

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT  
Regular Meeting – May 3, 2016  
Long Hill Administration Building  
Lorraine R. Smith Assembly Room

The Trumbull Board of Education convened in the Long Hill Administration Building for a Regular Meeting.

Members present:

L. Chory, Chairman  
S. Testani, Vice Chairman  
L. Timpanelli, Secretary  
J. Donofrio, Board Member  
P. Lavoie, Board Member  
M. Petitti, Board Member  
M. Ward, Board Member

Agenda Item I—Call to Order

The meeting was called to order at 7:05 p.m.

Agenda Item II—Preliminary Business

- A. Salute to the Flag - The Public Session began with a salute to the Flag.
- B. Correspondence – Secretary Timpanelli reported receipt of correspondence from Trumbull residents: Ruth Fontilla, Pam Giammatteo, Henry Malzewski, Cat Lamy and Susan LaFrance.
- C. Public Comments – Anthony Elliano of 180 Fresh Meadow Dr. was on hand to speak against any contract extension with the DATTCO Bus Company citing numerous safety and management concerns. Cat Lamy of 47 Fawn Meadow Drive thanked Dr. Cialfi for bringing Dr. Marc Brackett to Trumbull and implementing his program “Emotions Matter” and the addition of AP courses at THS; she also expressed her disappointment that she was not allowed to address the Board at the Special Meeting on April 25 and that she has concerns regarding the \$700,000 shortfall addressed at the Board of Finance meeting. “Friends of the Farm” Board member, Lisa Teixeira, of 81 Poplar Street, spoke of the outstanding job that Dr. Bob and staff perform every day at the Agriscience Center and in lieu of the recent state statute urges the Board to not disassemble what is in place.
- D. Board Chairman Report-Mrs. Chory and several Board members attended the following events during the month:
  - April 13- Bylaws Review Committee (met for the first time)- the next meeting is June 22
  - April 18- We the People practice session in the Council Chamber  
The Board is proud to report their top 10 finish in Washington
  - April 20-Emotions Matter presentation at THS
  - April 25- PTSA Council meeting
  - April 27-Marching Band banquet. The Band has been invited to march in the November 2017 Macy’s Day Parade!

- E. Superintendent Report – In Dr. Cialfi’ s absence, Dr. McGrath reported on the following: the TEA reached a settlement agreement regarding health insurance; Teacher Appreciation week is being celebrated in our District - the Board sends a big thank you to our teachers for all their dedication and hard work; following the make-up SAT session, our District has attained 99% test participation; and Trumbull students won top awards at the DECA conference in Nashville and also at the recent Invention Convention held at UConn in Storrs, Connecticut.

### Agenda Item III—Reports/Action Items

- A. Approval/Minutes – Regular Meeting, 4/5/2016 and Special Meeting 4/25/2016  
It was moved (Donofrio) and seconded (Testani) to approve the minutes of the April 5, 2016 Regular Board of Education meeting and the April 25, 2016 Special Meeting as presented.  
Vote: Unanimous in favor.
- B. Personnel – There are 5 certified resignations and 2 non-certified resignations that require the Board’s acceptance. The certified resignations are as follows: Irene Demkiw, library media specialist at Booth Hill Elementary School since September 1982, retiring effective June 30, 2016; Elizabeth Giamportone, math teacher at Madison Middle School since August 2007, resigning effective June 30, 2016; Mary Makoski, grade 3 teacher at Frenchtown Elementary School since September 1989, retiring effective June 30, 2016; Martin Settle, ELITE teacher at Trumbull High School since August 2014, resigning effective June 15, 2016; and Valerie Forshaw, principal at Madison Middle School since January 1985, retiring effective June 30, 2016. The non-certified resignations are: Rita Ciarmella, District/Curriculum Support Specialist at Long Hill Administration Building since March 1986, retiring effective June 3, 2016; and Arlene Millbauer, Insurance Coordinator at Long Hill Administration Building since September 2001, retiring effective June 30, 2016. These were unanimously accepted by the Board.
- C. Approval/Financial Reports as of March 2016 – Business Administrator Sean O’Keefe reported that the Finance Committee of the Board of Education met on April 26, 2016 to review financial reports through March 31, 2016. There were no budget transfers during this period. The status of the 2016-2017 health account and an update on the bargaining unit negotiations related to the proposed move to the State Partnership Plan were discussed as well as an update on the 2015-2016 health account budget exposure. Also an update from Town Auditor Therese Keegan was covered regarding two reviews related to Continuing Education and the BOE Facilities Energy Projects. It was moved (Lavoie) and seconded (Testani) to approve the financial reports through March 31, 2016 as presented. Vote: Unanimous in favor.
- D. Policy Committee

#### Policies – Second Reading

1. Code of Ethics – Policy Code 4118.22 – Dr. Budd discussed this new policy which is based on a CAFE policy that incorporates the Connecticut Code of Professional Responsibility for Teachers and the Connecticut Code of Professional Responsibility for Administrators. This revision is identical to the one that was presented to the Board on March 15, 2016 and reviewed at the April 20, 2016 Policy Committee. It was moved (Ward) and seconded (Testani) to accept this policy as presented. Vote: Unanimous in favor.

2. Food Services Personnel, Code of Conduct, Policy Code 3542.22 - Dr. Budd discussed this proposed new policy which is based on federal regulations of the United States Department of Agriculture for schools receiving federal funds for Child Nutrition Programs, one of which is the National School Lunch Program. The language of this policy follows the federal regulations. This revision is identical to the one that was presented to the Board on March 15, 2016 and reviewed at the April 20, 2016 Policy Committee meeting. It was moved (Ward) and seconded (Testani) to accept this policy as presented. Vote: Unanimous in favor.

#### Policies – First Reading

3. Service Animals – Policy Code 6163.32 – Dr. Budd presented this proposed new policy which is designed so that the Trumbull Public Schools will have a clear, transparent policy on service animals in schools to comply with Americans with Disabilities Act (ADA) requirements and related state statutes. The language of this policy is based on the Connecticut Association of Boards of Education (CABE) guidelines. It was agreed at the April 20, 2016 meeting to bring the policy before the Board for a first reading. This policy will be returned to the Board for a second reading and approval at a future meeting.
4. Student Wellness – Policy Code 6142.101 – Dr. Budd presented this proposed policy which must be revised to conform with requirements of the Healthy, Hunger-Free Kids Act of 2010 in relation to both nutrition and physical activity. The language of this proposed policy implements the suggestions of the Connecticut Association of Boards of Education (CABE) guidelines. It was agreed at the April 20, 2016 meeting to bring the policy before the Board for a first reading. This policy will be returned to the Board for a second reading and approval at a future meeting.
5. Drug and Alcohol Testing for School Bus Drivers – Policy Code 4212.42 - Dr. Budd presented this proposed policy which is required based on OTETA (the Omnibus Transportation Employee Testing Act of 1991) and applicable to state statutes. The language of this proposed policy follows the federal requirements exactly. It was agreed at the April 20, 2016 meeting to bring the policy before the Board for a first reading. This policy will be returned to the Board for a second reading and approval at a future meeting.
6. Educational Research and Surveys of Students - Dr. Budd presented this new proposed policy which is required to conform to federal legislation dealing with student privacy and implications for educational research. The language of this proposed policy is based on Connecticut Association of Boards of Education (CABE) guidelines. It was agreed at the April 20, 2016 meeting to bring the policy before the Board for a first reading. This policy will be returned to the Board for a second reading and approval at a future meeting.

#### E. Curriculum Committee

##### Approval-New Course Proposals

- 1.P. Approval/New Course Proposal – ACP Latin IV  
Dr. Budd presented this new course which is a full-year, 1 credit course offered to Grade 12 students for inclusion in the 2016-2017 Trumbull High School Program of Studies and was reviewed by the Curriculum Committee of the BOE. It was

moved (Donofrio) and seconded (Petitti) to accept this new course as presented. Vote: Unanimous in favor.

- 2.P. Approval/New Course Proposal - Honors Algebra I/Geometry A (Grade 9) & Honors Geometry B/Algebra I (Grade 10)  
These are full-year, 1 credit courses offered to Grade 9 (Geometry A) and Grade 10 (Geometry B). Dr. Budd presented these new courses for inclusion in the 2016-2017 Trumbull High School Program of Studies and these courses were reviewed by the Curriculum Committee of the BOE. It was moved (Timpanelli) and seconded (Ward) to accept these new courses as presented. Vote: Unanimous in favor.
- 3.P. Approval/New Course Proposal - Bake Shop II  
Dr. Budd presented this new course which is a one semester, 1 credit, double period course offered to students in Grade 11 and 12 for inclusion in the 2016-2017 Trumbull High School Program of Studies. The course is designed for students who have had Bake Shop I. It was moved (Ward) and seconded (Timpanelli) to accept this new course as presented. Vote: Unanimous in favor.

#### Approval-Curriculum Guides

- 1.CG. Freshman Chorus  
Dr. Budd presented the curriculum guide for *Freshman Chorus*. It was moved (Ward) and seconded (Testani) to approve the curriculum guide for *Freshman Chorus* as presented. Vote: Unanimous in favor.
- 2.CG. Concert Choir  
Dr. Budd presented the curriculum guide for *Concert Choir*. It was moved (Ward) and seconded (Testani) to approve the curriculum guide for *Concert Choir* as presented. Vote: Unanimous in favor.
- 3.CG. Honors Chamber Singers  
Dr. Budd presented the curriculum guide for *Honors Chamber Singers*. It was moved (Ward) and seconded (Testani) to approve the curriculum guide for *Honors Chamber Singers* as presented. Vote: Unanimous in favor.
- 4.CG. Vocal Ensembles  
Dr. Budd presented the curriculum guide for *Vocal Ensembles*. It was moved (Ward) and seconded (Testani) to approve the curriculum guide for *Vocal Ensembles* as presented. Vote: Unanimous in favor.
- 5.CG. Web Design & Internet Skills  
Dr. Budd presented the curriculum guide for *Web Design & Internet Skills*. It was moved (Ward) and seconded (Timpanelli) to approve the curriculum guide for *Web Design & Internet Skills* as presented. Vote: Unanimous in favor.
- 6.CG. Basic Metal Processing  
Dr. Budd presented the curriculum guide for *Basic Metal Processing*. It was moved (Timpanelli) and seconded (Petitti) to approve the curriculum guide for *Basic Metal Processing* as presented. Vote: Unanimous in favor.

7.CG. Culinary II

Dr. Budd presented the curriculum guide for *Culinary II*. It was moved (Ward) and seconded (Timpanelli) to approve the curriculum guide for *Culinary II* as presented.  
Vote: Unanimous in favor.

Adjournment

Board Members gave unanimous consent to adjourn the Public Session at 8:18 p.m.