

## **FACILITIES SUBCOMMITTEE MEETING**

### **MINUTES**

May 8, 2018

5:30 p.m.

Ellie's Conference Room

6254 Main Street

Trumbull, CT

#### In attendance:

Jeffrey M. Donofrio, Chairman (arrived 5:35pm)

Lucinda Timpanelli, Board Member

Michael Ward, Board Member

#### Also in attendance:

Vicky Tesoro, First Selectman

Loretta Chory, Board Member

Dr. Gary Cialfi, Superintendent

Michael McGrath, Assistant Superintendent

Mark Deming, Facilities Director

Sean O'Keefe, Business Administrator

Jeffrey Hackett, Technology Administrator

The meeting was called to order at 5:30 p.m. By unanimous consent, minutes of the March 27, 2018 meeting were approved.

Mr. Deming gave an update on the Booth Hill School and Jane Ryan School projects stating they are both in the design phase. Mrs. Chory asked if both of the projects will be completed during the summer of 2018. Mr. Deming stated that the projects will likely not be completed prior to the start of school in September 2018. These projects will most likely be completed in the summer of 2019 as both projects will run simultaneously with one contractor. He and David Stein from Silver/Petrucci & Associates will meet with the State at the end of May. Discussion ensued.

Mr. Donofrio inquired about the fire/sprinkler damage at the TECEC facility. Mark Deming stated replacement of the gym floor had gone out to bid and one response was received. Mr. Donofrio states typically if there is only one bid received and that bid is significantly higher than the estimated cost of the scope, it should be rebid. Mr. Ward also conveyed concern with the length of time the students have not have a gym floor. It was moved (Ward) seconded (Donofrio) to move forward with a rebid. Vote: unanimous in favor. Discussion ensued.

Jeff Donofrio requested an update on the potential new coaching office at Trumbull High School. Lucinda Timpanelli presented a list of items needed in order to begin office construction. She also stated she knows a community member that may be willing to help with the project. It was moved (Donofrio) seconded (Timpanelli) to authorize the Director of Facilities to outline a scope of work for a potential project. Motion carried. The scope of work will be presented at the next meeting. Discussion ensued.

At 6:00 p.m., Mr. Donofrio motioned to move into Executive Session for the purpose of discussing school security. In addition to the Subcommittee, the following were invited to attend: Vicky Tesoro, Loretta Chory, Dr. Cialfi, Dr. McGrath, Mark Deming, Sean O'Keefe and Jeff Hackett. By unanimous consent, Executive Session was adjourned at 6:45 p.m.

Meeting adjourned at 6:45p.m.