

**FACILITIES SUBCOMMITTEE MEETING  
MINUTES**

March 28, 2016

6:30 p.m.

Ellie's Conference Room  
6254 Main Street  
Trumbull, CT

In attendance:

Dr. Gary Cialfi, Superintendent  
Mark Deming, Facilities Director  
Lucinda Timpanelli, Board Member  
Paul S. Lavoie, Board Member  
Jeffrey M. Donofrio, Board Member  
Dr. Matthew Wheeler, Coordinator of Preschool

The meeting was called to order at 6:30 p.m. by Mr. Donofrio. New Board Members Lucinda Timpanelli and Paul Lavoie were welcomed.

Mr. Donofrio reviewed the responsibilities of Boards of Education with regard to facilities, as set forth in C.G.S. section #10-220, as well as BOE responsibilities under P.A. 13-3. Mr. Deming and Dr. Cialfi noted Trumbull is in compliance with both Statutes.

Mark Deming presented an update regarding current Capital Improvement Projects. Madison Middle School, Jane Ryan and Booth Hill will undergo new boiler changes. New drainage, curbs and sidewalks will be installed at Madison and Booth Hill, and Hillcrest Middle School will be receiving a new roof.

Bid requests have been posted for the AgriScience Greenhouse Wall and Post & Beam. New tennis courts are under discussion with Athletic Director Mike King; and the football press box will receive code upgrades. A discussion ensued.

Dr. Matthew Wheeler conveyed his concerns regarding the traffic situation on Middlebrooks and Church Hill Road during the start of the day and at dismissal times. The physical limitations of the site were discussed, as well as possible solutions. It was agreed that the core of the issue is traffic management and that input from the Trumbull Police Department is required. A representative of TPD was planning to attend tonight's meeting but a last minute emergency prevented his attendance. TPD will be consulted regarding the issue and further dialogue will take place at the next meeting.

Mr. Deming provided an update with regard to the closeout of the THS renovate as new project. Specifically, Mr. Deming indicated that he, along with representatives from O&G, are working on getting previously submitted change orders approved for reimbursement from the State's OSCG.

It was motioned (Donofrio) seconded (Timpanelli) to adjourn meeting at 7:45 p.m. – motion passes.