

# Booth Hill/Jane Ryan Building Committee Meeting

## Minutes

July 22, 2019

6:00 p.m.

Long Hill Administration Building

6254 Main Street

Trumbull, CT

### Members Present:

Richard Deecken, Chairman

Kevin Shively, Town Council

Jeffrey Jenkins

Stephen Rescsanski

### Members Absent:

Jeffrey M. Donofrio,

Board Member

Mike Ward, Board Member

J.C. Cinelli, Town Council

### Also in attendance:

Cindy Katske, Chief Administrative Officer

Dan Martin, Assistant Finance Director

Mark Deming, Director, Facilities

Kevin Bova, Purchasing Agent

Richard Deecken called the meeting to order at 6:15 p.m. It was moved (Shively) seconded (Rescsanski) to approve Minutes from the June 10, 2019 meeting. Vote: unanimous in favor.

Mr. Deecken requested an update on the Booth Hill/Jane Ryan Window Projects. Mr. Deming stated that the projects are moving along as scheduled with no major issues. Contingency plans are in place just in case there is a need. All abatement will be complete prior to students returning back to school. Mr. Martin distributed a summary of the window projects spreadsheet (attached).

It was moved (Jenkins) seconded (Rescsanski) to approve the Jane Ryan Application #4 invoice #6328 for payment in the amount of \$163,479.80. Vote: unanimous in favor.

It was moved (Jenkins) seconded (Rescsanski) to approve the Booth Hill Application #4 invoice #6327 for payment in the amount of \$272,745.00. Vote: unanimous in favor.

By unanimous consent, the meeting adjourned at 6:19 p.m. Motion approved.

TOWN OF TRUMBULL  
 BOE WINDOW PROJECTS  
 AS OF JULY 19, 2019

PROJECT NAME AND ACCOUNT NUMBER	APPROVED BOND			
	BUDGET	EXPENSES	ENCUMBERED	AVAILABLE
<b>SUMMARY OF ALL PROJECTS</b>				
<u>CIP CY 2017</u>				
B6026 - JANE RYAN WINDOW REPLACEMENT	1,200,000.00	262,245	921,395	16,360
B6027 - BOOTH HILL WINDOW REPLACEMENT	1,200,000.00	237,135	950,944	11,921
	<b>2,400,000.00</b>	<b>499,380</b>	<b>1,872,339</b>	<b>28,281</b>

Town of Trumbull BOE Windows Projects		Purchase Orders/ Budget	Change Orders	Total Purchase Orders/ Budget	Payments To Date 7/19/2019	Purchase Orders Balance	Balance Available 7/19/2019
<b>Project Budget Worksheet</b>							
<b>B6026 Jane Ryan Windows Replacement</b>							
RFJ Associates (PO# 20190621)	\$ 1,119,469	\$ 2,575	\$ 1,122,044	\$ 229,119	\$ 892,925	\$ -	
Silver Petrucci (PO# 20180825)	30,950		30,950	26,416	4,534	-	
Fuss And O'Neill (PO# 20181062)	30,000		30,000	6,065	23,935	-	
Subtotal	\$ 1,180,419	\$ 2,575	\$ 1,182,994	\$ 261,600	\$ 921,395	\$ -	
Admin. Costs / Owner's Expenses	19,581	(2,575)	17,006	646		16,360	
Total	\$ 1,200,000		\$ 1,200,000	\$ 262,245	\$ 921,395	\$ 16,360	
<b>B6027 Booth Hill Windows Replacement</b>							
RFJ Associates (PO# 20190620)	1,146,562	9,919	1,156,481	210,150	946,331	\$ -	
Silver Petrucci (PO# 20180824)	30,950		30,950	26,337	4,613	-	
Subtotal	\$ 1,177,512	\$ 9,919	\$ 1,187,431	\$ 236,487	\$ 950,944	\$ -	
Admin. Costs / Owner's Expenses	22,488	(9,919)	12,569	648		11,921	
Total	\$ 1,200,000		\$ 1,200,000	\$ 237,135	\$ 950,944	\$ 11,921	
RFJ Associates	\$ 2,266,031	\$ 12,495	\$ 2,278,526	\$ 439,270	\$ 1,839,256	\$ -	
Silver Petrucci	61,900	-	61,900	52,752	9,148	-	
Fuss And O'Neill	30,000	-	30,000	6,065	23,935	-	
Admin. Costs / Owner's Expenses	42,069	(12,495)	29,574	1,293		28,281	
Projects Total	\$ 2,400,000	\$ -	\$ 2,400,000	\$ 499,380	\$ 1,872,339	\$ 28,281	

**APPLICATION AND CERTIFICATE FOR PAYMENT**

Project: Booth Hill Elementary School  
 Windows & Entrance Renovations  
 Application # 4  
 Period To: 06-30-2019  
 Invoice # 6327  
 Contract Number: 20190620-01  
 THP JOB # 18-021  
 Via Architect: Silver Petrucci + Associates, Inc.  
 ATTN: Rob Francis

FROM CONTRACTOR: TOMLINSON HAWLEY PATTERSON  
 2225 RESERVOIR AVE.  
 TRUMBULL, CT 06611  
 CONTRACT FOR: Town of Trumbull

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet is attached.

- 1. ORIGINAL CONTRACT SUM ..... \$ 1,146,562.00
- 2. Net change by Change Orders ..... \$ -
- 3. CONTRACT SUM TO DATE (Line 1 ± 2) ..... \$ 1,146,562.00
- 4. TOTAL COMPLETED & STORED TO DATE \$ 508,311.00

- 5. RETAINAGE:
  - a. 5 % of Completed Work \$ 15,705.30
  - b. 5 % of Stored Material \$ 9,710.25

- Total Retainage (Line 5a + 5b) \$ 25,415.55
- 6. TOTAL EARNED LESS RETAINAGE ..... \$ 482,895.45  
 (Line 4 less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
 (Line 6 from prior Certificate) ..... \$ 210,150.45

- 8. CURRENT PAYMENT DUE ..... \$ 272,745.00
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE  
 (Line 3 less Line 6) ..... 663,666.55

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTION
Total changes approved in previous months by Owner		\$
Total approved this Month	\$ -	\$ -
TOTALS	\$ -	\$ -
NET CHANGES by Change Order	\$	\$

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: TOMLINSON HAWLEY PATTERSON  
 By: Richard F. Jagoe Date: 6/30/19  
 Richard F. Jagoe, Manager

State of: Connecticut  
 County of: Fairfield  
 Subscribed and sworn to before me this 30th day of June, 2019

Notary Public: Casey Daly  
 Casey Daly  
 My Commission expires: May 31, 2024

**CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 272,745.00  
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

By: Richard F. Jagoe Date: 7/10/19  
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

*MJH*  
 2019 7/10/19

ARCHITECT:		Silver Petrucelli		TRUMBULL, CT 06611									
OWNER:		Trumbull Of Trumbull Bd Of Ed.		Booth Hill Elementary School		Windows & Entrance Renovations		THP JOB NUMBER: 18-021		REQUISITION NUMBER: 4		PERIOD: 6/30/2019	
DESCRIPTION		SCHEDULED VALUE		PREVIOUS APPLICATION		THIS PERIOD		STORED MATERIAL		TOTAL COMPLETED		PERCENT COMPLETE	
												BALANCE TO FINISH	
Super	\$	35,728		1300		4500				5,800		16.23%	\$ 29,928
Bond	\$	13,079		13079		0				13,079		100.00%	\$ -
Trucking	\$	9,067				4100				4,100		45.22%	\$ 4,967
Close Out	\$	4,000				0				0		0.00%	\$ 4,000
Cleaning	\$	11,256				0				0		0.00%	\$ 11,256
Temporary Facilities	\$	12,140				500				500		4.12%	\$ 11,640
Selective Demolition	\$	12,692				2500				2,500		19.70%	\$ 10,192
Abatement	\$	139,307				31500				31,500		22.61%	\$ 107,807
Drywall	\$	33,811								0		0.00%	\$ 33,811
Metal Fabrications	\$	3,317								0		0.00%	\$ 3,317
Rough Carpentry	\$	39,821								0		0.00%	\$ 39,821
Interior Finish Carpentry	\$	11,386								0		0.00%	\$ 11,386
EIFS Mobilization	\$	2,750								0		0.00%	\$ 2,750
EIFS Materials	\$	5,887								0		0.00%	\$ 5,887
EIFS Labor	\$	13,834								0		0.00%	\$ 13,834
EIFS Equipment	\$	4,070								0		0.00%	\$ 4,070
Interior Finish Carpentry	\$	27,502								0		0.00%	\$ 27,502
Fluid-Applied Memb Air Bar	\$	8,182								0		0.00%	\$ 8,182
Joint Sealants	\$	2,571								0		0.00%	\$ 2,571
Hollow Metal Dr & Frms	\$	16,443				4800				4,800		29.19%	\$ 11,643
Aluminum Frm Storefronts													
Kawneer 451Ut Franing -Mat	\$	128,205		128205								100.00%	\$ -
Kawneer Drs w/Hdr by others -Ma	\$	71,040				71040				128,205		100.00%	\$ -
Insulated Spandrel Glass /Panels	\$	112,110				112110				71,040		100.00%	\$ -
Kawneer Glass vent Oper Wind -	\$	66,600		66000		0				112,110		100.00%	\$ -
Caulking	\$	7,770								66,000		99.10%	\$ 600
Labor 451Ut Shop Fab	\$	27,750								0		0.00%	\$ 27,750
Labor 451Ut Field Fab	\$	111,000				27750				27,750		100.00%	\$ -
Labor Doors w/ hardware	\$	23,310								0		0.00%	\$ 23,310
	\$									0		0.00%	\$ 23,310

Labor Insulated glass / Spandrel	\$	38,850		6000			6,000	15.44%	\$	32,850
Labor Operable windows	\$	22,200					0	0.00%	\$	22,200
Labor Caulking	\$	16,650					0	0.00%	\$	16,650
Shop Drawing	\$	7,770	7770	0			7,770	100.00%	\$	-
Project Management	\$	11,100	2000	2700			4,700	42.34%	\$	6,400
Field Verify	\$	2,775	2500	0			2,500	90.09%	\$	275
Door Hardware	\$	48,979		19600			19,600	40.02%	\$	29,379
Louvers and Vents	\$	1,146					0	0.00%	\$	1,146
Acoustical Panel Ceilings	\$	774					0	0.00%	\$	774
Painting	\$	19,403					0	0.00%	\$	19,403
Signage	\$	2,930					0	0.00%	\$	2,930
Roller Window Shades	\$	19,000					0	0.00%	\$	19,000
PERMIT	\$	357	357	0			357	100.00%	\$	-
<b>TOTAL</b>	\$	<b>1,146,562</b>	<b>221,211</b>	<b>287,100</b>	<b>0</b>	<b>0</b>	<b>508,311</b>	<b>44.33%</b>	\$	<b>638,251</b>

**APPLICATION AND CERTIFICATE FOR PAYMENT**

Project: Jane Ryan Elementary School Application # 4  
Window & Entrance Replacement 6/30/2019 Invoice # 6328

FROM CONTRACTOR: TOMLINSON HAWLEY PATTERSON  
 2225 RESERVOIR AVE.  
 TRUMBULL, CT 06611  
 CONTRACT FOR: Town of Trumbull

Contract 20190621-00  
 THP JOB # 18-020  
 Via Architect: Silver Petrucci  
 ATTN: Rob Francis

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet is attached.

- 1. ORIGINAL CONTRACT SUM ..... \$ 1,119,469.00
  - 2. Net change by Change Orders ..... \$ -
  - 3. CONTRACT SUM TO DATE (Line 1 ± 2) ..... \$ 1,119,469.00
  - 4. TOTAL COMPLETED & STORED TO DATE .... \$ 413,262.00
  - 5. RETAINAGE:
    - a. 5 % of Completed Work \$ 16,498.20
    - b. 5 % of Stored Material \$ 4,164.90
- Total Retainage (Line 5a + 5b) \$ 20,663.10
- 6. TOTAL EARNED LESS RETAINAGE ..... \$ 392,598.90  
 (Line 4 less Line 5 Total)
  - 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
 (Line 6 from prior Certificate) ..... \$ 229,119.10

8. CURRENT PAYMENT DUE ..... \$ 163,479.80  
 9. BALANCE TO FINISH, INCLUDING RETAINAGE  
 (Line 3 less Line 6) 726,870.10

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$ -	
<b>TOTALS</b>	<b>\$ -</b>	<b>\$ -</b>
NET CHANGES by Change Order	\$	\$

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: TOMLINSON HAWLEY PATTERSON  
 By: Richard F. Jagoe Date 6/30/19  
 Richard F. Jagoe, Manager

State of: Connecticut  
 County of: Fairfield  
 Subscribed and sworn to before me this 30th day of June, 2019

Notary Public: Casey Daly  
 My Commission expires: May 31, 2024

**CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$163,479.80  
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

ARCHITECT: Rob Francis Date: 7/10/19  
 By: Rob Francis  
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

*Handwritten initials and date:*  
 M-H-19  
 SFH  
 7/10/19



TOMLINSON HAWLEY PATTERSON, 2225 RESERVIOR AVE		TRUMBULL, CT 06611					
ARCHITECT:	Silver Petrucelli	Project:	Jane Ryan Elementary School Window & Entrance Replacement				
OWNER:	Town of Trumbull	Att:Rob Francis					
DESCRIPTION	SCHEDULED VALUE	PREVIOUS APPLICATION	THIS PERIOD	STORED MATERIAL	TOTAL COMPLETED	PERCENT COMPLETE	BALANCE TO FINISH
Super	\$ 35,728	1300	5500		6,800	19.03%	\$ 28,928
Bond	\$ 13,079	13079	0		13,079	100.00%	\$ -
Trucking	\$ 9,067		1000		1,000	11.03%	\$ 8,067
Close Out	\$ 4,000		0		0	0.00%	\$ 4,000
Temporary Facilities	\$ 12,196		4500		4,500	36.90%	\$ 7,696
Selective Demolition	\$ 13,549		7000		7,000	51.66%	\$ 6,549
Abatement	\$ 117,520		26000		26,000	22.12%	\$ 91,520
Drywall	\$ 33,828				0	0.00%	\$ 33,828
Metal Fabrications	\$ 3,332				0	0.00%	\$ 3,332
Rough Carpentry	\$ 50,368				0	0.00%	\$ 50,368
Interior Finish Carpentry	\$ 11,439				0	0.00%	\$ 11,439
EIFS Mobilization	\$ 2,750				0	0.00%	\$ 2,750
EIFS Materials	\$ 4,912				0	0.00%	\$ 4,912
EIFS Labor	\$ 11,246				0	0.00%	\$ 11,246
EIFS Equipment	\$ 3,080				0	0.00%	\$ 3,080
Interior Finish Carpentry	\$ 22,891				0	0.00%	\$ 22,891
Fluid-Applied Memb Air Bar	\$ 8,192				0	0.00%	\$ 8,192
Joint Sealants	\$ 2,188				0	0.00%	\$ 2,188
Hollow Metal Dr & Firms	\$ 19,411	1500	10000		11,500	59.24%	\$ 7,911
Curtain Wall		0					
Rescue Windows	\$ 1,806	1782	0		1,782	98.67%	\$ 24
Kawneer drs/windows tubes	\$ 231,054	168452	16000		184,452	79.83%	\$ 46,602
Laminator Panels	\$ 3,545				0	0.00%	\$ 3,545
Aluminum Flashing	\$ 2,007		1000		1,000	49.83%	\$ 1,007
GI 12/gl-13	\$ 57,930	17500	40000		57,500	99.26%	\$ 430
GL -15	\$ 943		900		900	95.44%	\$ 43
GL - 21	\$ 1,338		1338		1,338	100.00%	\$ -
GL -17	\$ 3,612		3612		3,612	100.00%	\$ -
GL Set Up	\$ 134		134		134	100.00%	\$ -
Miscellaneous	\$ 13,219		5500		5,500	41.61%	\$ 7,719
Caulking Materials	\$ 12,844		5500		5,500	42.82%	\$ 7,344

Shop & Engineering	\$ 8,459	5000	0						5,000	59.11%	\$	3,459
Labor Fabrication Shop	\$ 35,521	24046	7700						31,746	89.37%	\$	3,775
Field Labor	\$ 187,183	7700	3300						11,000	5.88%	\$	176,183
Lifts	\$ 3,345								0	0.00%	\$	3,345
Mobilization	\$ 10,275		6600						6,600	64.23%	\$	3,675
Caulk Labor	\$ 56,169								0	0.00%	\$	56,169
Panel Mat Labor	\$ 28,418		6000						6,000	21.11%	\$	22,418
Door Hardware	\$ 34,752	500	20500						21,000	60.43%	\$	13,752
Louvers and Vents	\$ 1,151								0	0.00%	\$	1,151
Acoustical Panel Ceilings	\$ 778								0	0.00%	\$	778
Painting	\$ 21,914								0	0.00%	\$	21,914
Signage	\$ 2,977								0	0.00%	\$	2,977
Roller Windows Shades	\$ 21,000								0	0.00%	\$	21,000
PERMIT	\$ 319	319	0						319	100.00%	\$	-
									0		\$	-
<b>TOTAL</b>	\$ 1,119,469	241,178	\$ 172,084	0	\$	413,262	15.37%	\$	706,207			