

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT
Regular Meeting – February 14, 2017
Long Hill Administration Building
Lorraine R. Smith Assembly Room

The Trumbull Board of Education convened in the Long Hill Administration Building for a Regular Meeting.

Members present:

L. Chory, Chairman
S. Testani, Vice Chairman
L. Timpanelli, Secretary
J. Donofrio, Board Member
P. Lavoie, Board Member
M. Petitti, Board Member
M. Ward, Board Member

Agenda Item I—Call to Order

The meeting was called to order at 7:00 p.m.

Agenda Item II—Preliminary Business

Mrs. Chory asked for a moment of silence in memory of Ralph Pascale, most recently known as our Trumbull Community TV videographer, but he was much more than that, Ralph was a truly beloved member of the Trumbull Public School family.

- A. Salute to the Flag - The Public Session began with a salute to the Flag.
- B. Correspondence – Mrs. Timpanelli shared her tribute to celebrate the life of Ralph Pascale. (Please see attachment.)
- C. Public Comments - Former Trumbull teacher, Jane Kluspes, spoke of Ralph Pascale being an extraordinary man, his true dedication to Trumbull schools, and genuine kindness and consideration to everyone he met. THS Teacher, Mrs. Kathy Rubano, read a memorial written in honor of Ralph Pascale. (Please see attachment.)
- D. Board Chairman Report – Mrs. Chory reported that Governor Malloy released his proposed budget for the next two years and if enacted as proposed, our ECS funding will be totally eliminated, a reduction of \$3.4 million with a partial offset to a new Special Education line of \$2.5 million, a net reduction of \$882,543. Another new line item in the governor’s budget is the proposal for Trumbull to pay 1/3 of the annual pension contribution required for our teachers and administrators which are currently paid 100% by the state, our portion would be \$5.5 million. She attended:
 - 1/30/2017 PTSA General Meeting
 - 2/3/2017 THS Girls Basketball Game

- E. Superintendent Report- Dr. Cialfi reported on the following at Trumbull Public Schools:
- The BOE 2017-2018 budget is being presented to the Board of Finance on March 1, 2017 at 7:00 p.m. at the Long Hill Assembly Room.
 - Two Youth Volunteers for 2017 are being honored by the *Prudential Spirit of Community Awards Program*: Isha Dalal and Rachel Weintraub.
 - The THS musical this year, *Seussical*, is scheduled for March 17, 18, 19, 24 and 25.
 - Congratulations to the THS Girls Basketball Team, ranked #1 in Connecticut.

Agenda Item III—Reports/Action Items

- A. Approval/THSGEMB World Color Guard Competition Trip
Band Director Mr. Peter Horton requested approval of this trip for the THSGEMB World Color Guard to compete in the WGI World Championship in Dayton, Ohio, from April 5 to April 9, 2017 resulting in three missed school days.
- B. Approval/THSGEMB Winter Percussion Competition Trip
Band Director Mr. Peter Horton requested approval of this trip for the THSGEMB Winter Percussion to compete in the WGI World Championship in Dayton, Ohio, from April 19 to April 23, 2017 resulting in three missed school days.

It was moved (Ward) and seconded (Donofrio) to approve these two THSGEMB trips as requested.
Vote: Unanimous in favor.

- C. Approval/Minutes – Regular Meeting, 1/24/2017
It was moved (Donofrio) and seconded (Timpanelli) to approve the minutes of the January 24, 2017 Board of Education meetings as presented. Vote: Unanimous in favor.

- D. Personnel Report
Dr. Cialfi reported that there is one retirement: Jean Rosati; PPS Director's Secretary at the Long Hill Administration Building since June 2007, retiring effective February 28, 2017. It was moved (Testani) and seconded (Timpanelli) to accept this resignation. Vote: Unanimous in favor.

- E. 2016 Smarter Balanced Student Growth Results
Dr. Budd gave a presentation on the results from the 2016 Smarter Balanced Student Growth results. Data was presented to show Trumbull's impressive ranking in DRG B in both student achievement and growth in mathematics and literacy.

At this time, it was moved (Petitti) and seconded (Timpanelli) to add to the agenda the Approval/New Course Proposal of SAT Preparation: Reading/Writing & Mathematics. Vote: Unanimous in favor.

It was moved (Ward) and seconded (Petitti) to approve the New Course Proposal of SAT Preparation: Reading/Writing & Mathematics. Vote: Unanimous in favor.

- F. Policy Committee Report – Mrs. Testani reported the Policy Committee met on February 2, 2017 and discussed several policies and changes to the manual.

Dr. Budd presented the following Policies for Second Reading:

1. Comparability of Services, Policy Code 6161.3
This new required policy is based on the No Child Left Behind Act. The proposed new language implements the federally mandated language in all respects. Upon ultimate approval of this new required policy, current policy 6121 (Equivalence in Staffing and Instructional Materials) would be rescinded.
2. Requests for Second Set of Textbooks, Policy Code 6161.4
This proposed policy revision updates the policy based on the growing availability of electronic textbooks for many of our instructional programs.
3. Homeless Students, Policy Code 5118.1
This mandatory policy revision incorporates amendments to the McKinney-Vento Homeless Assistance Act, amendments that became effective October 1, 2016, based on the Every Student Succeeds Act of 2015. The new policy language incorporates the suggestions of CABE (Connecticut Association of Boards of Education).

It was moved (Testani) and seconded (Petitti) to accept these three policies as presented.
Vote: Unanimous in favor.

Dr. Budd presented the following Policies for First Reading:

1. Statement of Educational Goals, Policy Code 0200
Based on the recent CABE (Connecticut Association of Boards of Education) Audit of the TPS Policy Manual, this proposed mandatory policy incorporates entirely the language required by federal law to indicate the District's compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA). This policy will be returned to the Board for a second reading and approval at a future meeting.
2. Nondiscrimination, Policy Code 0521
Based on the recent CABE (Connecticut Association of Boards of Education) Audit of the TPS Policy Manual, this proposed mandatory policy incorporates entirely the language required by federal and state statute. This policy will be returned to the Board for a second reading and approval at a future meeting.
3. Health/Medical Records, Policy Code 5125.11
Based on the recent CABE (Connecticut Association of Boards of Education) Audit of the TPS Policy Manual, this proposed mandatory policy incorporates entirely the language required by federal law to indicate the District's compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA). This policy will be returned to the Board for a second reading and approval at a future meeting.
4. Migrant Students, Policy Code 6141.312
Based on the recent CABE (Connecticut Association of Boards of Education) Audit of the TPS Policy Manual, this proposed mandatory policy incorporates entirely the language required by federal law to indicate the District's compliance with aspects of the No Child Left Behind Act of 2001 in relation to migrant students. This policy will be returned to the Board for a second reading and approval at a future meeting.

5. Title I Parent Involvement, Policy Code 6172.4
Based on the recent CABE (Connecticut Association of Boards of Education) Audit of the TPS Policy Manual, this proposed mandatory policy incorporates entirely the language required by federal law to indicate the District's compliance with the Improving America's Schools Act of 1994. This policy will be returned to the Board for a second reading and approval at a future meeting.
 6. Media Access to Students, Policy Code 1112.5
This CABE-recommended policy is proposed for the District to ensure clear protocol for access by media representatives to students in various contexts. The proposed policy language implements the suggestions of the Connecticut Association of Boards of Education (CABE) in relation to all components. This policy will be returned to the Board for a second reading and approval at a future meeting.
- G. Finance Committee Report – Mr. Lavoie reported that the Finance Committee of the Board of Education met on January 26, 2017 to review the financials through December 31, 2016. Mr. O'Keefe reported that there were no budget transfers. In addition, topics included a review of options for the upcoming Transportation RFP, updates on Bridgeport Magnet School tuition, Public Act 16-2 relating to the 2.5% spending cap, and plans for joint marketing of THS Musical and THS Thespian Society. Also discussed was future equipment leasing, early fundraising for THS Weight Room upgrade and a potential request to re-allocate funds in the 2014-2015 capital appropriation from Madison walls/Daniels Farm roof repair projects. It was moved (Lavoie) seconded (Testani) to approve the financials as of December 31, 2016 as presented. Vote: Unanimous in favor.
- H. Approval/Lease Financing Agreement Authorization for Superintendent and Business Administration- It is recommended that the Superintendent and Business Administrator be granted authorization to enter into lease financing agreements for technology and other equipment annually. It was moved (Lavoie) seconded (Testani) to approve the authorization for the Superintendent and Business Administrator to enter into the lease financing agreements as amended by the Board. Vote: Unanimous in favor.
- I. Approval/Transportation RFP Timing Options
Manager of Transportation Dawn Perkins and Business Administrator Sean O'Keefe reviewed three options for consideration for an RFP for Transportation beginning with the 2018-2019 budget. Mrs. Perkins discussed the bidding process in detail with a goal of maximizing vendor participation while allowing for sufficient time to provide a reasonable financial estimate for the 2018-2019 budget. It was moved (Lavoie) and seconded (Testani) to accept the revised RFP schedule (option #2) for the Transportation contract to allow for the contract to be awarded two months earlier than usual so that we can include a reasonable cost estimate in our 2018-2019 budget. Vote: Unanimous in favor.
- J. Discussion/Food Services RFP
The possibility of going out to bid for Food Services was discussed by the Board. A feasibility study was considered to determine various options regarding structure, ownership, and accounting. It was moved (Lavoie) and seconded (Timpanelli) to authorize Sean O'Keefe, Business Administrator, to issue a RFP for a food services contract for TPS. Vote: Unanimous in favor.

Adjournment

Board Members gave unanimous consent to adjourn the Public Session at 8:30 p.m.

Ralph Pasquale Remembrance – Board of Ed Meeting – February 14, 2017

Ralph was a kind, outgoing, and generous gentleman. He was hard working, professional, and an excellent mentor. Ralph encouraged many new teachers at THS to become involved in the many extracurricular activities that take place at the high school. He mentored many teachers who were class advisors in his role as Coordinator of Advisors. Ralph was a great overseer, who always made sure that everyone was organized and ready for the various social events that took place on and off campus. He made sure that the concession stand was always manned, and that the equipment worked for all the events that took place on Jerry McDougall Field. On many occasions, he would step in cooking hot dogs and hamburgers and helping to sell the food during the football games.

In his role as the AV coordinator, he once again made sure that all the equipment was in working condition, and worked wonders with some of the antiquated equipment like the VCRs and old TVs. Ralph had a very positive outlook on life and always asked how you were doing. He was always at the BOE meetings videotaping. Whenever he would video tape one of us during our Board presentations, we would remind Ralph to be sure to make us look younger and less heavy on the video, which would make him laugh. He said he would try his best!!!

Ralph Pasquale is another one of the ALL-STARS of Trumbull High School, who will be sorely missed and always remembered.

John Matthews and Kathy Rubano

RALPH PASCALE

"LOVE ALL. TRUST A FEW, DO NO WRONG" William Shakespeare

I believe this encapsulates how Ralph lived his life. He loved all he met, he trusted a few -his devoted family with his personal thoughts of himself, and he did no wrong.

Ralph Pascale came to Trumbull Public Schools in 1975 after the sudden death of Larry Wood , our Audio Visual Technician. Ralph was Technology at Trumbull High School. He was a one man show. He established a stellar rapport with staff because he was always there to help. He never said "No". He was happy to be of assistance and did it with a smile and a few jokes.

Ralph established the A.V Club. The students who belonged to this club were the ones who did not quite enjoy the traditional club offerings at THS. He gave students a purpose, a job, if you will, to help staff succeed in the classroom. They loved it, they loved him, he loved them. As the A.V club grew and Technology became an integral part of the curricula, Ralph expanded the responsibilities of his team, trained them and continued with the same level of service to the staff with welcomed upgrades and safety measures. He was well-versed in technological nuances, competent and energetic.

Many did not realize the scope of Ralph's contributions to TPS. He was a Class Advisor to several classes and later became the Head of all Class Advisors 9-12. He coached Freshman Girls' Softball, Girls' Soccer and was the Faculty Manager for Football, Basketball, Soccer, and Field Hockey. He welcomed referees, umpires, provided set-up, coordinated ticket sales and closed the facilities. He took video of Varsity Football for Jerry McDougall before it was popular to do. He videotaped political meetings and aided teachers in other schools as needed.

Ralph was kind, generous with his time and expertise and all who knew him loved him. We were so very fortunate that he chose Trumbull for his career. He was an honorable man with a quiet demeanor, a gentle man -hard to believe he was a sergeant in the United States Marine Corps! He was very proud of that.

He was dedicated to his job, worked to enhance curricula, devoted to his students and most important- he was a genuine friend, trusted colleague, and respected educator.

Ralph did what so many hope to achieve in a lifetime-he made a difference! His generosity, loyalty and commitment are only outshined by his ability to make one feel special and valued.

We will always remember him with a deep sense of love, warmth, and a smile.

God Bless you Ralph , May you Rest in Peace.

Laura Timpanelli
2/14/17