

REVISED

FACILITIES SUBCOMMITTEE MEETING

January 24, 2017

5:30 p.m.

Ellie's Conference Room

6254 Main Street

Trumbull, CT

In attendance:

Dr. Gary Cialfi, Superintendent

Mark Deming, Facilities Director

Lucinda Timpanelli, Board Member

Paul S. Lavoie, Board Member

Jeffrey M. Donofrio, Board Member

Michael Ward, Board Member

The meeting was called to order at 5:32 p.m. by Mr. Donofrio. By unanimous consent, minutes of the November 29, 2016 meeting were approved.

Following the November 29, 2016 Facilities Subcommittee meeting, Jeff Donofrio contacted Ron Dagan, President of Luchs Consulting Engineers, and conveyed that the budget for the TECEC parking lot was \$5,000.00. Mr. Dagan said in order to meet this budget, the scope of work would need to be reduced from 62 to 41 hours. Mr. Donofrio recommended proceeding with the proposal. Mr. Ward motioned to approve the 41 hour proposal, and Mr. Lavoie seconded the motion; motion passed. An email was sent telling Luchs the proposal was approved and to schedule commencement of work upon receipt of the purchase order.

Mr. Deming presented the Capital Improvement Plan that includes 18 projects (see attached list of the planned 2017 – 2018 projects). Discussion ensued.

A spreadsheet was presented regarding energy savings (see attached). Mr. Deming noted that energy work is substantially complete, and that compared to last year, close to \$100,000.00 less in utility cost are expected this year. Mark also stated that Performance Contract Retro Commissioning projects are almost complete.

At the November 29 meeting, Mr. Donofrio spoke about the most recent THS air handler unit failure and the need for a professional engineering review for a permanent fix. As such, we have been in communication with Swan Associates and McQuay. A meeting was held that DTC attended; emails were received from them assuring that it was taken care of; however, there are still parts that have not been received; installation of parts is taking place as they arrive. The air handler is up and running, but not complete. Mr. Deming's emphasis is getting the auditorium up and occupied for school events. Mr. Donofrio stated once all parts have been received and installed and the system is up and running, it should be inspected by an independent PE to determine if it is appropriate for its intended use. If it is deemed that there is a manufacturing or design error, then the Board can decide whether they want to attempt to recover any money.

Regarding the THS Weight Room, Dr. Cialfi stated that Mike King, Athletic Director, will meet next week with the president of the Booster Club to discuss appointing a committee for this project. Mr. King will be invited to our next meeting.

At 6:32 p.m., Mr. Donofrio motioned to move into Executive Session for the purpose of discussing potential lease and/or other property transactions. Dr. Cialfi and Mr. Deming were invited to attend. Mrs. Timpanelli seconded the motion; motion passed. By unanimous consent, Executive Session was adjourned at 6:52 p.m., Also by unanimous consent, the Public Session adjourned at 6:53 P.M. p.m.