

**FACILITIES SUBCOMMITTEE MEETING
MINUTES**

August 20, 2020

1:00 p.m.

Virtual Meeting

In attendance:

Scot Kerr, Chairman

Lucinda Timpanelli, Board Member

Member absent:

Mike Ward, Board Member

Also in attendance:

Dave Erwin, Interim Facilities/HR Director – via telephone

John Morello, Maintenance Supervisor

The meeting was called to order at 1:02 p.m. The approval of the 6/11 minutes were tabled to the next meeting due to there not being a quorum.

Scot Kerr emailed the committee the project list and asked for an update. Mr. Morello gave an update on each project. (see attached project list) Discussion ensued. Mr. Morello added mold remediation to the list of current projects. Mr. Erwin suggested that after school opening we work with the Town to conduct a facilities study, as well as hearing from building principals about what they believe are priorities.

Mr. Kerr requested an update on the purchase of COVID-19 supplies. Mr. Erwin conveyed that early July we began purchasing several items for the district; plexi glass, hand sanitizing bottles, masks, desks etc. in the amount of \$307,000.00 so far. We will be purchasing more items as needed for the safety of our students, teachers and staff. We also anticipate there will be overtime for custodians to keep up with the disinfecting/cleaning of our building. Discussion ensued.

John Morello mentioned that we have four schools with a ventilation system (THS, Agriscience, FT and TECEC) and that the air filters are being changed per standard normal operating recommendations. Discussion ensued.

Mr. Kerr wanted an update on summer help. Mr. Morello stated that the entire summer has been dedicated to COVID-19. Summer help assisted in movement of classrooms from one school to another. They also assisted the outside maintenance crew with trying to keep up with maintaining the grounds. We also have been dealing with storm clean-up from the recent storm. Discussion ensued.

Mr. Erwin voiced concern that we are lacking sufficient supervisory resources for the number of custodial and maintenance staff across all our schools. Ms. Timpanelli suggested the BOE meet with the Town to discuss shared services of Facilities personnel. Discussion ensued.

The next scheduled meeting is Thursday October 1, 2020 at 1:00 p.m.

By unanimous consent, this meeting adjourned at 2:10 p.m.

Video - https://drive.google.com/file/d/1pTCubOArFNayppGIHMP9R0oRQUzyFv_/view

Running TPS Facilities Project List

Name of Project	Facility	Importance / Urgency	Status of Project	Estimated Cost	8-20-20 Meeting Notes	6/11/20 Meeting Notes
Total Communications (Intercom upgrades/improvements)	THS and others	High / High	In-progress		Need to check on 2 schools (MAD, DFS, AG) before calling the project complete.	THS intercom system repairs
Replace RTU's	JR & BH	High / High	Pending Funding	~12k each	No funding available; 12k each	2 at JR and 2 at BH; as high a priority as FT
FT Cooling Tower Repair	FT	High / High	Pending - 2021 Cap	\$75,000+/ea	Priority for next capital request	Replace vs. repair. High priority. In capital plan for 2021
Agriscience Greenhouse Roof	AG	Low / Med	Proposal received	53700	Proposal being reviewed	Waiting on final proposal
THS/AG LED Lighting	THS & AG	Med / Med	In-Progress		AG is done; Scheduling HS; consideration of incremental cleaning costs	Coming before BOE on 6/16
Builders Hardware/Phase 2	All schools	High / High	Pending Funding	\$111,815.00	No Funding; delay project	not incl THS. Phase 1 was classrooms; Phase 2 is common areas (conference rooms, guidance)
Abatement	BH, JR, MAD, HC	High / Med	In progress	\$190,000.00	80% complete with new tile installation	Starting 6/18-19; BH, JR, MAD, HC; bonded project
Madison Vestibule	MAD	High / High	Pending Funding	\$68,000.00	No funding	Looking to get a portion into 2019-20
RAHU 2 - THS	THS	High / Med	Pending Funding	\$50,000.00	No funding in 2020	Met with engineer; HVAC repairs in 2021
Fencing Repairs	AG	Med / Med	Cancelled		Summer interns focused on school building readiness	7 summer crew (2-3 maintenance)
Drainage / Culvert cleanout	?	Med / Med	Cancelled		Summer interns focused on school building readiness	
Auditorium Lighting / AV			Pending / Research		No progress; Concerned about spotlight scaffolding	Received request to research 6/14/20
Mold Remediation	MB TLC; MB classroom; TECEC roof drain	High / High	In Progress		Classroom with bathroom; Facilities study of mold risk	