

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT
Regular Meeting – April 28, 2020, 7:00 p.m.

Via Audio Conferencing

The Trumbull Board of Education met via video/audio conferencing for a Regular Meeting.

All Members were present via video conference:

L. Timpanelli, Board Chairman

T. Gallo, Vice Chairman

J. Norcel, Board Secretary

K. Fearon

S. Kerr

M. Petitti

M. Ward

Agenda Item I—Call to Order

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance.

Agenda Item II—Preliminary Business

- A. Correspondence - Mrs. Norcel reported the following correspondence:
Ruth Fontilla, Ann Mohr, Nora Infante and Susan Fink all wrote to the BOF asking for no further budget cuts. Jessica Pressley feels distance learning is unacceptable for special education students and RJ and Ruth Fontilla would like an update on the Superintendent Search timeline. Cara Logan has concerns on budget cuts especially kindergarten paras. Loretta Chory copied the Board on a letter addressed to the Charter Revision Committee with suggestions.
- B. Board Chairman Report - Mrs. Timpanelli reported that the candidates for Superintendent have been notified of the delay and are in agreement to wait until the interview process can be held in person.
- C. Teacher Board Representative Report-Mrs. Rubano
The TEA would like to thank all the teachers for their hard work and devotion to our students during this difficult time. Teachers continue to implement distance learning tools and are connecting with their students through Google Classroom, emails, and phone calls to assure that they are getting the best education possible under these trying times. The technology specialists at the elementary, middle, and high schools have been invaluable in making distance learning work for all of us. Without them, Trumbull students would not be learning at the level they are. The TEA would also like to offer their services in the Superintendent search, wherever needed.
- D. Superintendent Report-Mr. Iassogna
- Good news to report: Trumbull High School has achieved the status as A Best High School by *US News and World Report*, April, 2020.
 - With great sadness, Mr. Iassogna announced that a parent of a 11th grade student passed away from the virus last week and currently there are two staff members that have tested

positive and are following all health protocols as directed by Town of Trumbull Director of Nursing, Lynn Steinbrick and Town of Trumbull Health Director Lucy Bango.

- The Board of Finance reduced our BOE budget request by \$500,000.
- Non-tenured teachers were notified that their contracts will not be renewed next year in compliance with the state policy of notifying non-tenured by May 1st.
- As of this week, the District is implementing kindergarten and reading paraprofessionals under the direction of Dr. Budd and teachers to assist students as needed.

Agenda Item III—Reports/Action Items

A. Approval/Policy – Combined First/Second Reading: 2000.2/Delegation of Response to COVID-19 Pandemic

Dr. Budd presented this combined first/second reading of policy and said in cooperation with characterizing the novel coronavirus, COVID-19, as a pandemic, and the national state of emergency, it is requested that the 30-day protocol be waived and the policy 2000.2/Delegation of Response to COVID-19 Pandemic be approved by the full Board.

It was moved (Gallo) and seconded (Norcel) to approve a 30-day waiver for policies and the above first/second reading policy as presented. Vote: Unanimous in favor.

B. Approval/Beverage Sale - Mr. Cameron

Mr. Cameron presented the proposed beverage sale for the Board of Education to allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held, and must be in the same place as the food sales.

It was moved (Gallo) and seconded (Norcel) to approve the sale of beverage items after school and/or at school events and activities contingent upon the three conditions list above for the 2020-2021 school year as presented. Vote: Unanimous in favor.

C. Approval/Healthy Food Certification for 2020-2021 School Year

Mr. Cameron presented the Healthy Food Option: *The Board of Education or school governing authority for each public school that participates in the National School Lunch Program (NSLP) must vote “yes” or “no” on whether to implement the healthy food option. Pursuant to C.G.S. Section 10-215f, the Board of Education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2020, through June 30, 2021. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups. **Exemption for Food Items:** *If the Board of Education or governing authority votes “yes” for the healthy food option, the Board of Education or governing authority must also vote “yes” or “no” on whether to allow food exemptions.* The Board of*

Education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held.

It was moved (Norcel) and seconded (Kerr) to approve participation in the Healthy Foods Certification in schools for 2020-2021. Vote: Unanimous in favor.

D. Approval/Minutes – April 7, 2020 BOE Meeting

It was moved (Norcel) and seconded (Ward) to approve the minutes of the April 7, 2020 Board of Education Meeting as presented. No vote.

Approval/Delegation of Financial Refund Authority

It was moved (Norcel) and seconded (Ward) to approve the amended minutes of the April 7, 2020 Board of Education Meeting with the following change: it was moved (Gallo) and seconded (Fearon) to approve the Superintendent as authority to implement potential full or partial refunds of certain pay-to-participate fees (one example is spring sports, but the Superintendent may include other activities) and/tuition for TECEC Trimester 3, and continuing education classes with subsequent report to the Board as presented. Vote: Unanimous in favor.

E. Personnel –Mr. Iassogna presented three certified resignations:

Belmont, Kathleen; special education teacher at Hillcrest Middle School since August 2010, retiring effective June 30, 2020.

Dagan, Genevieve; grade 3 teacher at Daniels Farm Elementary School (currently on a personal leave of absence) since August 2008, resigning effective June 30, 2020.

Holohan, Felicia; reading teacher at Trumbull High School since August 2000, retiring effective June 30, 2020.

It was moved (Gallo) and seconded (Norcel) to accept the above resignations/retirements as presented. Vote: Unanimous.

Mr. Iassogna presented the following appointment:

Mathis, Kristin; MA/5 (.5) (\$30,286) special education teacher at Tashua Elementary School effective January 27, 2020.

The above appointment was received and filed by the Board.

F. 2020-2021 Budget Discussion - Mr. Iassogna, Mr. Cameron

Mr. Iassogna gave a presentation on the status of the 2020-2021 budget that would meet the Board of Finance's 2.52% allocation and stated that there is no area within the Trumbull School system that will not be impacted by the \$2.3 million reduction. Due to the magnitude of the cuts, it was impossible not to impact staff and therefore Mr. Iassogna presented a list of the 25.4 non renewals that were sent to non-tenured staff. He cited that all of these teachers are outstanding and that it is the District's sincere hope that some can be reinstated. He continued the meeting with the list of reductions that will impact student learning. Mr. Iassogna and the Board will continue to scrutinize all potential reductions in the hope of keeping essential staff and stated that no definitive decisions will be made until after the Town Council vote.

Adjournment

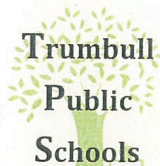
Board Members gave unanimous consent to adjourn the Public Session at 8:17 p.m.

Board of Education Meeting

April 28, 2020

List of Non-Renewals

Last	First	Position 2020-21	
Riley	Alexander	grade 5 @ FT	1
Pires	Amanda	grade 4 @ FT	1
Vietze	Jenna	grade 4 @ BH	1
Houghton	Karen	grade 3 @ DF	1
Helmingner	Stephanie	grade 2 @ DF	1
Rodrigues	Chelsea	grade 1 @ MB	1
Cook	Amanda	K @ BH	1
Adamsky	Paige	K @ TA	1
Demore	Michele	Early Child @ TECEC	1
St. Martin	Alyson	Psych. @ BH	1
Armstrong	Lindsey	Library @ BH	1
Mathis	Kristin	.5 SPED @ TA	0.5
Grossman	Jessica	SPED @ TA	1
Marcucci	Megan	History @ HC	1
Schuessler	Emily	History @ HC	1
Forbes	Leah	Spanish @ HC	1
DeNuzzo	Dylan	Math @ MA	1
Petralia	Meredith	Math@ MA	1
Ripple	Edward	.4 Biology @ MA	0.4
Lemarie	Colette	French @ THS	1
Williams	Clay	English @ THS	1
Skeen- G	Melanie	.7 Psych @ THS	0.7
Southard	Katelyn	<u>Business @ THS</u>	1
Eisenberg	Samantha	College Trans. @ THS	1
Krotki	Jessica	.4 Science @ THS	0.4
Valenzuela	Lina	.4 Spanish/.2ELL	0.4
Veza	Julie	grade 3 LTR @ FT	1
Cutney	Michaela	grade 3 LTR @ DF	1
		Total 25.4 FTE or 28 people	25.4



Committed to Excellence
April 27, 2020

Ralph M. Iassogna
ACTING SUPERINTENDENT

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Name
School
Trumbull, CT 06611

Dear Name:

I regret to advise you that in my capacity as Acting Superintendent of Schools, I hereby notify you that your contract of employment with the Trumbull Board of Education will not be renewed for the 2020-21 school year. Accordingly, you will not achieve tenure with the Trumbull Board of Education and your employment will end at the conclusion of the 2019-20 school year.

This action is necessary due to the undetermined status of the 2020-21 Board of Education budget at this time. Please know that the Board and I are appreciative of your efforts and had hoped that this step could be avoided. Should the Board wish to discuss my recommendation in Executive Session, you may ask that all such discussions take place in public.

If you have any questions concerning your status or this letter, please do not hesitate to contact me at your convenience.

Sincerely,

Ralph M. Iassogna
Acting Superintendent

c: Principal
Personnel File
Union

ALL REDUCTIONS EXCEPT CERTIFIED PERSONNEL

INCLUDED IN 4.56% REQUEST	
Non-Certificated Salary Reductions	\$178,977
Reduction of .5 Tech Support to .25	\$10,200
Reduction of 15% from Professional Development	\$20,000
Elimination of 2 online subscriptions	\$15,000
New textbooks only as required	\$92,000
Curriculum writing only as required	\$52,000
Facilities/Vehicles/Gas/Diesel	\$10,000
Elimination of Transportation – Late Buses	\$12,000
Elimination of Tri-State Consortium membership fee	\$8,000
Phase-Out of Special Ed. Transportation Van	\$70,000
Tuition Magnet: RCA, Aquaculture, Six-to-Six (Reduced Enrollment)	\$80,000
Elimination of .25 Tech Support	\$10,200
Athletic Coaches / Related Materials (reduce budget by 10%)	\$48,000
Reduction of Retiree Payments (actual salary obligations rather than projections)	\$95,000
Reduce Custodial/Security Overtime	\$50,000
Infinite Campus / Digital Software Reduction	\$15,000
Potential elimination of 3 Elementary & 1 M.S. PPS Clerks	\$24,000
DIFFERENCE FROM PRIOR ESTIMATES	(\$90,000)

ALL REDUCTIONS EXCEPT CERTIFIED PERSONNEL

ADDITIONAL REDUCTIONS	
Difference Carried from Above	(\$90,000)
Elimination of Freshmen Sports	\$50,000
4.0 Custodial Reductions	\$160,000
1.0 Maintenance Reduction	\$40,000
3.0 Administrative Support (Secretaries) Reduction	\$90,000
Closing of elementary schools after 4:00 p.m.	\$20,000
Elimination of low-enrolled middle school clubs and activities	\$25,000
Elimination of low-enrolled THS clubs and activities	\$30,000
Reduction of Summer Facilities Interns	\$15,000
Reduction of PPS Testing Materials	\$15,000
Reduction of PPS Classroom Supplies	\$12,000
Reduction of 12 PPS paras	\$18,000
Elimination of 26 Kindergarten paras	\$160,000
Elimination of 6 Reading paras	\$37,500
Return K-8 STEM Coordinator to K-5 Science Program Leader	\$35,984
Postponement of PPS ELITE Facilities Renovation	\$88,000
Reduction of CILU Support Positions: Career Center, Data Services	\$16,000
Further reduction to Custodial/Security Overtime	\$10,000
Reduction of BOE Professional Services 0190 2310 53300	\$5,000
Increase Pay to Participate fee (\$185 → \$200)	TBD
TOTAL ADDITIONAL REDUCTIONS	\$737,484 + TBD

CERTIFIED PERSONNEL REDUCTIONS

INCLUDED IN 4.56% REQUEST	
Elimination of .2 TEAM Facilitator position	\$23,204
2.0 District-Wide Teacher Turnover	\$100,000
Reassignment of 3.0 Technology Integration Specialists	\$162,468
Elimination of new Personnel Director position	\$130,000
PPS Reorganization	TBD
THS Turnover	\$114,423
Elimination of 4.0 Middle School Math & ELA Chairs position	\$217,837
Reassignment of 1.0 Dept. Chair of Psychology / Social Work	\$83,658
DIFFERENCE FROM PRIOR ESTIMATES	(\$72,590) + TBD
ADDITIONAL REDUCTIONS	
Difference Carried from Above	(\$72,590) + TBD
29.6 Teaching Positions*	
1.0 PreK Teacher	
13.0 K-5 Classroom Teachers	
1.0 Agriscience	
1.0 Business Education	
1.0 College Transition Counselor	
0.2 English Language Learners (ELL)	
1.0 French	
1.0 Library Media	\$1,745,645
2.0 Mathematics	
1.0 Music	
0.7 School Psychologist	
0.8 Science	
1.0 School Social Work	
1.0 Social Studies	
1.4 Spanish	
2.5 Special Education	
TOTAL ADDITIONAL REDUCTIONS	\$1,673,055 + TBD

* In addition, to accommodate the reductions, the following positions will be eliminated, and the teachers in these positions will be internally transferred:

- Elimination of 1.0 Grades 4-5 Gifted
- Elimination of 1.0 Grade 5 Spanish
- Reduction of 1.0 Elementary Band & Strings
- Reduction from K-5 Literacy Consultants from 12.6 to 6.6
- Reduction from K-5 Math Specialists from 6.0 to 2.0
- Elimination of 2.0 MS Math Interventionists
- Elimination of 2.0 THS Literacy Intervention Specialists
- Elimination of 1.0 THS Math Intervention Specialist
- Reduction of THS Library Media from 2.0 to 1.0
- Reduction of THS Social Studies from 19.0 to 18.0

SUMMARY	
All Reductions except Certified Personnel	\$737,484 + TBD
Certified Personnel Reductions	\$1,673,055 + TBD
TOTAL REDUCTIONS	\$2,410,539

Note: Minor differences in totals may occur due to rounding and estimates.