

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT
Regular Meeting – Monday, January 9, 2017
Long Hill Administration Building
Lorraine R. Smith Assembly Room

The Trumbull Board of Education convened in the Long Hill Administration Building for a Regular Meeting.

Members present:

L. Chory, Chairman
S. Testani, Vice Chairman
L. Timpanelli, Secretary
J. Donofrio, Board Member
P. Lavoie, Board Member
M. Ward, Board Member

Members absent:

M. Petitti, Board Member

Agenda Item I—Call to Order

The meeting was called to order at 7:05 p.m.

Agenda Item II—Preliminary Business

A. Salute to the Flag - The Public Session began with a salute to the Flag.

B. Recognition – THS “We The People” Team

The Board of Education commended the Trumbull High School We The People team under the direction of Ms. Katie Boland on becoming the 2016-2017 Connecticut State Champions. Students were present to share their experiences and thank the Board for giving them the opportunity to be a part of this remarkable team. They will compete in the national competition this April in Washington, D.C.

C. Correspondence –There was no correspondence this evening.

D. Public Comments –There were no public comments this evening.

E. Board Chairman Report –

- 12/16 Mrs. Chory, Mrs. Timpanelli and Mr. Ward attended Writers Workshop Presentations at Tashua Elementary.
- 12/22 The Safe Climate Task Force hosted an informational session on policies and procedures to improve safe school climate.
- 1/4 Mrs. Chory attended the College & Career Readiness Forum at THS.
- 1/10 The THS Marching Band and Orchestra Winter Concert is scheduled at 7:00 p.m. at THS.

- F. Superintendent Report- Dr. Cialfi hosted the College & Career Readiness for Success Forum at THS on January 4, 2017. This panel presentation was led by THS students and alumni, as well as Career and University professionals in order to help parents and students prepare for success in college and careers. Also, Trumbull Public Schools will host East Hartford Public Schools on January 10, 2017. East Hartford teachers will observe several Trumbull Middle School classes in math and language arts and discuss strategies to enhance student success.

Agenda Item III—Reports/Action Items

- A. Approval/THS Model Congress Trip to Harvard Model Congress Competition, Boston, Massachusetts. Ms. Boland requested approval of this trip for the THS Model Congress team to compete in the Harvard Model Congress in Boston from February 23 to 26, 2017 resulting in two missed school days. It was moved (Ward) and seconded (Testani) to approve this trip as requested. Vote: Unanimous in favor.
- B. Approval/THS Model Congress Trip to Penn Model Congress Competition, University of Pennsylvania. Ms. Boland requested approval of this trip for the THS Model Congress team to compete in the Penn Model Congress at the University of Pennsylvania from March 30, 2017 to April 2, 2017 resulting in two days out of school. It was moved (Ward) and seconded (Timpanelli) to approve this trip as requested. Vote: Unanimous in favor.
- C. Approval/Minutes – Budget Meetings, 12/08/2016 and 12/12/2016
It was moved (Donofrio) and seconded (Testani) to approve the minutes of the December 8, 2016 Board of Education budget meeting as presented. Vote: Unanimous in favor.
It was moved (Donofrio) and seconded (Timpanelli) to approve the minutes of the December 12, 2016 Board of Education budget meeting as presented. Vote: Unanimous in favor.
- D. Personnel Report
Dr. Cialfi reported that there is one certified resignation: Joanna Rosen, kindergarten teacher at Jane Ryan Elementary School since August 2008, resigning effective January 13, 2017. It was moved (Testani) and seconded (Donofrio) to accept this resignation as presented. Vote: Unanimous in favor.
- E. Second Reading – Policy Code 9312, Bylaws of the Trumbull Board of Education
The Bylaws Policy was reviewed by the Bylaws Committee members, Loretta Chory, Jeffrey Donofrio and Lucinda Timpanelli. It was brought forward to the full Board of Education at their November 15, 2016 meeting and includes one minor edit. It was moved (Ward) and seconded (Donofrio) to approve the Bylaws Policy, Code 9312 as presented. Vote: Unanimous in favor.
- F. Policy Committee Report – Mrs. Testani reported the Policy Committee met on November 28, 2016 and welcomed new Policy Committee community representatives. Dr. Budd presented an update on the Trumbull Public Schools Policy Manual Audit report that Trumbull had previously contracted with CABC (CT Boards of Education) to perform. Trumbull received an overall satisfactory grade of its reviewed policies with an emphasis on the required compliance of mandated Connecticut state statutes.

Dr. Budd presented the following Policy for Second Reading:

1. Staff Network/Internet Use, Policy Code 4118.5

This proposed policy revision reflects best practices for network/Internet use by staff. This policy uses suggestions from CABE and was reviewed at the November 15, 2016 BOE meeting. It was moved (Timpanelli) and seconded (Testani) to accept this policy as presented. Vote: Unanimous in favor.

Dr. Budd presented the following Policies for First Reading:

2. Comparability of Services, Policy Code 6161.3

This new required policy is based on the No Child Left Behind Act. The proposed new language implements the federally mandated language in all respects. At its meeting on November 28, 2016, the Policy Committee agreed to bring the policy to the Board for a First Reading. Upon ultimate approval of this new required policy, current policy 6121 (Equivalence in Staffing and Instructional Materials) would be rescinded. This policy will be returned to the Board for a second reading and approval at a future meeting.

3. Requests for Second Set of Textbooks, Policy Code 6161.4

This proposed policy revision updates the policy based on the growing availability of electronic textbooks for many of our instructional programs. At its meeting on November 28, 2016, the Policy Committee agreed to bring the policy to the Board tonight for a First Reading. This policy will be returned to the Board for a second reading and approval at a future meeting.

4. Homeless Students, Policy Code 5118.1

This mandatory policy revision incorporates amendments to the McKinney-Vento Homeless Assistance Act, amendments that became effective October 1, 2016, based on the Every Student Succeeds Act of 2015. The new policy language incorporates the suggestions of CABE. At its meeting on November 28, 2016, the Policy Committee agreed to bring the policy to the Board tonight for a First Reading. This policy will be returned to the Board for a second reading and approval at a future meeting.

Dr. Budd presented the following Policy for Rescission:

5. Discipline/Punishment, Policy Code 5114

This policy rescission is proposed because Policy 5114 (“Discipline/Punishment”) has been superseded by Policy 5144.1 (“Use of Physical Force: Seclusion and Restraint”) adopted by the Board on February 16, 2016. It was moved (Testani) and seconded (Timpanelli) to rescind this policy as presented. Vote: Unanimous in favor.

G. Finance Committee Report – Mr. Lavoie reported that the Finance Committee of the Board of Education met on December 20, 2016 to review the financials through November 30, 2016. Mr. O’Keefe reported on topics covered including the DECA/THS Musical Marketing Plan, Public Act 16-02, Performance Contracting and the status of the Bridgeport Magnet tuition. There were no budget transfers. It was moved (Lavoie) seconded (Testani) to approve the financial reports as presented. Vote: Unanimous in favor.

H. 2017-2018 Budget Discussion and Approval

A motion was made (Lavoie) and seconded (Donofrio) to approve the 2017-2018 Board of Education budget request as presented by the Superintendent in the amount of \$102,670,247 that represents a 3.78% increase over our current budget year that will be submitted to the First Selectman on January 24, 2017. Vote: Unanimous in favor.

The following motions were made by the Board to the Superintendent's budget proposal:

It was moved (Lavoie) and seconded (Donofrio) to approve the 2017-2018 budget request for the Pay to Participate Phase Out Plan in the amount of \$441,000. Vote: Unanimous in favor.

It was moved (Lavoie) and seconded (Timpanelli) to approve the 2017-2018 budget request for Curriculum in the amount of \$994,090, an increase of \$196,060 that represents a 24.57% increase over the 2016-2017 budget. Vote: Unanimous in favor

It was moved (Lavoie) and seconded (Donofrio) to approve the 2017-2018 budget request for Digital Learning in the amount of \$164,116, an increase of \$14,116 that represents a 9.41% increase over the 2016-2017 budget. Vote: Unanimous in favor.

It was moved (Testani) and seconded (Timpanelli) to reduce the Digital Learning salary account 01922530-51129 request for additional staffing in the amount of \$45,000. Vote: Unanimous in favor.

It was moved (Lavoie) and seconded (Testani) to approve the 2017-2018 budget request for Technology in the amount of \$782,661, an increase of \$119,635 that represents a 18.04% increase over the 2016-2017 budget. Vote: Unanimous in favor.

It was moved (Lavoie) and seconded (Ward) to approve the 2017-2018 budget request for Elementary Schools in the amount of \$990,018, an increase of \$27,927 that represents a 2.90% increase over the 2016-2017 budget. Vote: Unanimous in favor.

It was moved (Lavoie) and seconded (Donofrio) to reduce the Teacher Substitute account 01802320-51117 in the amount of \$100,000. This amount had been identified as a needed correction at the December budget presentation meeting by Mr. O'Keefe. Vote: Unanimous in favor.

It was moved (Lavoie) and seconded (Timpanelli) to approve the 2017-2018 budget request for TECEC in the amount of \$68,050, an increase of \$3,150 that represents a 4.85% increase over the 2016-2017 budget. Vote: Unanimous in favor.

It was moved (Lavoie) and seconded (Ward) to approve the 2017-2018 budget request for the Assistant Superintendent in the amount of \$749,860, an increase of \$236,260 that represents a 46.00% increase over the 2016-2017 budget. Vote: Unanimous in favor.

It was moved (Lavoie) and seconded (Timpanelli) to approve the 2017-2018 budget request for Middle Schools in the amount of \$412,840, a decrease of \$31,380 that represents a 7.06% decrease over the 2016-2017 budget. Vote: Unanimous in favor.

It was moved (Lavoie) and seconded (Ward) to approve the 2017-2018 budget request for Trumbull High School in the amount of \$911,997, an increase of \$40,007 that represents a 4.59% increase over the 2016-2017 budget. Vote: Unanimous in favor.

It was moved (Lavoie) and seconded (Timpanelli) to approve the 2017-2018 budget request for Athletics in the amount of \$1,204,322, an increase of \$115,244 that represents a 10.58% increase over the 2016-2017 budget. Vote: Unanimous in favor.

It was moved (Lavoie) and seconded (Timpanelli) to approve the 2017-2018 budget request for Pupil Personnel Services in the amount of \$4,196,250, a decrease of \$82 that represents a 0.00% decrease over the 2016-2017 budget. Vote: Unanimous in favor.

It was moved (Lavoie) and seconded (Donofrio) to approve the 2017-2018 budget request for Facilities in the amount of \$3,625,640, an increase of \$66,150 that represents a 1.86% increase over the 2016-2017 budget. Vote: Unanimous in favor.

It was moved (Donofrio) and seconded (Lavoie) to reduce the Facilities Maintenance Salaries account 01852620-51140 in the amount of \$75,000. Vote: Unanimous in favor.

It was moved (Lavoie) and seconded (Ward) to approve the 2017-2018 budget request for Transportation in the amount of \$4,939,347, a decrease of \$58,710 that represents a 1.17% decrease over the 2016-2017 budget. Vote: Unanimous in favor.

It was moved (Lavoie) and seconded (Donofrio) to reduce the Continuing Ed Secretary account 01741200-51130 in the amount of \$27,660 and fund it instead from the BOE program accounts. Vote: Unanimous in favor.

It was moved (Lavoie) and seconded (Donofrio) to reduce the Continuing Ed Instructors account 01741200-51110 in the amount of \$27,000 and fund it instead from the BOE program accounts. Vote: Unanimous in favor.

It was moved (Lavoie) and seconded (Donofrio) to approve the adjusted 2017-2018 budget for \$102,395,587 that represents a 3.50% increase over the 2016-2017 budget that will be submitted to the First Selectman on January 24, 2017. Vote: Unanimous in favor.

Adjournment

Board Members gave unanimous consent to adjourn the Public Session at 8:58 p.m.