

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT
Regular Meeting – Tuesday, November 15, 2016
Long Hill Administration Building

The Trumbull Board of Education convened in the Long Hill Administration Building for a Regular Meeting.

Members present:

L. Chory, Chairman
S. Testani, Vice Chairman (arrived at 7:40 p.m.)
L. Timpanelli, Secretary
P. Lavoie, Board Member
M. Petitti, Board Member
M. Ward, Board Member

Members absent:

J. Donofrio, Board Member

Agenda Item I—Call to Order

The meeting was called to order at 7:00 p.m.

Agenda Item II—Preliminary Business

A. Salute to the Flag - The Public Session began with a salute to the Flag.

B. Recognition – Nathalia Hernandez’ Essay on Trumbull High School Counselor Jamie McEnaney

THS Counselor Jamie McEnaney was in attendance to receive recognition for being the subject of an essay written by Trumbull High School alumna, Nathalia Hernandez, who received the Myron Cohen High School Student Scholarship Award. The Board recognized both Jamie McEnaney for her dedication and Nathalia Hernandez for her outstanding essay and award.

C. Correspondence – Secretary Timpanelli reported on the following correspondence from Trumbull residents: Chuck Bryan wrote to the Board requesting that all teachers use and update the Infinite Campus parent portal; Cindy Penkoff and Kerry Malzewski wrote asking that the Board not approve the provision in the bylaw revisions that would allow Board members to electronically participate in meetings.

D. Public Comments – There were no public comments at this evening’s meeting.

E. Board Chairman Report – Mrs. Chory reported on the following Trumbull Public Schools events:

- 10/26 Magnet School Tuition Meeting
- 10/27 Read Aloud at Middlebrook School
- 10/27 Board/Commission Dinner
- 11/2 TPAUD Dinner and Forum
- 11/4 Booth Hill Space Allocation Committee Meeting
- 11/11 Veterans Day Celebration
- 11/17-11/19 CABA Convention and Delegate Assembly

F. Superintendent Report – Dr. Cialfi reported on the following:

- The Veterans Day Assembly held at THS with performances by the THS Chamber Singers and the THS band
- The Teacher of the Year Ceremony held in Hartford where THS Teacher of the Year, Jim McCaffrey was honored
- The THSGEMB has won first place with a national title in the U.S. Bands Competition at MetLife Stadium
- Parent Information Sessions on Writing Workshop for Elementary Students schedule:
Grade K-2 scheduled for Thursday, November 17 at 6:30 p.m. at Frenchtown
Grades 3-5 scheduled for Thursday, December 1 at 6:30 p.m. at Frenchtown
- The THS Math Department was awarded a \$1,000.00 grant from the Weller Excellence in Teacher Award Program
- Connecticut Association of Boards of Education (CABE) has awarded Trumbull Public Schools first place for the Going Green Initiative presentation and will be highlighted at the CABE Conference this weekend in Mystic, Connecticut

G. Teacher Board Representative Report

Mrs. Kathy Rubano thanked the Board for their Professional Development support on November 8. Some teachers visited area museums and others were involved in teacher led classroom sessions to help improve our district writing initiative. THS teachers, Fran and Gregg Basbagill, were recognized by the Trumbull Rotary Club for their Service Above Self Award. The Veterans Day Program held on November 11 was a wonderful event to honor our veterans. On November 18, the Jury Outreach Program will present to law and political science classes. At Middlebrook Elementary, first grade students expressed diversity in a collaborative pumpkin mural.

H. Student Board Representatives Reports

Annika Redgate and Dario Arganese reported on the following events at THS: the Veterans Day program; the play “Love Sick”, produced in a black box theater by THS students; the Empire Mock Trial World Competition held in New York; the Harvest Ball for juniors and seniors held at The Waterview in Monroe, Connecticut; on November 17: parent/teacher conferences will be held in the afternoon and evening; and the continued success of the THSGEMB, the Model UN Club competition at UConn where several THS students won awards.

Agenda Item III—Reports/Action Item

A. Approval/Trip to Quebec City

Mrs. Laura Santelli, Mrs. Mary Grace Currie and World Language Department Chair, Mrs. Susanna Lavorgna-Lye proposed a trip for French students from May 26, through May 29, 2017 to Quebec, Canada. This tour will allow students to experience French culture, language and historical sites. It was moved (Ward) and seconded (Timpanelli) to approve the trip to Quebec, Canada including a parent/guardian signing a waiver. Vote: Unanimous in favor.

B. Approval/Minutes – Regular Meeting, 10/25/2016

It was moved (Lavoie) and seconded (Petitti) to approve the minutes of the October 25, 2016 Regular Board of Education meeting as presented. Vote: Unanimous in favor.

C. Personnel Report

Dr. Cialfi reported one resignation for the Board's acceptance: Barbara Lauretano, reading teacher at Hillcrest Middle School since January, 1974, retiring effective June 30, 2017. It was moved (Lavoie) and seconded (Timpanelli) to accept the resignation as presented. Vote: Unanimous in favor.

D. Approval/2016 Board of Education Revised Meeting Dates

Changes in the 2016 Board of Education Meeting Dates were proposed for November and December, 2016 as follows: The November 29, 2016 meeting would be a regular meeting beginning at 7:00 p.m. The Budget Sessions are proposed for Thursday, December 8; Monday, December 12; and Thursday, December 15 (if needed). It was moved (Timpanelli) and seconded (Lavoie) to approve the above proposed changes to the Board of Education Meeting Dates for 2016 as presented. Vote: Unanimous in favor.

E. Approval/2017 Board of Education Meeting Dates

Dr. Cialfi conveyed that in accordance with Section 10-218 of the CT General Statutes and the By-laws of the Trumbull Board of Education, the Board shall adopt a meeting schedule for the upcoming year, 2017. It was moved (Ward) and seconded (Lavoie) to approve the 2017 Board of Education Meeting Dates as presented. Vote: Unanimous in favor.

F. Digital Learning

Director of Digital Learning Ms. Christina Hefele and Daniels Farm Elementary Principal Mr. Gary Kunschraft presented an update on the current Digital Learning Plan for Trumbull Public Schools. They outlined a plan to bring more devices into classrooms, align digital learning tools with curriculum, and discussed measures for ongoing support for teachers and students in order to better prepare our students for college and career readiness.

G. Professional Development Day, November 8, 2016

Dr. Budd presented a video highlighting the professional development sessions held for all teachers on Tuesday, November 8, 2016. These teacher led workshops provided a useful collaborative resource to teachers and ultimately enhance student learning.

H. First Reading – Policy Code 9312 – Bylaws of the Trumbull Board of Education

Mrs. Chory stated that the Bylaws Committee met in April, June, September and October, 2016 and agreed to bring the Policy, Bylaws of the Trumbull Board of Education, Policy Code 9312 to the full Board for a first reading. It was stated that this policy has not been updated since 2008. Mrs. Timpanelli requested that a 3:00 p.m. deadline on the day of the Board meeting be added for announcement by the Secretary of email communications received from constituents. It was agreed to bring this policy back to a future BOE meeting for a second reading.

I. Policy Committee Report – Mrs. Testani reported the Policy Committee met on Monday, October 24, 2016.

Dr. Budd presented the following Policies for Second Reading:

1. Confidentiality and Maintenance of Student Records, Policy Code 5125

This policy which implements suggestions from the Connecticut Association of Boards of Education (CABE), received the Board's feedback on September 27, 2016 and per the

- Policy Committee's recommendation at the October 24, 2016 meeting to bring this revised policy to the full Board for a second reading and approval.
2. Student Data Protection, Policy Code 3520.13
This required policy (Connecticut Public Act 16-89) was reviewed at the October 24, 2016 Policy Committee meeting with one minor change and was agreed to be brought before the full Board for a second reading and approval.
 3. Selection of Instructional Material , Policy Code 6161.1
This policy which has not been updated since 2005, incorporates current and best practices of selection of instructional material and was reviewed at the October 24, 2016 Policy Committee meeting. It was agreed to be brought before the full Board for a second reading and approval.
 4. Weighted Grades for Honors and Advanced Placement Classes Grades 9-12 , Policy Code 6146.2
This policy conforms to current practices as articulated in *Trumbull High School Student Handbooks*, including the current one. This policy was reviewed at the October 24, 2016 Policy Committee meeting and agreed to be brought before the full Board for a second reading and approval.
 5. Eligibility to Attend Trumbull Public Schools, Policy Code 5111
This proposed policy revision clarifies awkward language and reflects the need to shorten the time period in which one can extend closing on a home contract and still be enrolled in Trumbull Public Schools. Based on the Board's feedback and the Policy Committee review at the October 24, 2016 Policy Committee meeting, it was agreed to be brought before the full Board for a second reading and approval.

It was moved (Testani) and seconded (Timpanelli) to accept these five policies as presented. Vote: Unanimous in favor.

Dr. Budd presented the following Policy for First Reading:

6. Staff Network/Internet Use, Policy Code 4118.5
This proposed policy revision reflects best practices for network/Internet use by staff. This policy uses suggestions from the Connecticut Association of Boards of Education (CABE) and was reviewed at the October 24, 2016 Policy Committee meeting. This policy will be returned to the Board for a second reading and approval at a future meeting.

Adjournment

Board Members gave unanimous consent to adjourn the Public Session at 9:15 p.m.