

**Booth Hill/Jane Ryan Building Committee Meeting
Minutes**

January 9, 2020

6:00 p.m.

Long Hill Administration Building
6254 Main Street
Trumbull, CT

Members Present:

Richard Deecken, Chairman
Kevin Shively, Town Council
Mike Ward, Board Member
Stephen Rescsanski

Members Absent:

Jeffry Jenkins

Also in attendance:

Cindy Katske, Chief Administrative Officer
Dan Martin, Assistant Finance Director
Mark Deming, Director, Facilities
Bova, Kevin Purchasing Agent

Mr. Deecken called the meeting to order at 6:04 p.m. It was moved (Ward) seconded (Shively) to approve Minutes from the October 30, 2019 meeting. Vote: unanimous in favor.

The Committee reviewed the AIA Change Order #3 for Booth Hill in the amount of \$21, 774.01. Mr. Deming conveyed that the project is complete with the exception of the railings, and minor punch list items being completed. Discussion ensued.

It was moved (Ward) seconded (Shively) to approve payment for the AIA Change Order #3 for Booth Hill in the amount of \$21,774.01. Vote: unanimous in favor.

It was moved (Ward) seconded (Rescsanski) to approve payment for the AIA Change Order #3 for Jane Ryan in the amount of \$10,302.46.
Vote: unanimous in favor.

Mr. Deecken requested an update on the punch lists. Mark Deming stated that Silver/Petrucci & Associates created their punch list. Once their punch list was completed, Mr. Deming created a punch list. Most items have been addressed with the exception of screens at Booth Hill and hand railings, which are in progress. Discussion ensued.

It was moved (Ward) seconded (Rescsanski) to approve the Booth Hill Application #8 invoice #6390 for payment in the amount of \$18,717.57.
Vote: unanimous in favor.

It was moved (Ward) seconded (Rescsanski) to approve the Jane Ryan Application #8 invoice #6389 for payment in the amount of \$19,203.95.
Vote: unanimous in favor.

By unanimous consent, the meeting adjourned at 6:25 p.m.