

Booth Hill/Jane Ryan Building Committee Meeting

Minutes

March 28, 2019

6:00 p.m.

Long Hill Administration Building

6254 Main Street

Trumbull, CT

Members Present:

Richard Deecken, Chairman

Mike Ward, Board Member

Kevin Shively, Town Council

Stephen Rescsanski

Members Absent:

Jeffrey M. Donofrio,

Board Member

J.C. Cinelli, Town Council

Jeffrey Jenkins

Also in attendance:

Cindy Katske, Chief Administrative Officer

Maria Pires, Finance Director

Mark Deming, Director, Facilities

Kevin Bova, Purchasing Agent

Robert Francis, Silver/Petrucci & Associates

Richard Deecken called the meeting to order at 6:09 p.m. It was moved (Ward) seconded (Shively) to approve Minutes from the October 29, 2018 meeting. Vote: unanimous in favor.

Mr. Deecken requested an update on the Review and Approval of Payments and Change Orders. Mr. Bova stated that the Committee may want to review current invoices; Maria Pires distributed a copy of invoices (attached) that have been submitted for payment and have been paid.

Mr. Shively asked that the Committee take a look at the invoices that were previously received from Silver/Petrucci and Fuss and O'Neill.

After Committee review, the invoices would then need to be signed by Mr. Deming and approved by the Committee for payment. Invoices will be received and reviewed by Building Committee as each project progresses. Discussion ensued.

It was moved (Rescsanski) seconded (Deecken) to approve the Booth Hill invoices expenses \$40,912.20. Vote: unanimous in favor

It was moved (Ward) seconded (Shively) to approve the Jane Ryan invoices expenses \$47,830.86. Vote: unanimous in favor.

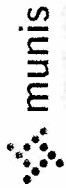
It was moved (Shively) seconded (Ward) to set the minimum requirement for Committee notification and approval for Jane Ryan School change orders to \$2,500.00. Vote: unanimous in favor.

It was moved (Shively) seconded (Ward) to set the minimum requirements for Committee notification and approval for Committee Booth Hill School change orders to \$2,500.00. Vote: unanimous in favor.

Robert Francis distributed a Proposed Change Order sheet (attached) that THP has not completed. Mr. Francis stated that he will request an updated change order sheet from them so it can be brought back to the Committee at the next meeting. It was recommended that the Committee meet alternately at Booth Hill and Jane Ryan to monitor progress. Discussion ensued.

The next meeting for the Booth Hill and Jane Ryan Building Committee will be at Long Hill on Thursday, April 11, 2019 at 6:00 p.m.

It was moved (Ward) seconded (Deecken), to adjourn this meeting at 6:45 p.m. Motion approved.



03/29/2019 10:02
llobuono

TOWN OF TRUMBULL
INVOICE LIST BY GL ACCOUNT

P 1
apinvgl

YEAR/PERIOD: 2017/1 TO 2019/9
ACCOUNT/VENDOR INVOICE

ACCOUNT/VENDOR	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
B6026					
16 -12-1201-00-581888-B6026					
000925 FUSS AND O'NEILL INC 0017264	20181062	2019 6 INV P	3,102.00 072618py	113012	JANE RYAN WINDOW/DO
000925 FUSS AND O'NEILL INC 0017265			2,963.00 120618	115352	SVCS @ BOOTH HILL E
			6,065.00		
002182 TOMLINSON HAWLEY PAT #6244 APPL #1	20190621	2019 9 INV P	17,478.10 031419	116855	PER.- TO 1/31/19 JA
003757 SILVER PETRUCELLI & 18-1043			12,230.40 072618py	113025	JOB # 18.031
003757 SILVER PETRUCELLI & 18-1346	20180825	2019 2 INV P	936.00 083018	113775	#18.031 JANE RYAN W
003757 SILVER PETRUCELLI & 18-1480			453.60 072618py	113025	JOB #18.031
003757 SILVER PETRUCELLI & 18-1769	20180825	2019 3 INV P	361.34 092718	114251	#18.031 JANE RYAN S
003757 SILVER PETRUCELLI & 18-2240	20180825	2019 6 INV P	847.13 121318	115521	JANE RYAN WINDOW RE
003757 SILVER PETRUCELLI & 18-2656	20180825	2019 9 INV P	483.60 032119	116989	#18-031- JANE RYAN
003757 SILVER PETRUCELLI & 18-755	20180825	2018 11 INV P	5,460.00 051018	111832	#18.031 JANE RYAN W
003757 SILVER PETRUCELLI & 18-977	20180825	2018 11 INV P	2,340.00 051018	111832	#18.031- JANE RYAN
003757 SILVER PETRUCELLI & 19-144	20180825	2019 8 INV P	692.09 022819	116631	#18-031 JANE RYAN W
003757 SILVER PETRUCELLI & 19-402	20180825	2019 8 INV P	483.60 022119	116518	JANE RYAN WINDOW RE

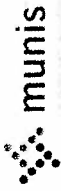
24,287.76

ACCOUNT TOTAL

47,830.86

PROJECT B6026 TOTAL

47,830.86



03/29/2019 10:02
llobuono

TOWN OF TRUMBULL
INVOICE LIST BY GL ACCOUNT

P 2
apinvgl

ACCOUNT/VENDOR	YEAR/PERIOD: 2017/1 TO 2019/9	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
B6027							
16 -12-1201-00-581888-B6027							
002182 TOMLINSON HAWLEY PAT #6245	APPL #1		20190620	2019 9 INV P	17,650.05	031419	116855 PER.- TO 1/31/19 BO
003757 SILVER PETRUCELLI & 18-1230				2018 12 INV P	12,034.40	072618PY	113025 JOB #18.089
003757 SILVER PETRUCELLI & 18-1421			20180824	2019 2 INV P	921.00	083018	113775 #18.089 BOOTH HILL
003757 SILVER PETRUCELLI & 18-1564				2018 12 INV P	475.56	082318PY	113522 #18.089 BOOTH HILL
003757 SILVER PETRUCELLI & 18-1791			20180824	2019 3 INV P	355.95	092718	114251 #18.089 BOOTH HILL
003757 SILVER PETRUCELLI & 18-2262			20180824	2019 6 INV P	848.54	121318	115521 BOOTH HILL WINDOW R
003757 SILVER PETRUCELLI & 18-756			20180824	2018 11 INV P	5,372.50	051018	111832 #18.089 BOOTH HILL
003757 SILVER PETRUCELLI & 18-995			20180824	2018 11 INV P	2,302.50	051018	111832 #18.089 BOOTH HILL
003757 SILVER PETRUCELLI & 19-168			20180824	2019 8 INV P	475.85	022119	116518 BOOTH HILL WINDOW R
003757 SILVER PETRUCELLI & 19-424			20180824	2019 8 INV P	475.85	022119	116518 BOOTH HILL WINDOW R
					23,262.15		
				ACCOUNT TOTAL	40,912.20		
				PROJECT B6027 TOTAL	40,912.20		

SILVER / PETRUCELLI + ASSOCIATES

Architects / Engineers / Interior Designers

3190 Whitney Avenue, Hamden, CT 06518-2340

Tel: 203 230 9007 Fax: 203 230 8247

silverpetrucelli.com

Trumbull Public Schools

PROPOSED CHANGE ORDERS

3/28/19

Jane Ryan School

<u>Proposed Change Order</u>	<u>Cost/Credit</u>	<u>Origin</u>
JR-PCO #1 Aluminum Finish Change	-\$3,430	WCPR-G709 #001
..... Change Spandrel Glass TO Metal Panels	CREDIT	WCPR-G709 #002
JR-PCO #2 Add Type G Windows in Cafeteria	\$10,714	THP
JR-PCO #3 Door Height-6'8" to 7'2"	\$1,056	THP
JR-PCO #4 Replace Hollow Metal Door Frames Opening #104 & 105	<u>\$2,050</u>	WCPR-G709 #003
Sub Total	\$10,390	
 <u>New Request</u>		
Eliminate Main Interior Storefront Entrance	CREDIT	WCPR-G709 #004
Final Total	<u> </u>	

Booth Hill School

<u>Proposed Change Order</u>	<u>Cost/Credit</u>	<u>Origin</u>
BH-PCO# 1 Aluminum Finish Change	-\$3,500	WCPR-G709 #001
BH-PCO #2 Add Type G Windows in Cafeteria	\$10,662	THP
BH-PCO #3 Door Height-6'8" to 7'2"	\$770	THP
..... Change Spandrel Glass TO Metal Panels	CREDIT	WCPR-G709 #002
Sub Total	<u>\$7,932</u>	
 <u>New Request</u>		
Eliminate 2 Type P and 2 Type Q Windows in Main Office Area	CREDIT	WCPR-G709 #004
Final Total	<u> </u>	