

Attachment C-3

(Teacher completes upon Administrator request)

POST-OBSERVATION CONFERENCE SUMMARY

Teacher _____

Grade/Content _____

Date of Visit _____

Time _____

Lesson Data Discussed During Post-Observation Conference: What did I want my students to learn? (As you reflect on the lesson, how did it actually unfold as compared to what you had anticipated happening as you did your planning?):

Summary of Teacher Reflections: How did I know my students learned it? (Provide the data/information that you have used to determine your students' progress towards this lesson's goals. Include individual and group information.):

Implications for Future Planning/Teaching: If my students did not learn it, what do I do differently? (How will you use your students' performance today as you envision the next step for these students in learning? If you were to teach this lesson again to these students, what changes would you make? As you reflect over this lesson, what ideas or insight are you discovering about your teaching?):

Teacher's signature

Date

Administrator's signature

Supervisor's signature (as appropriate)