

**FACILITIES SUBCOMMITTEE MEETING
MINUTES**

March 27, 2018

5:30 p.m.

Ellie's Conference Room

6254 Main Street

Trumbull, CT

In attendance:

Jeffrey M. Donofrio, Chairman
Dr. Gary Cialfi, Superintendent
Lucinda Timpanelli, Board Member
Michael Ward, Board Member

Also in attendance:

Mark Deming, Facilities Director

The meeting was called to order at 5:30 p.m. by Mr. Donofrio. By unanimous consent, minutes of the January 23, 2018 meeting were approved.

Mr. Donofrio addressed the Capital Budget Request for Middlebrook School Paving, Sidewalks and Traffic Flow Improvements. The Committee reviewed a proposed Traffic Study dated February 2018 by Luchs Consulting Engineers and discussion ensued.

Mr. Deming discussed the possibility of a two-phase-project –phase one addressing the traffic flow in the summer of 2018 and phase two regarding the paving, drainage and sidewalks in summer of 2019. Discussion ensued.

It was moved (Donofrio) seconded (Timpanelli) to recommend the plan presented by Luchs to the Board of Education. Vote: unanimous in favor.

Mike Ward conveyed that he would prefer the project be done in one phase this summer. Mr. Deming presented his reasoning for supporting a two phase project. Discussion ensued.

Mr. Donofrio noted that the firm of Silver Petrucelli Associates has been chosen by the committee for the Booth Hill/Jane Ryan Window Projects. Discussion by the committee regarding the final design has begun, after which time they will go out to bid for a contractor as well as secure an environmental firm. Discussion ensued.

By unanimous consent, members move into Executive Session at 5:57 p.m. to discuss the Middlebrook Security Item on the Agenda. Mr. Deming was invited to attend.

By unanimous consent, it was moved to End Executive Session at 6:24p.m.

It was moved by Mr. Ward, seconded by Ms. Timpanelli, to adjourn this meeting. Motion approved.