

TRUMBULL PUBLIC SCHOOLS

TRUMBULL, CONNECTICUT

Finance Committee of the Trumbull Board of Education

Minutes

June 20, 2017, 5:45 p.m.

The Finance Committee met at the Long Hill Administration Building on June 20, 2017. Members present: Paul Lavoie (Chair) and Sean O'Keefe. Also present were Dawn Perkins (Manager of Transportation) and Mark Deming (Facilities Director).

The Chair called the meeting to order at 5:45 p.m.

1. The Committee approved the minutes from the May 31, 2017 meeting by unanimous consent.

2. New Business –

a.) Six to Six and Discovery Magnet Transportation Options – Dawn Perkins presented an alternative option for discontinuing transportation for the Six to Six and Discovery Magnet Schools. As background, the Board of Education had voted on March 28, 2017 to discontinue transportation for these programs in an effort to save \$87,000 in the 2017-18 budget. The alternative solution presented by Mrs. Perkins would reduce gross spending in half (\$83,500) by utilizing three buses for these routes (vs the six buses currently being utilized). As a result of this option, transportation for these students will be continued and the budget will still reflect the required savings. This proposal received unanimous support from the BOE Finance Committee and a recommendation was made to the Board Chair who subsequently approved for implementation.

b.) Overview of the Five Year Capital Plan – Mr. Deming presented an overview of the capital plan for the five years ending in 2022. The plan for the first year is focused primarily on safety and security and includes continued asbestos abatement work in several schools, parking lot and paving work, an upgrade to the clock and PA system at Hillcrest and other safety projects. The Finance Committee voted to bring this proposal to the full Board of Education at the next meeting on July 11, 2017.

c.) Review of May 2017 Financials - Mr. O'Keefe reviewed the Financial Reports through May 31, 2017. During the review, Mr. O'Keefe highlighted a few areas that were anticipated to be significantly over budget including Health and a number of accounts associated with a spike in spending in PPS. The projected overage in the Health account is attributable to higher IBNR claims from the

prior year (Anthem) plus the fact that when the 2016-17 Health budget was transferred back to the BOE from the Town, it came back with \$1M less than what was requested and could not ultimately be contained.

d). Transfers – there were no budget transfers in the month of May 2017.

e). THS Fitness Center – no updates were provided but the Finance Committee agreed to request Mike King (Athletic Director) to provide a preliminary proposal along with estimated costs for the next Finance Committee meeting on July 18.

f). Food Services RFP – Mr. O’Keefe stated that it was too late to submit an RFP in time for the start of the 2017-18 school year but that he would discuss options with the Food Services Coordinator at the State Department of Education about a possible for a mid-year transition option.

g). BOE Budget Update (2017-18) – the Committee briefly discussed the status of the State Budget and impact on school districts.

By unanimous consent, the meeting was adjourned at 6:45 p.m.