progress		To be added to FY2022 Capital Plan
Remove ext. concrete shade panels	HC	2021 Capital	\$92,000	Complete		Contract Closeout. Final Waiver of
Elevator Single bottom Cylinder	JR	2021 Capital	\$90,000	In progress	TBD. Materials	Awarded to Eagle Elevator. Eagle to
Drainage design and construction	BH	2021 Capital	\$515,000	In progress		Preliminary Design received.
Cooling Tower Replacement	FT	2021 Capital	\$150,000	In progress	May 2021	Awaiting transfer of funds to
Boiler replacements	AG	2021 Capital	\$275,000	In progress		Bid Package forwarded to Purchasing
Wellness/Fitness Center	THS	2021 Capital	\$35,000	In progress		Awaiting Building Committee.
Cooling tower sump replacement	THS	2021 Capital	\$120,000	In progress		A&B Mechanical to make repairs.
Vehicle Replacements/Grounds	DW	2021 Capital	\$120,000	In Progress		Backhoe received 10/6/2021
Parking Lot and Drainage work	LH	2021 Capital	\$290,000	In Progress		Sewer work planned for 10/8-10/11.
Domestic Hot Water at THS	THS	Operating		Pending		Awaiting BOF approval of Non-
Summer Project List		Operating		In Progress		Complete. Jane Ryan Courtyard
Gym Floor Refinishing	MAD, FT	Operating		On Hold		To be added to FY2022 Capital Plan
Replacing Concrete Stairs at the Bus	Bus Depot	Operating	\$68,400	In Progress	10/31/2021	Concrete poured on 10/11/21.
Replacement of Ramps THS Portables			\$42,557	Complete		Complete
Sewer Connection Long Hill			\$55,00.00	In Progress	10/22/2021	Burns Construction installing new
Duct Replacement RAHU-1 THS			\$210,000	Complete	End of August	Work complete. Contract closeout in
Tile & Carpet Replacement			\$45,053	Complete		Complete
Asbestos (Flooring and Insulation)	HC	2021 Capital	\$40,000	Postponed - 2022	7/31/22	
Asbestos (Flooring and Insulation)	MAD	2021 Capital	\$75,000	Postponed - 2022	7/31/22	
Roof Replacement	MB	2021 Capital	\$1,725,000	Postponed - 2022	7/31/22	
THS Auditorium Improvements	THS	2021 Capital	\$57,500	Postponed - 2022		
Tilework and foundation around the	AG	2022 Capital	\$65,596	Postponed - 2022		

BUILDING	CATEGORY	DESCRIPTION	CY 2022 Capital Plan Planned	CY 2023 Capital Plan Planned	CY 2024 Capital Plan Planned	CY 2025 Capital Plan Planned	CY 2026 Capital Plan Planned	Quote Exhibit #	Project Owner		
Hillcrest Middle School	Windows	Window Replacement		1,600,000	1,600,000						
Hillcrest Middle School	Utility Infrastructure	Water Main pipe replacement				210,000					
Hillcrest Middle School	Design/Engineering	Locker rooms renovations	50,000								
Hillcrest Middle School	Interior Improvement	Locker rooms renovations		400,000							
Hillcrest Middle School	Interior Improvement	Science Classroom upgrades			210,000						
Hillcrest Middle School	Electrical	Upgrade panel infrastructure	175,000								
Hillcrest Middle School	On Site Construction	Courtyard renovations hardscape					200,000				
Hillcrest Middle School	HVAC	Design of HVAC Improvements		100,000							
Hillcrest Middle School	HVAC	Installation of HVAC Improvements				1,750,000	1,750,000				
Hillcrest Middle School	Interior Improvement	Toilet Partitions	30,000								
Hillcrest Middle School	Interior Improvement	Planetarium renovation/equipment	150,000								
		Total Hillcrest Middle School:	405,000	2,100,000	1,810,000	1,960,000	1,950,000	-	-		8,225,000
Madison Middle School	Environmental	Asbestos (Flooring and Insulation)	75,000								
Madison Middle School	Electrical	Upgrade panel Infrastructure	175,000								
Madison Middle School	Design/Engineering	Locker rooms renovations	50,000	400,000							
Madison Middle School	Design/Engineering	Design of HVAC Replacements/Additions	100,000								
Madison Middle School	HVAC	Install HVAC Replacements/Additions		2,400,000	2,400,000						
Madison Middle School	Windows	Window Replacement (1960)	-			1,750,000	1,750,000				
Madison Middle School	Interior Improvement	Gymnasium Floor refinishing	50,000								
Madison Middle School	Interior Improvement	Toilet Partition replacements	30,000								
Madison Middle School	On Site Construction	Detention Basin construction						CIP 2021	Engineering		
		Total Madison Middle School:	450,000	2,800,000	2,400,000	1,750,000	1,750,000	-	-		9,150,000
Middlebrook Elementary	Electrical	Upgrade panel Infrastructure	175,000		150,000						
Middlebrook Elementary	HVAC	Design of HVAC Improvements	50,000								
Middlebrook Elementary	HVAC	Installation of HVAC Improvements		1,137,500	1,137,500						
Middlebrook Elementary	On Site Construction	Courtyard renovations hardscape				150,000					
Middlebrook Elementary	Interior Improvement	Toilet Partition replacements	20,000								
Middlebrook Elementary	Interior Improvement	Gymnasium Floor refinishing	50,000								
		Total Middlebrook Elementary:	295,000	1,137,500	1,287,500	150,000	-	-	-		2,870,000
Daniels Farm Elementary	Paving	Parking Lot - Sidewalks,Driveway,Drain			1,125,000			CIP 2021	Engineering		
Daniels Farm Elementary	Roofing	Roof Replacement			1,000,000						
Daniels Farm Elementary	Windows	Window Replacement (1962)		1,600,000							
Daniels Farm Elementary	Electrical	Upgrade panel Infrastructure		150,000							
Daniels Farm Elementary	HVAC	Design of HVAC Upgrades	75,000								
Daniels Farm Elementary	HVAC	Installation of HVAC Upgrades				1,000,000	1,000,000				
Daniels Farm Elementary	Interior Improvement	Toilet Partition replacements	30,000								
		Total Daniels Farm Elementary:	105,000	1,750,000	2,125,000	1,000,000	1,000,000	-	-		5,980,000
Jane Ryan Elementary	Paving	Parking Lot - Sidewalks/Driveway		1,450,000				CIP 2021	Engineering		
Jane Ryan Elementary	Roofing	Roof Replacement		850,000							
Jane Ryan Elementary	Electrical	Update Electrical infrastructure	150,000								
Jane Ryan Elementary	HVAC	Design of HVAC Upgrades	75,000								
Jane Ryan Elementary	HVAC	Installation of HVAC Upgrades			875,000	875,000					
		Total Jane Ryan Elementary:	225,000	2,300,000	875,000	875,000	-	-	-		4,275,000
Booth Hill Elementary	Roofing	Roof Replacement	1,300,000								
Booth Hill Elementary	Electrical	Update Electrical infrastructure		150,000							
Booth Hill Elementary	HVAC	Design of HVAC Upgrades	75,000								
Booth Hill Elementary	HVAC	Installation of HVAC Upgrades			825,000	825,000.00					
Booth Hill Elementary	On Site Construction	Portable Classrooms	200,000								
		Total Booth Hill Elementary:	1,575,000	150,000	825,000	825,000	-	-	-		3,375,000

BUILDING	CATEGORY	DESCRIPTION	CY 2022 Capital Plan Planned	CY 2023 Capital Plan Planned	CY 2024 Capital Plan Planned	CY 2025 Capital Plan Planned	CY 2026 Capital Plan Planned	Quote Exhibit #	Project Owner		
Tashua Elementary	Paving	Parking Lot, Sidewalks Driveway Paving	750,000		-	-	-	CIP 2021	Engineering		
Tashua Elementary	Windows	Window Replacement (1965)				1,500,000					
Tashua Elementary	Electrical	Update Electrical Infrastructure		150,000							
Tashua Elementary	Roofing	Roof Replacement (1991)			830,000						
Tashua Elementary	HVAC	Design of HVAC Upgrades	75,000								
Tashua Elementary	HVAC	Installation of HVAC Upgrades				825,000	825,000				
Tashua Elementary	Life Safety	Replace Generator	150,000								
Tashua Elementary	On Site Construction	Remove portable classrooms	50,000								
		Total Tashua Elementary:	975,000	150,000	830,000	2,325,000	825,000	-	-		5,105,000
Frenchtown Elementary	Paving	Parking Lot - Driveway Paving				1,023,000		CIP 2021	Engineering		
Frenchtown Elementary	Sidewalk	Concrete replacement at Entry	20,000								
Frenchtown Elementary	HVAC	Boiler Replacement			350,000						
Frenchtown Elementary	HVAC	Roof Top Unit/Exhaust Fan Replacements				250,000					
		Total Frenchtown Elementary:	20,000	-	350,000	1,273,000	-	-	-		1,643,000
TECEC	HVAC	Boiler Replacement	250,000								
TECEC	HVAC	AHU Replacement					425,000				
		Total TECEC:	250,000	-	-	-	425,000	-	-		675,000
Agriscience High School	On Site Const	Fencing Replacement	62,000								
Agriscience High School	HVAC	Chiller/RTU replacement		453,000							
Agriscience High School	HVAC	Replace Obsolete BAS		175,000							
Agriscience High School	Roofing	Roof Replacement/Greenhouse	75,000								
Agriscience High School	Roofing	Roof Replacement/Flat roof				200,000					
		Total Agriscience High School:	137,000	628,000	-	200,000	-	-	-		965,000
Trumbull High School	On Site Construction	ADA Field compliance	25,000								
Trumbull High School	On Site Construction	Wellness/Fitness Center	1,100,000								
Trumbull High School	On Site Construction	Athletic field Storage Building 20 x 25	75,000								
Trumbull High School	On Site Construction	Football field D - Area Replacement			1,000,000						
Trumbull High School	On Site Construction	Baseball/Softball Press Boxes	20,000								
Trumbull High School	On Site Construction	Soccer/Lacrosse Field Press Box		80,000							
Trumbull High School	HVAC	Domestic Hotwater boilers replace	100,000								
Trumbull High School	HVAC	Exterior Duct cleaning		500,000							
Trumbull High School	Paving	Parking Lot, driveways and sidewalks					1,200,000	CIP 2021	Engineering		
		Total Trumbull High School:	1,295,000	580,000	1,000,000	-	1,200,000	-	-		4,075,000
Equip and Infra Dist Wide	Equipment	Bucket Truck	50,000								
Equip and Infra Dist Wide	Equipment	Box Delivery Truck	50,000								
Equip and Infra Dist Wide	Equipment	Maintenance/Snow Plow Vehicles	100,000								
Equip and Infra Dist Wide	Facility	District Central Storage Facility	500,000								
Equip and Infra Dist Wide	Planning and Design	District Wide Facilities Master Plan	250,000								
		Total Equip and Infra District Wide:	950,000	-	-	-	-	-	-		
Long Hill Admin Building	Roofing	Roof Replacement	-	475,000							
Long Hill Admin Building	HVAC	Boilers and AC			320,000						
Long Hill Admin Building	Electrical	Update Electrical Infrastructure		150,000							
		Total Long Hill Administration Building:	-	625,000	320,000	-	-	-	-		945,000
Bus Garage	Paving	Parking lot design and permittting	65,000					CIP 2021	Engineering		
Bus Garage	Paving	Parking lot construction		500,000				CIP 2021	Engineering		
		Total Bus Garage:	65,000	500,000	-	-	-	-	-		565,000
		Ten year request total	6,747,000	12,720,500	11,822,500	10,358,000	7,150,000				48,798,000